

**TOWN OF OCEAN BREEZE
REGULAR TOWN COUNCIL MEETING
AGENDA**

July 14, 2025, 6:00 p.m.
Ocean Breeze Resort Clubhouse Pineapple Bay Room
700 NE Seabreeze Way, Ocean Breeze, FL

PLEASE TURN OFF CELL PHONES – SPEAK DIRECTLY INTO MICROPHONE

CIVILITY GUIDELINES

- Complete one “Request to Speak” card for each Agenda item on which you wish to comment
- All remarks shall be addressed to the Town Council as a body.
- There will be one speaker at a time, without interruption. Speakers will be limited to **3 MINUTES**.
- Anger, rudeness, ridicule, impatience, and lack of respect for others are unacceptable behaviors. Demonstrations to support or oppose a speaker or idea are not permitted.
- Persons who refuse to abide by reasonable rules of civility and decorum or ignore repeated requests by the President to finish their remarks within the time limit adopted by the Town Council, shall be removed from the meeting room for at the President’s request.

1. Call to Order, President Docherty

- Pledge of Allegiance
- Roll Call

2. Approval of Minutes –

- Regular Meeting, June 14, 2025
(Motion, second, public comments, all in favor)

3. Request Approval of Proclamation Honoring Martin County Sergeant Joseph M. Angelico –

Introduction by Council Member Galante; Mayor Ostrand to present
(Motion, second, public comments, all in favor)

4. 2025 Election Proclamation – Mayor Ostrand

(Motion, second, public comments, all in favor)

5. Designation of Voting Delegate at Florida League of Cities Annual Business Meeting on August 16, 2025 – Mayor Ostrand

(Motion, second, public comments, all in favor)

6. Town Office Reorganization: Request Council approval to hire a Town Clerk – Dan Hudson, Management Consultant

(Motion, second, public comments, roll call vote)

7. RESOLUTION NO. 364-2025 - A RESOLUTION OF THE TOWN OF OCEAN BREEZE, FLORIDA; AUTHORIZING A REQUEST TO MARTIN COUNTY; AUTHORIZING COORDINATION WITH MARTIN COUNTY; REQUESTING THE ESTABLISHMENT OF A RAILROAD CROSSING QUIET ZONE AT A DESIGNATED CROSSING WITHIN MARTIN COUNTY; PROVIDING FOR CONDITIONS, CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE – Attorney Paul Nicoletti

(Motion, second, public comments, roll call vote)

8. **Resolution No. 363-2025 - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF OCEAN BREEZE COMPLYING WITH SENATE BILL 784, WHICH AMENDED SECTION 177.071, FLORIDA STATUTES, BY DESIGNATING AN ADMINISTRATIVE OFFICIAL OR EMPLOYEE TO ADMINISTRATIVELY APPROVE PLATS AND REPLATS ON OR AFTER JULY 1, 2025; PROVIDING DIRECTIONS; AND PROVIDING FOR AN EFFECTIVE DATE –**
Attorney Paul Nicoletti
(Motion, second, public comments, roll call vote)
9. **Resolution No 365-2025 – A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF OCEAN BREEZE CREATING A CHARTER REVIEW COMMITTEE; AND DEFINING COMMITTEE RESPONSIBILITIES; AND PROVIDING FOR AN EFFECTIVE DATE –**
Dan Hudson, Management Consultant
(Motion, second, public comments, roll call vote)
10. **Seawalk Closeout Update** – Closeout Engineering Consultant, Leo Giangrande, PE
11. **Comments from the public on topics not on the Agenda –**
12. **Comments from the Council on topics not on the Agenda** – Committee reports if applicable (see “Blue Sheet” items)
13. **Comments from Town Management Consultant, Dan Hudson –**
14. **Comments from Town Attorney Gemma Torcivia** – Attorney Paul Nicoletti representing Attorney Gemma Torcivia
15. **Comments from Mayor Ostrand –**
16. **Announcements** – The following meetings will be held at the Ocean Breeze Resort Clubhouse, Pineapple Bay Room, 700 NE Seabreeze Way, Ocean Breeze:
 - Wednesday, July 16, 2025, at 6:00PM – Public Hearing Workshop for setting of Millage Rate & Budget for FY 2025/2026
 - Monday, August 11, 2025, at 10:30AM – Regular Town Council Meeting
 - Monday, September 8, 2025, at 10:30AM – Regular Town Council Meeting
 - Wednesday, September 10, 2025, at 6:00PM – Public Hearing for Setting of Tentative Millage Rate & Budget for FY 2025/2026
 - Wednesday, September 24, 2025, at 6:00PM – Public Hearing for Adoption of Final Millage Rate & Budget for FY 2025/2026
17. **Adjournment**
(Motion, second, all in favor)

TOWN OF OCEAN BREEZE
MINUTES REGULAR TOWN COUNCIL MEETING
Monday, June 9, 2025, 10:30 a.m.
Ocean Breeze Resort Clubhouse, Pineapple Bay Room
700 NE Seabreeze Way, Ocean Breeze, FL

1. Call to Order – President Docherty called the meeting to order at 10:30 a.m.

- **Pledge of Allegiance** – Mayor Ostrand led the Pledge of Allegiance
- **Roll Call** – Present: Mayor Karen M. Ostrand; President Kevin Docherty; Council Members George Ciaschi, Janet Galante, and Michael Heller; Absent: Vice President Kelley, Council Member Squires
- **Staff Present** – Attorney Gemma Torcivia (by phone); Permit Processor, Pam Orr; Town Clerk, Kim Stanton

2. Approval of Minutes – Council Member Galante, seconded by Council Member Heller, made a Motion to approve the Minutes of the Regular Meeting, Monday, May 12, 2025, with two corrections to page 1 and page 7.

Council Member Galante asked if Dan Hudson had to be sworn in.

President Docherty asked for public comment.

There was none.

(All in favor: Yes: Docherty, Ciaschi, Galante, Heller; Absent: Kelley, Squires; No: None; Motion passed 4-0)

3. Request motion to accept and transmit F/Y 2023-2024 Audit Report to appropriate state-level Government agencies – Mark Bymaster, CPA, Audit Manager, with Nowlen, Holt & Miner, PA provided information concerning the audit report. He stated that there were no issues to report. He took a question from Council Member Galante concerning investment policy.

Council Member Ciaschi, seconded by Council Member Heller, made a motion to accept the F/Y 2023-2024 audit report.

President Docherty asked for public comment.

There was none.

(Roll call vote: Yes: Docherty, Ciaschi, Galante, Heller; Absent: Kelley, Squires; No: None; Motion passed 4-0)

4. Martin County Emergency Management Agency Hurricane Preparedness – Jeff Harkcom, Senior Emergency Management Coordinator & REPP Coordinator provided information regarding hurricane preparedness and Alert Martin.

He took questions from the Council regarding FEMA flood zones, Seawalk community, Martin County Public Safety Complex, FP&L representative, testing sirens,

5. Request Approval of Proclamation Honoring Martin County EMT Captain, Paul Jones – Council Member Galante, seconded by Council Member Ciaschi, made a motion to approve the Proclamation.

(All in favor: Yes: Docherty, Ciaschi, Galante, Heller; Absent: Kelley, Squires; No: None; Motion passed 4-0)

Council Member Galante introduced Captain Paul Jones.

Mayor Ostrand read the Proclamation into the record and presented it to Captain Jones.

6. Florida League of Cities Home Rule Hero Awards in Recognition of Mayor Ostrand and President Docherty – Kim Stanton provided information about the press releases and Home Rule Hero Awards presented to Mayor Ostrand and President Docherty.

7. Charter Review Committee – President Docherty read Dan Hudson’s summary into the record.

Discussion ensued regarding previous workshops, Mr. Hudson’s recommendation, Financial Disclosure not required, provision for alternates, and provision for attendance expectations.

Council Member Galante, seconded by Council Member Ciaschi, made a motion to approve the general timeline and cost estimate.

Discussion ensued regarding the importance of establishing a Charter Review Committee, and appointments of non-paid volunteers.

President Docherty asked for comments from the public.

Liz Reese, 1363 NE White Pine Terrace, Ocean Breeze, spoke about the Seawalk Community, inappropriate timing of developing such a Committee, millage rate increases, inequitable ad valorem, development within the Town, fiscal responsibility, Martin County taxes, Seawalk close-out, and the future of Town of Ocean Breeze.

Attorney Torcivia stated that she believed that the Town should move forward with a Charter Review Committee because the process could be lengthy and that it would not affect closeout of the Seawalk development. She stated that a Charter Review Committee would mostly be Council and citizen driven.

Discussion ensued regarding ad valorem taxes, tabling the charter review committee (which would be an interceding motion and take precedence), timeline, and cost estimate.

Council Member Heller made a motion to table the matter.

President Docherty asked for a second.

Council Member Heller remarked that he would like to move forward with the Charter Review Committee at a later date because there were more immediate issues, such as the Seawalk closeout. He commented that in February 2025, the bond was called, and it was now June and nothing had happened. He commented that the residents in Seawalk were not going to be interested in raising taxes or implementing a utility tax.

Discussion ensued regarding the bond company, the negligence of developer of Seawalk, current Council Members, all residents of the Town, and stalling of other activities in the Town.

Gail Balogna, 393 NE Sand Dune Way, Ocean Breeze, spoke about the vision of the Town, Martin County, ad valorem taxes, her disagreement in tabling the matter, land ownership, personal choices, and Home Owner Associations.

Discussion ensued regarding resources, priorities, Charter changes, costs, decisions made by the Town in 2012, bankruptcy of the cooperative Ocean Breeze Park, development of Seawalk, private ownership of property, personal choices, pass-through ad valorem taxes, Town of Ocean Breeze ad valorem taxes, annexing, Martin County versus Town of Ocean Breeze ad valorem taxes, residents voices and recommendations.

(Roll call vote: Yes: Docherty, Ciaschi, Galante; Absent: Kelley, Squires; No: Heller; Motion passed 3-1)

8. Comments from the public on topics not on the Agenda – Lynda Capobianco, 1394 NE White Pine Terrace, Ocean Breeze, spoke about her dismay at Council Member Galante's behavior.

Council Member Galante voiced her opinions.

9. Comments from the Council on topics not on the Agenda – Council Member Ciaschi asked why the Town had to pay for the crosswalk refurbishment when it was a walkway connecting two areas of Sun Communities. He stated that he believed this safety issue should fall on Sun Communities. He remarked that the Town did not own the road, and he understood that there was a maintenance agreement with Martin County. He asked if Attorney Torcivia could look into the matter.

Pam Orr, Permit Processor, commented that there was a maintenance agreement with Martin County.

President Docherty stated that one of the crosswalks was not in the Town. He commented that the item would not be discussed until the next meeting. He added that Martin County declined to assist the Town with the refurbishment and that the matter could be looked into further. He asked if there were any Committee reports.

Council Member Heller asked Attorney Torcivia if the letter went out to the owners of the property on the west side of Palmetto.

Attorney Torcivia stated that the letter did go out last Friday (June 6, 2025) and that she also called and left a voicemail. She stated that she would follow up again today and forward a copy of the letter to the Town.

Council Member Heller asked why it took two months for the letter to go out.

Attorney Torcivia answered that she believed the phone would be a better option. She remarked that she called after the last meeting and a second time, after which there was no response so she sent the letter.

Council Member Galante asked about the removal of someone in the audience.

President Docherty discussed his attendance at the Jensen Beach CRA meeting, West End Boulevard, Maple Street, and crosswalks. He added that the CRA would vote to have West End Boulevard one-way traffic northbound. He mentioned a business owner that was against this

configuration. He advised that everyone should attend the next CRA meeting to voice their opinion. He commented that a crosswalk would be installed around Maple on Jensen Beach Boulevard. He continued talking about his role at the Martin County Local Mitigation Strategy and added that Dan Hudson would be the Town's EMS representative. He discussed his role at the Florida League of Cities, Treasure Coast Regional League of Cities and Treasure Coast Council of Local Governments. He said that Council Member Ciaschi was his alternate at the Treasure Coast Council of Local Government. He told the Town Council Members that they were invited to the next meeting of the Treasure Coast Regional League of Cities in Okeechobee, which would be the annual barbecue.

President Docherty asked for further comments.

There were none.

10. Comments from Town Management Consultant, Dan Hudson – absent

11. Comments from Town Attorney, Gemma Torcivia – Attorney Torcivia apologized for not being at the meeting in person.

President Docherty asked Kim Stanton to report the costs thus far for the close outs.

Kim Stanton, Town Clerk, reported that the costs associated with the closeout of Ocean Breeze Resort were \$46,000 minus \$10,000 paid to the Town per the Stipulation Agreement for a total of \$36,000. She reported that the close out costs (Seawalk) as of May 31, 2025, were \$93,000.

President Docherty stated that both close outs were ongoing.

Council Member Heller reported that the Seawalk HOA had spent over \$70,000 to date and that he believed the Town should not have to pay anything. He added that if it were not for the Town's mistakes when Seawalk was built, there would not be these associated costs. He stated that the Town was not able to manage a development of this size. He commented that he believed the developer took advantage of the Town.

Attorney Torcivia commented that the Town was not responsible and legally culpable because of the Florida Statue that permits developers to elect to use their own builders, subcontractors, and inspectors. She added that although it was unfortunate, it was not the fault of the Town.

Council Member Heller stated that he was not going to debate legality versus morality. He commented that he believed the Town dropped the ball.

President Docherty asked for further comments.

There were none.

2. Comments from Mayor Ostrand – Mayor Ostrand discussed changes to the Town Ceremonial Policy Resolution. She stated that at the July 14th meeting she would bring forward a Proclamation for approval to honor Martin County Sheriff Deputy Joe Angelico. She remarked that Council Member Galante would be providing staff with the details.

13. Announcements – President Docherty announced the following meetings to be held at the Ocean Breeze Resort Clubhouse, Pineapple Bay Room, 700 NE Seabreeze Way, Ocean Breeze:

- Monday, July 14, 2025, at 6:00PM – Regular Town Council Meeting
- Wednesday, July 16, 2025, at 6:00PM – Public Hearing Workshop for setting of Millage Rate & Budget for FY 2025/2026
- Monday, August 11, 2025, at 10:30AM – Regular Town Council Meeting
- Monday, September 8, 2025, at 10:30AM – Regular Town Council Meeting
- Wednesday, September 10, 2025, at 6:00PM – Public Hearing for Setting of Tentative Millage Rate & Budget for FY 2025/2026
- Wednesday, September 24, 2025, at 6:00PM – Public Hearing for Adoption of Final Millage Rate & Budget for FY 2025/2026

14. Adjourn – Council Member Galante, seconded by Council Member Ciaschi, made a motion to adjourn the meeting at 12:02PM.

(All in favor: Yes: Docherty, Ciaschi, Galante, Heller; Absent: Kelley, Squires; No: None; Motion passed 4-0)

Respectfully Submitted,

Kim Stanton
Town Clerk

Minutes approved: _____

Town Clerk

From: Liz Reese <53mauibabe@gmail.com>
Sent: Wednesday, June 11, 2025 10:22 AM
To: Town Clerk
Subject: Mi utes

Please correct the date I used for my first meeting to November of 2020. I made an error when speaking at the meeting on Monday. Thank you in advance.

Liz Reese



Item #3

Proclamation

Honorable Mayor and Town Council of the Town of Ocean Breeze, Florida Recognizing the Service of First Responder:

Sergeant Joseph M. Angelico

Whereas, due to many significant contributions that Sergeant **JOE ANGELICO** has made to the Town of Ocean Breeze, Florida, serving as our Town Council meeting Deputy for over ten years, he is much deserving of this special recognition; and

Whereas, Sergeant **JOE ANGELICO** has worked for the Martin County Sheriff Department for 35 years beginning February 1, 1990, and has dedicated his career to the citizens of Martin County providing a vital public service; and

Whereas, Sergeant **JOE ANGELICO'S** has included *Corrections Officer, Deputy, Road Patrol Law Enforcement, School Resource Deputy, Community Policing Department, Sergeant and Community Road Patrol Sergeant* which exemplifies his love of this career; and

Whereas, Sergeant **JOE ANGELICO** has received many accolades during the course of his career. He was awarded *BACK TO THE BLUE* from Florida State Attorney and one of three officers in the nation to receive the award for *EXCELLENCE IN COMMUNITY POLICING* from the United States government; and

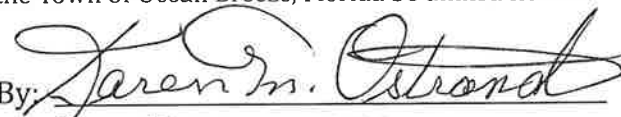
Whereas, Sergeant **JOE ANGELICO** has been selected as deserving of this award by fellow colleagues who credit his abilities, talents and commitment over the many years during his tenure; and

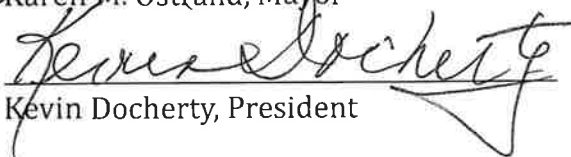
Whereas, Sergeant **JOE ANGELICO** is quoted as saying "*It's not about me, it is about the community which I love and respect,*" and

Whereas, the Town of Ocean Breeze celebrates the distinguished career of Sergeant **JOE ANGELICO** and celebrates his service of over 35 years as a police officer for Martin County and his continued good works of public service,

Wherefore, be it resolved, We, the Mayor and Town Council of the Town of Ocean Breeze, Florida, do hereby find it fitting and proper to recognize and celebrate the service of Sergeant **JOE ANGELICO** and proclaim today, Monday, July 14, 2025, as "**JOE ANGELICO DAY**" in the Town of Ocean Breeze, Florida. We express our deepest appreciation for his dedication and commitment to the citizens of Ocean Breeze.

In, witness whereof, We have hereunto set our hand on this 14th day of July 2025, and have caused the Official Seal of the Town of Ocean Breeze, Florida be affixed hereto:

By: 
Karen M. Ostrand, Mayor

By: 
Kevin Docherty, President



**TOWN OF OCEAN BREEZE, FLORIDA
PROCLAMATION – 2025 TOWN ELECTION**

ELIGIBILITY:

Persons eligible to run for Council Member must be a full-time resident of the Town of Ocean Breeze and a registered voter in Martin County.

CANDIDATES:

Candidates for office shall file for qualifying with the Town of Ocean Breeze Town Clerk between the qualifying period of Friday, August 1, 2025 through Thursday, August 21, 2025. All qualifying documents are provided by the Town Clerk and can also be accessed on the Town's website at: www.townofoceانبreeze.org

VACANCIES:

The positions of three (3) current Council Members are open. All terms are for two (2) years. The Council Members currently holding seats are: Kevin Docherty, Michael Heller and Matthew Squires.

REGULAR ELECTION:

The Regular Town Election will be held Tuesday, November 4, 2025.

VOTE BY MAIL BALLOTS:

Please Contact – Vicki, Davis, Supervisor of Elections
135 SE Martin Luther King Jr. Blvd.
Stuart, FL 34994
Phone: (772) 288-5637 Fax: (772) 288-5765
www.MartinVotes.com

REVISED VOTING PLACE & TIME: ~~Langford Park, 2369 NE Dixie Highway,~~
~~Jensen Beach, FL 34957. Polls are open from 7:00 am to 7:00 pm.~~

Hoke Library, 1150 NW Jack Williams Way, Jensen Beach, FL 34957. Polls are open from 9:00 a.m. to 7:00 p.m.

ELECTION RETURNS:

Election returns shall be furnished after the Election at the Canvassing Board Meeting on Wednesday, November 5, 2025 at 10:00 am at: Ocean Breeze Resort Clubhouse, Maritime Room, 700 NE Seabreeze Way, Ocean Breeze, FL 34957.

DATE TO TAKE OFFICE: Monday, December 8, 2025

VOTER REGISTRATION:

The deadline for registering to vote in the November 4, 2025 Election, is Monday, October 9, 2025. Registration takes place at the Supervisor of Elections office. Town Office is located at: 1508 NE Jensen Beach Blvd., Jensen Beach, FL 34957
Office hours of operation: Monday – Thursday, 9:00 am – 2:00 pm



To: Key Official

From: Eryn Russell, Florida League of Cities

Date: June 17, 2025

Subject: 2025 Annual Conference Voting Delegate Information

The Florida League of Cities Annual Conference will be held at the Signia by Hilton Orlando Bonnet Creek in Orlando, Florida, from August 14-16, 2025. This conference will provide valuable educational opportunities to help Florida's municipal officials serve their citizenry more effectively.

We ask that each member municipality sending delegates to the Annual Conference **designate one elected official to serve as its Voting Delegate** and cast the municipality's votes at the Annual Business Meeting which will be held on **Saturday, August 16, 2025**. The Voting Delegate designated by each municipality will vote on all official business matters brought before the League membership and requiring a vote during the Business Meeting. Matters such as the election of League leadership, adoption of resolutions and any other official business matters affecting the League may be voted on during the Business Meeting.

In accordance with the League's by-laws, the number of votes allocated to each municipality is determined based upon population. The League will use the latest Florida Estimates of Population as published by the University of Florida, Bureau of Economic and Business Research.

Annual Conference registration materials were sent to each municipality via the League's e-newsletter and are available online at flcities.com.

If you have any questions about voting delegates, please email erussell@flcities.com. **Voting delegate forms must be received by the League no later than July 31, 2025.**

Attachments: Form Designating Voting Delegate



**2025 Annual Conference
Florida League of Cities, Inc.
August 14-16, 2025
Orlando, Florida**

It is important that each member municipality sending delegates to the Annual Conference of the Florida League of Cities designate one of its elected officials to cast the municipality's votes at the Annual Business Meeting. League By-Laws require each municipality to select one person to serve as the municipality's Voting Delegate.

*Municipalities do not need to adopt a resolution to designate a voting delegate. Instead, please fill out this form and return it to the League office so that your voting delegate may be properly identified. **Voting delegate forms must be received by the League no later than July 31, 2025.***

Designation of Voting Delegate

Name of Voting Delegate: _____

Title: _____

Delegate Email: _____

Municipality of: TOWN OF OCEAN BREEZE

AUTHORIZED BY:

Name

Title

Return this form to:

Eryn Russell
Florida League of Cities, Inc.
Post Office Box 1757
Tallahassee, FL 32302-1757
Email: erussell@flcities.com

To: Town Council
Via: Mayor Ostrand
From: Dan Hudson, Town Management Consultant
Subject: Appointment of Town Clerk
Date: Council Meeting – July 14, 2024

SUMMARY: The Town Clerk position is vacant as of July 9, 2025. This report identifies staffing and recruiting steps needed at this time. Pam Orr previously served as Town Clerk and is willing to return to that position. The Town Clerk duties are described in Section 3.02 of the Charter.

RECOMMENDATION: Motion to approve the appointment of Pam Orr as Town Clerk

Town Clerk

Kim Stanton submitted her resignation as Town Clerk effective July 8, 2025.

Pam Orr is ready, willing and able to accept the responsibilities of Town Clerk. Ms. Orr previously served as Town Clerk for 10 years prior to transitioning to Permit Processor three years ago. In light of her experience and readiness [see attached resume], staff recommends that the Town forego advertising for the vacancy, and appoint Pam Orr to the position of Town Clerk under the following terms:

- Starting date: July 14, 2025
- Rate of pay: \$45.00/hr.
- Work Hours: average 30 hours per week
- Paid time off: one workday per month, per Town policy
- Vacation As per the Town's vacation policy, and recognizing prior experience with the Town, 20 days per year commencing on July 14, 2025.
- Holidays: Same as those observed by Martin County Clerk of Court, per Town policy
- Health insurance and retirement: None

Discussion. Ms. Orr is presently engaged as an independent contractor at the rate of \$45.00 per hour for permitting and code compliance work. She is willing to engage as a Town employee, with benefits, at the same rate of \$45.00 per hour and will continue the permitting and code compliance duties in addition to Town Clerk duties.

Bookkeeper

This arrangement still leaves a vacancy to fill for bookkeeping, plus general office assistance [Kim Stanton also served as the Town bookkeeper]. Town Financial Advisor Holly Vath recommends the principal skill set be organized around financial duties, citing the importance of having clean, clear, and well organized financial transaction information. Staff will begin recruiting for the position. The anticipated hiring range is \$18.00 to \$22.00 per hour at an estimated 30 hours per week, with usual Town benefits.

Pamela Orr, Broker
433 SW McPherson Street
Stuart, FL 34994
772-807-2557
pamorr77@gmail.com

Employment	Town of Ocean Breeze, Permit Processor – October 1, 2022 – present Town of Ocean Breeze Town Clerk – February 2012 – September 30, 2022 (I stepped down due to my husband's illness, I was his primary caregiver.) Orr Realty & Rentals, Broker – 1991 to present
Professional Summary	Real Estate Agent/Broker over 40 years' experience – residential and commercial Government – Town Clerk, Permit Processor
Businesses Owned	Orr Realty & Rentals – Licensed in Florida & Georgia Cabins and Coffee – Cabin Rentals, Blue Ridge, GA 2004 – 2011 Rainbow Realty & Management, Stuart, FL 1994 – 2004
Core Qualifications	Proficiency in management Strong verbal communication Creative problem solving Computer financial records, including Quick Books Contract negotiation Landlord/Tenant relations Advertising, including internet Project management Customer relations Attention to detail and follow-up Organizational skills Dependable and trustworthy
Education	Indian River State College, Stuart, Florida, course of study Real Estate Martin County High School course of study - vocational office education Real Estate Continuing Education
Hobbies	Boating, fishing, swimming, snorkeling, biking, exercising
Family	Widow – Three married children and seven beautiful grandchildren
References	Marsha Ewing 772-215-1179 Martin County Clerk of the Circuit Court (Retired) marshsewing@aol.com Barb Gagne 706-851-4126 thankfulheart10@gmail.com Terry O' Neil 772-486-2190 terrancewoneil@gmail.com



Town of Ocean Breeze

Item #7

June 11, 2025

Martin County Board of County Commissioners
2401 SE Monterey Road
Stuart, FL 34996

RE: Joint Request for Quiet Zone Designation – NE Palmetto Drive Railroad Crossing (#272342A)

Dear Honorable Board of County Commissioners,

This correspondence is sent on behalf of the Town of Ocean Breeze and Debbie Shinn, a resident and property owner at 2606 NE Palmetto Drive, Jensen Beach, to formally request that Martin County take the necessary steps to designate the railroad crossing at NE Palmetto Drive (Crossing ID #272342A) as a Quiet Zone.

Ms. Shinn owns and resides at the property directly adjacent to the crossing, and also manages the neighboring parcel owned by her mother. Given their proximity, the recurring train horn noise has a direct and ongoing impact on daily life for these residents. Although there are other properties along Palmetto Drive, this particular stretch includes a limited number of directly impacted homes, and Ms. Shinn's parcels are situated closest to the crossing itself.


The Town has received ongoing resident feedback in support of reducing train horn noise in residential areas, and both the municipality and Ms. Haire are aligned in their interest to improve the quality of life for Martin County residents through Quiet Zone implementation where feasible.

We respectfully request that Martin County begin the process of evaluating and submitting the required application to the Federal Railroad Administration, and coordinating with Florida East Coast Railway, to pursue this designation at the NE Palmetto Drive crossing.

Sincerely,

Mayor Karen Ostrand
Town of Ocean Breeze

Sincerely,


Debbie Shinn
Martin County Resident



RESOLUTION NO. 364-2025

A RESOLUTION OF THE TOWN OF OCEAN BREEZE, FLORIDA; AUTHORIZING A REQUEST TO MARTIN COUNTY; AUTHORIZING COORDINATION WITH MARTIN COUNTY; REQUESTING THE ESTABLISHMENT OF A RAILROAD CROSSING QUIET ZONE AT A DESIGNATED CROSSING WITHIN MARTIN COUNTY; PROVIDING FOR CONDITIONS, CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, the Town of Ocean Breeze, Florida (the "Town") recognizes the impact of train noise on the surrounding community and desires to enhance the health, safety, and welfare of its residents by pursuing a designated quiet zone at the railroad crossing adjacent to the Town limits; and

WHEREAS, two nearby and directly affected property owners have submitted a joint letter supporting the establishment of a quiet zone at the railroad crossing within the area; and

WHEREAS, the Town respectfully requests support and assistance from Martin County to achieve the quiet zone designation for the railroad crossing at NE Palmetto Drive and the Florida East Coast Railway right of way; and

WHEREAS, the Town Council clearly understands that requesting Martin County's support and cooperation in this matter is in the best interest of the Town and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF OCEAN BREEZE, FLORIDA:

Section 1. Findings. That the foregoing recitals are hereby ratified and incorporated as the intent of this Resolution.

Section 2. Formal Request. The Town Council hereby requests the Martin County Board of County Commissioners to initiate and coordinate the necessary studies, applications, and

communications with the Federal Railroad Administration and Florida East Coast Railway and any other appropriate entities to designate this railroad crossing and any others considered and approved by the County Commission as Quiet Zones.

Section 3. Coordination. The Town Mayor and Town Staff are authorized and directed to communicate this Resolution to Martin County and to collaborate with Martin County officials, affected property owners, and applicable regulatory agencies to support the Quiet Zone designation process.

Section 4. Conflicts. All resolutions or parts of resolution insofar as they are inconsistent or in conflict with the provisions of this Resolution are hereby repealed to the extent of any conflict.

Section 5. Severability. In the event that any portion of this Resolution is determined to be invalid, illegal, or unconstitutional by a court of competent jurisdiction, such decision shall in no manner affect the remaining portion or sections of the Resolution which shall remain in full force and effect.

Section 6. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF OCEAN BREEZE, FLORIDA, THIS _____ DAY OF _____, 2025.

ATTEST:

BY:

KIM STANTON, TOWN CLERK

KAREN M. OSTRAND, MAYOR

Approved as to form and legality
for use and reliance of the Town of
Ocean Breeze, Florida

GEMMA TORCIVIA, TOWN ATTORNEY
SIGNED BY ATTORNEY PAUL NICOLETTI,
OF COUNCIL

KEVIN DOCHERTY, PRESIDENT



PAUL J. NICOLETTI
Attorney at Law

MEMORANDUM

TO: THE MAYOR AND MEMBERS OF THE OCEAN BREEZE TOWN COUNCIL

SUBJECT: SB 784 (2025) ADMINISTRATIVE PLATTING

DATE: JUNE 18, 2025

THIS MEMORANDUM IS PUBLIC RECORD

I have reviewed Florida Senate Bill 784, which will take effect on July 1, 2025. This new law amends Sec. 177.071, F.S., and it makes all land platting processes "administrative" on and after July 1st. In answer to Terry O'Neil's earlier question regarding how to accomplish a re-plat for the shopping center.... it doesn't matter whether the property is residential or commercial... all platting is affected.

The law requires the Town Council to adopt a Resolution or Ordinance appointing an "administrative officer or employee" as the person who is to approve plats and re-plats. I'm thinking that Dan may also want to weigh-in to recommend the position. I think it could be it could be an employee, but more likely it should be the Mayor... who under the Town's Charter is "the chief executive officer" and is responsible for signing all contracts, and is required to "oversee the departments of the Town government..."

I have created a Resolution for adoption at the July Meeting. It meets the statutory requirement, but I am leaving the designee blank since the Town Council hasn't yet decided who they will designate. If the Town Council agrees, **you may simply add the "the Mayor or designee" to the Resolution.**

Respectfully submitted,
s/ Original Signed
PAUL J. NICOLETTI

cc: Dan Hudson, Town Manager; Gemma Torcivia, Town Attorney; Town staff

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1
2 An act relating to platting; amending s. 177.071,
3 F.S.; requiring that certain plat or replat submittals
4 be administratively approved with no further action by
5 certain entities under certain circumstances;
6 requiring the governing body of such county or
7 municipality to designate an administrative authority
8 to receive, review, and process plat or replat
9 submittals; providing requirements for such
10 designation; defining the term "administrative
11 authority"; requiring the administrative authority to
12 submit a certain notice to an applicant; providing
13 requirements for such notice; requiring the
14 administrative authority to approve, approve with
15 conditions, or deny a plat or replat submittal in
16 accordance with the timeframe in the initial written
17 notice to the applicant; requiring the administrative
18 authority to notify the applicant in writing if it
19 declines to approve a plat or replat submittal;
20 requiring that the written notification contain the
21 reasons for denial and other information; prohibiting
22 the administrative authority or other official,
23 employee, agent, or designee from requesting or
24 requiring that the applicant request an extension of
25 time; amending s. 177.111, F.S.; conforming provisions
26 to changes made by the act; providing an effective
27 date.

28
29 Be It Enacted by the Legislature of the State of Florida:

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30
31 Section 1. Section 177.071, Florida Statutes, is amended to
32 read:

33 177.071 Administrative approval of plats ~~plat~~ by designated
34 county or municipal official ~~governing bodies~~.—

35 (1)(a) A plat or replat submitted under this part must be
36 administratively approved and no further action or approval by
37 the governing body of a county or municipality is required if
38 the plat or replat complies with the requirements of s. 177.091.
39 The governing body of the county or municipality shall
40 designate, by ordinance or resolution, an administrative
41 authority to receive, review, and process the plat or replat
42 submittal, including designating an administrative official
43 responsible for approving, approving with conditions, or denying
44 the proposed plat or replat.

45 (b) As used in this section, the term "administrative
46 authority" means a department, division, or other agency of the
47 county or municipality. For purposes of issuing a final
48 administrative approval of a plat or replat submittal, the term
49 also includes an administrative officer or employee designated
50 by the governing body of a county or municipality, including but
51 not limited to, a county administrator or manager, a city
52 manager, a deputy county administrator or manager, a deputy city
53 manager, an assistant county administrator or manager, an
54 assistant city manager, or other high-ranking county or city
55 department or division director with direct or indirect
56 oversight responsibility for the county's or municipality's land
57 development, housing, utilities, or public works programs.

58 (2) Within 7 business days after receipt of a plat or

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59 replat submittal, the administrative authority shall provide
60 written notice to the applicant acknowledging receipt of the
61 plat or replat submittal and identifying any missing documents
62 or information necessary to process the plat or replat submittal
63 for compliance with s. 177.091. The written notice must also
64 provide information regarding the plat or replat approval
65 process, including requirements regarding the completeness of
66 the process and applicable timeframes for reviewing, approving,
67 and otherwise processing the plat or replat submittal.

68 (3) Unless the applicant requests an extension of time, the
69 administrative authority shall approve, approve with conditions,
70 or deny the plat or replat submittal within the timeframe
71 identified in the written notice provided to the applicant under
72 subsection (2). If the administrative authority does not approve
73 the plat or replat, it must notify the applicant in writing of
74 the reasons for declining to approve the submittal. The written
75 notice must identify all areas of noncompliance and include
76 specific citations to each requirement the plat or replat
77 submittal fails to meet. The administrative authority, or an
78 official, an employee, an agent, or a designee of the governing
79 body, may not request or require the applicant to file a written
80 extension of time.

81 (4)~~(1)~~ Before a plat or replat is offered for recording, it
82 must be administratively approved as required by this section ~~by~~
83 ~~the appropriate governing body,~~ and evidence of such approval
84 must be placed on the plat or replat. If not approved, the
85 governing body must return the plat or replat to the
86 professional surveyor and mapper or the legal entity offering
87 the plat or replat for recordation. For the purposes of this

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part:

(a) When the plat or replat to be submitted for approval is located wholly within the boundaries of a municipality, the ~~governing body of the~~ municipality has exclusive jurisdiction to approve the plat or replat.

(b) When a plat or replat lies wholly within the unincorporated areas of a county, the ~~governing body of the~~ county has exclusive jurisdiction to approve the plat or replat.

(c) When a plat or replat lies within the boundaries of more than one county, municipality, or both ~~governing body~~, two plats or replats must be prepared and each county or municipality ~~governing body~~ has exclusive jurisdiction to approve the plat or replat within its boundaries, unless each county or municipality with jurisdiction over the plat or replat agrees the governing bodies having said jurisdiction agree that one plat is mutually acceptable.

~~(5)-(2)~~ Any provision in a county charter, or in an ordinance of any charter county or consolidated government chartered under s. 6(e), Art. VIII of the State Constitution, which provision is inconsistent with anything contained in this section shall prevail in such charter county or consolidated government to the extent of any such inconsistency.

Section 2. Section 177.111, Florida Statutes, is amended to read:

177.111 Instructions for filing plats ~~plat~~.—After the approval by the appropriate administrative authority ~~governing body~~ required by s. 177.071, the plat or replat must ~~shall~~ be recorded by the circuit court clerk or other recording officer upon submission thereto of such approved plat or replat. The

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117 circuit court clerk or other recording officer shall maintain in
118 his or her office a book of the proper size for such papers so
119 that they will ~~shall~~ not be folded, to be kept in the vault. A
120 print or photographic copy must be filed in a similar book and
121 kept in his or her office for the use of the public. The clerk
122 shall make available to the public a full size copy of the
123 record plat or replat at a reasonable fee.

124 Section 3. This act shall take effect July 1, 2025.



Resolution No. 363-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF OCEAN BREEZE COMPLYING WITH SENATE BILL 784, WHICH AMENDED SECTION 177.071, FLORIDA STATUTES, BY DESIGNATING AN ADMINISTRATIVE OFFICIAL OR EMPLOYEE TO ADMINISTRATIVELY APPROVE PLATS AND REPLATS ON OR AFTER JULY 1, 2025; PROVIDING DIRECTIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on February 17, 2025, the Florida Senate first considered Senate Bill 784, which removes the governing body of municipalities and counties from the process of approving plats and replats; and

WHEREAS, on April 29, 20205, the Bill was read for the third and final time as required by law, and approved by the vote of 115 to 0 in the Florida House of Representatives, and had earlier been voted 36 to 0 in the Florida House, thus overwhelmingly changing the process of approving plats; and

WHEREAS, over the years, the platting process had become largely a ministerial act, meaning that once the statutory provisions were met by the applicant, the approval of the plat or replat did not require any decision-making on the part of the governing body; and

WHEREAS, in recognition of this situation, the Florida Legislature took its affirmative action.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF OCEAN BREEZE, FLORIDA:

SECTION 1. The precatory language above is approved and included herein as if set forth below.

SECTION 2. The Town _____, is hereby designated by the Town Council as the position and person responsible for the approval of all plats and replats on or after July 1, 2025, as required by Section 177.071(1)(a), Florida Statutes (2025).

RESOLUTION No. 363-2025
DESIGNATION OF ADMINISTRATIVE POSITION FOR PLAT AND REPLAT
APPROVAL

SECTION 3. This Resolution shall take effect immediately upon its adoption.

Council Member _____ made the motion to approve the Resolution, and Council Member _____ seconded the motion, and having been put to a vote, the vote was as follows:

	YES	NO	ABSENT	ABSTAIN
KEVIN DOCHERTY, PRESIDENT				
SANDY KELLEY, VICE PRESIDENT				
GEORGE CIASCHI, COUNCIL MEMBER				
JANET GALANTE, COUNCIL MEMBER				
MICHAEL HELLER, COUNCIL MEMBER				
MATTHEW SQUIRES, COUNCIL MEMBER				

PASSED AND ADOPTED by the Town Council of the Town of Ocean Breeze Florida on this _____ day of _____, 2025.

KEVIN DOCHERTY
President

KAREN M. OSTRAND
Mayor

ATTEST:

KIM STANTON
Town Clerk

APPROVED AS TO FORM AND LEGALITY:

GEMMA TORCIVIA
Town Attorney

To: Mayor, President, and Town Council
From: Dan Hudson, Town Management Consultant
Subject: Charter Review Committee
Date: Council Meeting – July 14, 2024

SUMMARY: This report formally established the Charter Review Committee (CRC), followed by appointments of CRC representatives.

RECOMMENDATION:

1. Motion to approve Resolution 365-2025 establishing a Charter Review Committee.
2. Motion to approve appointment of CRC representatives.
3. Council Members are encouraged to identify any specific concerns regarding the Charter.

Resolution 365-2025

The attached resolution formally approves the establishment of the Charter Review Committee (CRC). It includes Exhibit A, Charter Review Committee Guidelines, governing the operation of the CRC.

Appointment of CRC Representatives

Council Members are requested to nominate one representative and one alternate to serve on the CRC. A form has been developed to solicit applicants. Council Members are requested to submit the applicant names to the Town Clerk. All initial nominations will be approved by a single vote of the Town Council.

Direction from Council for Specific Charter Comments

Council Members are encouraged to report any specific comments regarding the Town Charter to the Town Management Consultant. These will be noted during deliberations by the CRC. Please note this is optional, only if you have a specific item you would like to see addressed. Please submit your written comments by July 24, 2025.



TOWN OF OCEAN BREEZE CHARTER REVIEW COMMITTEE GUIDELINES July 2025

The Town of Ocean Breeze hereby establishes a Charter Review Committee (the “CRC”) consisting of citizens appointed by the elected officials. The CRC is tasked with reviewing the Town Charter and recommending any proposed changes for consideration by the Town Council, and if approved, for consideration by the Town voters.

A. Sunshine and Public Records

1. Sunshine. Florida has a broad “Sunshine” law. All CRC activities are to be conducted in the “Sunshine” at properly noticed public meetings. CRC representatives will be provided an orientation to “Sunshine” prior to being seated. In its simplest terms, there will be no private communication between representatives on matters which may be come before the CRC. All discussions between representatives will occur at the public meetings.
2. Public records. Florida also has a broad public records law. All records produced by the CRC or its representatives are public records. This means all documents, including but not limited to, reports, memos, notes, emails, texts, copies of other documents, photos, videos, audio recordings, etcetera. All meetings will be facilitated by the Town Management Consultant and attended by the Town Clerk to assure collection and compliance of the records. Any email generated by a CRC representative on the topic shall include a copy to townclerk@townofocceanbreeze.org to assure its inclusion in the public record.

B. Organization and Structure of Committee

1. Appointments.
 - a. The CRC will consist of seven representatives plus seven alternates.
 - b. Each elected official (Mayor and Council Members) may nominate one CRC representative and one alternate.
 - c. The CRC representative appointment runs with the elected official’s term.
 - i. If the elected official’s term ends for any reason, then the representative may seek reappointment, but does not automatically continue.
 - ii. In a similar manner, if the CRC representative’s status changes (election to public office, for example), then he or she has effectively resigned from the CRC.
 - d. Alternate representatives are appointed in the event the CRC representative is unable to serve. Alternates are essentially on standby, ready to serve as needed. The alternate will step into the representative role, and the elected official will nominate a new alternate.

- e. The Town Council will approve all appointments.
 - f. CRC representatives may be either a resident of the Town or a principal operator of a business within the Town.
- 2. Organization. At the first meeting, the CRC will appoint a chair and a vice-chair.
- 3. Staffing.
 - a. The Town Management Consultant will facilitate CRC activities, draft reports, and generally support the work of the CRC.
 - b. The Town Clerk will serve as secretary to the CRC.
 - c. The Town Attorneys will be available as needed for questions regarding “Sunshine” law, public records, legal commentary on matters being discussed, and other matters.

C. Meetings

- 1. Frequency. The CRC will meet at least once per month. The CRC may schedule additional meetings at its own discretion.
- 2. Scheduling.
 - a. Town staff will coordinate scheduling the meetings, considering the needs of the CRC representatives.
 - b. Town staff will properly notice each meeting.
 - c. Town staff will coordinate the location of the meetings.
- 3. Attendance. CRC representatives are expected to attend each meeting, but may request an excused absence if unable to attend a specific meeting. Absence from three consecutive meetings, for any reason, constitutes a resignation from the CRC.
- 4. Procedures.
 - a. The CRC will follow Robert’s Rules for procedural votes.
 - b. However, the CRC is expected to generate much dialogue and discussion and it is encouraged to be quite liberal in that regard.
 - c. The Town staff will prepare the agenda and supporting documents for each meeting.
 - i. Discussion items and voting items will be identified as such in each agenda.
 - ii. Public comments will be taken at each meeting.

D. Committee Responsibilities

- 1. A committee by its nature is tasked with receiving information, reviewing and digesting the information, preparing recommendations, and submitting the recommendations to its governing body, in this case, the Town Council.
- 2. The Town Charter is the single most important document governing the operation of the Town of Ocean Breeze. It is the “constitution” of the Town.
- 3. The CRC will initially focus on creating a vision statement for the Town. This will also serve as a team building exercise facilitated by the Town Management Consultant.
- 4. The CRC will then proceed with its review of the Charter. The depth and thoroughness of the review will be determined by the CRC itself.

5. The CRC will conclude its work by crafting a set of recommendations to be submitted to the Town Council for consideration. These recommendations will be referred to as the Draft Charter Report.
 - a. Town Management Consultant will draft wording of suggested changes based upon direction of the CRC.
 - b. All specific wording changes are subject to review and final editing by the Town Attorneys.

E. Duration of Committee

1. The Town Council has approved a general target of March 2026 for completion of a Draft Charter Report.
2. However, this may be modified at either the CRC's request or the Council's direction.



Resolution No. 365-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF OCEAN BREEZE CREATING A CHARTER REVIEW COMMITTEE; AND DEFINING COMMITTEE RESPONSIBILITIES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Ocean Breeze Town Council has requested a formal review of the Town Charter; and

WHEREAS, on June 9, 2025, the Town Council approved a plan and budget to proceed with establishing a Charter Review Committee; and

WHEREAS, the Town Charter is perhaps the most important policy governing Town operations.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF OCEAN BREEZE, FLORIDA:

SECTION 1. The procedural guidelines governing the operation of the Charter Review Committee, attached hereto as **Exhibit "A,"** is hereby ratified, approved and incorporated herein as if set forth below.

SECTION 2. This Resolution shall take effect immediately upon its adoption.

Council Member _____ made the motion to approve the Resolution, and Council Member _____ seconded the motion, and having been put to a vote, the vote was as follows:

RESOLUTION No. 365-2025
CHARTER REVIEW COMMITTEE

KEVIN DOCHERTY, PRESIDENT
SANDY KELLEY, VICE PRESIDENT
GEORGE CIASCHI, COUNCIL MEMBER
JANET GALANTE, COUNCIL MEMBER
MICHAEL HELLER, COUNCIL MEMBER
MATTHEW SQUIRES, COUNCIL MEMBER

YES	NO	ABSENT	ABSTAIN

PASSED AND ADOPTED by the Town Council of the Town of Ocean Breeze
Florida on this _____ day of _____, 2025.

KEVIN DOCHERTY
President

KAREN M. OSTRAND
Mayor

ATTEST:

KIM STANTON
Town Clerk

APPROVED AS TO FORM AND LEGALITY:

GEMMA TORCIVIA
Town Attorney
PAUL NICOLETTI
Of Counsel

**TOWN OF OCEAN BREEZE
APPOINTMENT INFORMATION FORM**

Council Member: GEORGE RIASCHI

This appointment Information Form, when completed, signed and filed with the Town of Ocean Breeze's Clerk's Office, is a PUBLIC RECORD under Chapter 119, Florida Statutes, and, therefore, is open to public inspection by any person.

YOU ARE RESPONSIBLE TO KEEP THE INFORMATION ON THIS FORM CURRENT. APPLICATIONS WILL BE RETAINED IN THE CLERK'S OFFICE IN ACCORDANCE WITH STATE RECORDS RETENTION LAWS.

Date: 6/23/25

Name: VIGLIOTTI PAOLO _____
(Last) (First) (Middle)

E-Mail address: PVIGZ@OPTONLINE.NET

Address: 369 NE WHARF WAY OCEAN BREEZE FL. 34957

Phone: (Cell) 516-770-5250 Occupation: RETIRED

Are you an Ocean Breeze resident? Yes ☒ No _____ Are you an Ocean Breeze business operator? Yes _____ No ☒

Please include a resume or separate sheet with additional information.

- Florida's Sunshine Law, formally the [Government in the Sunshine Law](#), ensures that most meetings of municipal boards are open to the public. This law also dictates that any action taken at a closed meeting is not binding. The Sunshine Law is a key aspect of Florida's open government policies, providing a right of access to governmental proceedings at both the state and local levels. The Sunshine Law mandates that meetings of public bodies must be open to the public. Reasonable notice of meetings must be given to the public. Minutes of the meeting must be taken and made available. While the Sunshine Law generally requires openness, there are some exemptions for specific types of discussions, such as those involving pending litigation or security measures. These exemptions are narrowly construed. Violating the Sunshine Law can result in penalties, including fines and/or jail time. Violations can also lead to the invalidation of any actions taken in violation of the law. The Attorney General's Office, along with other government entities, plays a role in ensuring compliance with the Sunshine Law.

I understand the responsibilities associated with being a Committee member.

PAOLO VIGLIOTTI
Printed Name

Paolo Vigliotti 6/23/25
Signature Date

If you have any questions, please call the office of the Town Clerk at (772) 334-6826. Return this form to:

Town of Ocean Breeze, 1508 NE Jensen Beach Blvd., Jensen Beach, FL 34958 or email: townclerk@townofoceanbreeze.org

Pursuant to Florida Statutes Section 119.071, you may qualify and request certain information be exempt from disclosure from public records. Please email the Town Clerk at townclerk@townofoceanbreeze.org with your request.

Revised 6-9-25

**TOWN OF OCEAN BREEZE
APPOINTMENT INFORMATION FORM**

Council Member: George Ciaschi

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YOU ARE RESPONSIBLE TO KEEP THE INFORMATION ON THIS FORM CURRENT. APPLICATIONS WILL BE RETAINED IN THE CLERK'S OFFICE IN ACCORDANCE WITH STATE RECORDS RETENTION LAWS.

Name: Bologna Gail A Date: 6/28/25
(Last) (First) (Middle)

E-Mail address: gailbologna@gmail.com

Address: 393 NE Sand Dune Way

Phone: (Cell) 804-380-7026 Occupation: Retired

Are you an Ocean Breeze resident? Yes ☒ No ☐ Are you an Ocean Breeze business operator? Yes ☐ No ☒

Please include a resume or separate sheet with additional information.

- Florida's Sunshine Law, formally the [Government in the Sunshine Law](#), ensures that most meetings of municipal boards are open to the public. This law also dictates that any action taken at a closed meeting is not binding. The Sunshine Law is a key aspect of Florida's open government policies, providing a right of access to governmental proceedings at both the state and local levels. The Sunshine Law mandates that meetings of public bodies must be open to the public. Reasonable notice of meetings must be given to the public. Minutes of the meeting must be taken and made available. While the Sunshine Law generally requires openness, there are some exemptions for specific types of discussions, such as those involving pending litigation or security measures. These exemptions are narrowly construed. Violating the Sunshine Law can result in penalties, including fines and/or jail time. Violations can also lead to the invalidation of any actions taken in violation of the law. The Attorney General's Office, along with other government entities, plays a role in ensuring compliance with the Sunshine Law.

I understand the responsibilities associated with being a Committee member.

Gail A. Bologna
Printed Name

Gail A. Bologna
Signature

6/28/25
Date

If you have any questions, please call the office of the Town Clerk at (772) 334-6826. Return this form to:

Town of Ocean Breeze, 1508 NE Jensen Beach Blvd., Jensen Beach, FL 34958 or email: townclerk@townofoceانبreeze.org

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**TOWN OF OCEAN BREEZE
APPOINTMENT INFORMATION FORM**

Council Member:

KEVIN DOHERTY

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Name: PACE DANA J. Date: June 11, 2025
(Last) (First) (Middle)
E-Mail address: DannaPace@gmail.com
Address: 193 NE BOOY DR Ocean Breeze FL 34957
Phone: (Cell) 772-267-9167 Occupation: Retired
Are you an Ocean Breeze resident? Yes ☒ No ☐ Are you an Ocean Breeze business operator? Yes ☐ No ☒

Please include a resume or separate sheet with additional information.

- Florida's Sunshine Law, formally the [Government in the Sunshine Law](#), ensures that most meetings of municipal boards are open to the public. This law also dictates that any action taken at a closed meeting is not binding. The Sunshine Law is a key aspect of Florida's open government policies, providing a right of access to governmental proceedings at both the state and local levels. The Sunshine Law mandates that meetings of public bodies must be open to the public. Reasonable notice of meetings must be given to the public. Minutes of the meeting must be taken and made available. While the Sunshine Law generally requires openness, there are some exemptions for specific types of discussions, such as those involving pending litigation or security measures. These exemptions are narrowly construed. Violating the Sunshine Law can result in penalties, including fines and/or jail time. Violations can also lead to the invalidation of any actions taken in violation of the law. The Attorney General's Office, along with other government entities, plays a role in ensuring compliance with the Sunshine Law.

I understand the responsibilities associated with being a Committee member.

Dana Pace
Printed Name
[Signature]
Signature
6/11/25
Date

If you have any questions, please call the office of the Town Clerk at (772) 334-6826. Return this form to:

Town of Ocean Breeze, 1508 NE Jensen Beach Blvd., Jensen Beach, FL 34958 or email: townclerk@townofoceانبreeze.org

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**TOWN OF OCEAN BREEZE
APPOINTMENT INFORMATION FORM**

Council Member: Sandy Kelly

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YOU ARE RESPONSIBLE TO KEEP THE INFORMATION ON THIS FORM CURRENT. APPLICATIONS WILL BE RETAINED IN THE CLERK'S OFFICE IN ACCORDANCE WITH STATE RECORDS RETENTION LAWS.

Date: 7/5/2025

Name: Reese liz
(Last) (First) (Middle)

E-Mail address: 53mauibabe@gmail.com

Address: 1363 NE White Pine Ter

Phone: (Cell) 949 2858219 Occupation: retired

Are you an Ocean Breeze resident? Yes ☒ No ☐ Are you an Ocean Breeze business operator? Yes ☐ No ☒

Please include a resume or separate sheet with additional information.

- Florida's Sunshine Law, formally the [Government in the Sunshine Law](#), ensures that most meetings of municipal boards are open to the public. This law also dictates that any action taken at a closed meeting is not binding. The Sunshine Law is a key aspect of Florida's open government policies, providing a right of access to governmental proceedings at both the state and local levels. The Sunshine Law mandates that meetings of public bodies must be open to the public. Reasonable notice of meetings must be given to the public. Minutes of the meeting must be taken and made available. While the Sunshine Law generally requires openness, there are some exemptions for specific types of discussions, such as those involving pending litigation or security measures. These exemptions are narrowly construed. Violating the Sunshine Law can result in penalties, including fines and/or jail time. Violations can also lead to the invalidation of any actions taken in violation of the law. The Attorney General's Office, along with other government entities, plays a role in ensuring compliance with the Sunshine Law.

I understand the responsibilities associated with being a Committee member.

Liz Reese
Printed Name

Liz Reese
Signature

7/5/2025
Date

If you have any questions, please call the office of the Town Clerk at (772) 334-6826. Return this form to:

Town of Ocean Breeze, 1508 NE Jensen Beach Blvd., Jensen Beach, FL 34958 or email: townclerk@townofoceانبreeze.org

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710 SE Ocean Blvd.
Stuart, FL 34997
(772) 888-9076



Review Memorandum

Date: July 7, 2025
To: Town of Ocean Breeze
From: Leo Giangrande, P.E.
Subject: **Seawalk Development Deficiency Walk Through**
GEP No.: 24-034

Distribution: Town File

This review memorandum is provided as a summary of the site visit Forestar Development Group and HOA Board Representatives. The purpose of this visit was to review the final items with deficiencies. This visit was exclusively intended to review the site concrete and asphalt. The following is a summary of findings

- Asphalt has been noted with areas requiring milling and overlay or another acceptable new wearing surface
- Concrete curbs and sidewalks were noted with turf paint to either be repaired or replaced as noted.
- **Lot 1** has an engineering improvement plan to address the incomplete grading of this lot.
- Dixie Landscaping will hand grade and resod the retention areas that are failing
- Structure tops will require new mud for proper installation
- Storm Structure that had top failure and fall into the structure needs to also be prepared

Should you have any further questions on this, please do not hesitate to contact me at (772) 888-9076 or Leo@GEP-LLC.com.



**TOWN OF OCEAN BREEZE
APPOINTMENT INFORMATION FORM**

Council Member: Mayor Karen M. Ostrand

This appointment Information Form, when completed, signed and filed with the Town of Ocean Breeze's Clerk's Office, is a PUBLIC RECORD under Chapter 119, Florida Statutes, and, therefore, is open to public inspection by any person.

YOU ARE RESPONSIBLE TO KEEP THE INFORMATION ON THIS FORM CURRENT. APPLICATIONS WILL BE RETAINED IN THE CLERK'S OFFICE IN ACCORDANCE WITH STATE RECORDS RETENTION LAWS.

Name: Wagner David Date: 7-8-2025
(Last) (First) (Middle)
E-Mail address: SKYBOY24@outlook.com
Address: 124 NE Bay Ocean Breeze 34957
Phone: (Cell) _____ Occupation: _____

Are you an Ocean Breeze resident? Yes _____ No _____ Are you an Ocean Breeze business operator? Yes _____ No _____

Please include a resume or separate sheet with additional information.

- Florida's Sunshine Law, formally the [Government in the Sunshine Law](#), ensures that most meetings of municipal boards are open to the public. This law also dictates that any action taken at a closed meeting is not binding. The Sunshine Law is a key aspect of Florida's open government policies, providing a right of access to governmental proceedings at both the state and local levels. The Sunshine Law mandates that meetings of public bodies must be open to the public. Reasonable notice of meetings must be given to the public. Minutes of the meeting must be taken and made available. While the Sunshine Law generally requires openness, there are some exemptions for specific types of discussions, such as those involving pending litigation or security measures. These exemptions are narrowly construed. Violating the Sunshine Law can result in penalties, including fines and/or jail time. Violations can also lead to the invalidation of any actions taken in violation of the law. The Attorney General's Office, along with other government entities, plays a role in ensuring compliance with the Sunshine Law.

I understand the responsibilities associated with being a Committee member.

David J. Wagner
Printed Name
[Signature] Date: 7-8-2025
Signature

If you have any questions, please call the office of the Town Clerk at (772) 334-6826. Return this form to:

Town of Ocean Breeze, 1508 NE Jensen Beach Blvd., Jensen Beach, FL 34958 or email: townclerk@townofoceانبreeze.org

Pursuant to Florida Statutes Section 119.071, you may qualify and request certain information be exempt from disclosure from public records. Please email the Town Clerk at townclerk@townofoceانبreeze.org with your request.

Revised 6-9-25

GENERAL INFORMATION ITEMS

The attached items (i.e.: correspondence, emails, reports, etc.) are provided as general information and are not necessarily subject to discussion during this meeting unless Council Members or the Mayor wish to do so.

- A. Email dated June 12, 2025, from Keith Baker, PE, Martin County Capital Projects Administrator, Public Works Department – Re: Jensen Beach Boulevard Improvements
- B. Email dated June 12, 2025, from Attorney Torcivia – Re: Town Management Consultant, Dan Hudson
- C. Town Speed Sign Data – 2024 & 2025
- D. Committee Reports – if applicable
- E. Certificate of Completion, President Docherty – 2025 Leadership Class

A.

Permits

From: Keith Baker <kbaker@martin.fl.us>
Sent: Thursday, June 12, 2025 10:54 AM
To: Permits
Cc: James Gorton; Jamie Polidora; Dan Hudson; Town Clerk
Subject: RE: Engineer Reports
Attachments: 20250306_JensenBeach_Existing_FINAL.pdf; 2024.03.07_JENSEN BEACH INTERSECTION IMPROVEMENTdwg.pdf

You don't often get email from kbaker@martin.fl.us. [Learn why this is important](#)

Ms. Orr,

Per your request please find attached traffic engineering report and conceptual signing & pavement marking plan. If you have any questions or require any additional information, please do not hesitate to contact me.

Thanks,

Keith J. Baker, P.E.
Capital Projects Administrator, Public Works Department
Martin County Board of County Commissioners
(772) 463-2848

MARTIN COUNTY ►
PUBLICWORKS
@WORK

From: James Gorton <jgorton@martin.fl.us>
Sent: Wednesday, June 11, 2025 8:27 AM
To: Keith Baker <kbaker@martin.fl.us>
Subject: FW: Engineer Reports

Is the traffic study in final format? If so, please forward it to Ms. Orr.

Thanks-

Jim

From: Permits <permits@TownofOceanBreeze.org>
Sent: Monday, June 9, 2025 2:29 PM
To: James Gorton <jgorton@martin.fl.us>
Cc: Dan Hudson <dhudson@TownofOceanBreeze.org>; townclerk@townofOceanBreeze.org
Subject: Engineer Reports



Hi Jim:

I understand from a Council member that Martin County has received two Engineering Reports for the roundabout on Jensen Beach Blvd. and/or West End Blvd. When you have an opportunity, would you please send them to us? As always, we appreciate your assistance!

Thank you!

Pam Orr
Permit Processor



Town of Ocean Breeze
P. O. Box 1025
Jensen Beach, FL 34958
772-807-2557 Cell
772-334-6826 Office

PLEASE INCLUDE PROPERTY ADDRESS IN CORRESPONDENCE, THANK YOU!



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Memo

To: Kenneth Rau – Martin County
From: Uyen Dang – DDEC
cc: Jamie Polidora – Martin County, Victoria Browning – Martin County, Keith Baker – Martin County, Nhat Nguyen – DDEC, Victor Cook - DDEC
Date: March 6th, 2025
Re: Jensen Beach Boulevard and Maple Avenue Existing Conditions Memo

Introduction

The objective of this analysis is to evaluate the current traffic conditions, identify issues, and key findings for the roundabout located at Jensen Beach Boulevard and the Florida East Coast (FEC) Railroad in the Jensen Beach Redevelopment District¹. This area, situated near both residential and commercial zones. Severy factors at this location occurred in study vicinity contributed to changes:

1. The planned Brightline high-speed rail expansion to Orlando necessitates modifications to the FEC Railroad right-of-way, including the conversion of West End Boulevard into a two-way road to accommodate double tracking.
2. Current traffic patterns and circulation within the district present perceived challenges for businesses, residents, and visitors, particularly regarding accessibility and parking availability.
3. The intersection of Jensen Beach Boulevard and Maple Avenue requires improvements for pedestrian safety and access.
4. The existing one-way configuration of certain streets may not optimally serve the district's current needs for circulation

The study focuses on primary tasks:

1. Evaluation of roundabout configuration
2. Assessment of district-wide accessibility and circulation patterns
3. Comprehensive parking assessment

Project Location and Context

The project is located in "Downtown Jensen Beach" within the Jensen Beach Community Redevelopment Area (CRA), a historic riverfront district bounded by the Florida East Coast (FEC) Railway and Indian River Drive (**Exhibit A: Project Location Map**). As a traditional Florida coastal community, Jensen Beach has thrived on tourism and local commerce, with its downtown serving as both a community hub and visitor destination. The district's character is defined by its walkable streets, historic architecture, and proximity to waterfront amenities.

¹ [Jensen Beach Community Redevelopment Area | Martin County Florida](#)

Adjacent Land Uses and Zoning

The area west of the roundabout presents a diverse mix of land uses that create unique circulation demands (**Exhibit B: Future Land Use Map**):

- Industrial (M1) facilities requiring freight access.
- Business districts (B1) serving daily commercial needs.
- Wholesale business areas (B2) generating delivery traffic.
- Single-family residential neighborhoods (R2)

This mix of uses creates distinct peak-hour traffic patterns and varied vehicle types, from residential vehicles to delivery trucks. Municipal services, including garbage collection routes (detailed in Exhibit B), must navigate these diverse areas efficiently.

Adjacent Communities

The Town of Ocean Breeze (**Exhibit A: Project Location Map**), a unique municipality composed entirely of mobile home communities, directly interfaces with the project area. Primary access to the town is provided along Indian River Drive, while additional connectivity to the Ocean Breeze Resort is facilitated via the following routes:

- Primary access along Indian River Drive to the east of the roundabout.
- Secondary access through the roundabout via West End Boulevard at the southern boundary.

This connectivity is essential for tourists and residents' daily movements and emergency service access.

Rail Infrastructure

The project area includes critical rail infrastructure that significantly influences traffic patterns and safety considerations:

- Dual FEC Railway tracks intersect Jensen Beach Boulevard.
- Tracks traverse through the existing roundabout.
- Active Brightline high-speed rail service operating at speeds up to 110 mph.
- Grade crossing requires specialized traffic control and safety measures.

The presence of high-speed rail operations adds complexity to the traffic circulation design and requires careful consideration of safety measures, particularly at the grade crossing and roundabout interface.

Data Collection Methodology

Due to the randomness of traffic crashes, it is likely that any single year crashes could have a much higher or lower number of crashes than the typical year. Federal Highway Administration (FHWA) suggests collecting 3-year data as a working minimum. A longer period increases the statistical accuracy of the data. However, if the period is too long, there is a chance that the existing conditions, such as roadway configuration, traffic volume, or patterns, may have changed. For this analysis, 5 years of crash data and police reports, from April 1st, 2019, to April 1st, 2024, was obtained from Signal 4 Analytics. Traffic volume data were

obtained from Florida Department of Transportation² and Placer.ai.³ Due to limitations, the traffic counts from Placer.ai include both pedestrian and vehicle traffic. For simplicity, these counts are treated as vehicle traffic counts in this report.

A field investigation was also conducted to evaluate the existing conditions of the study area and assess the traffic circulation. Aerial imagery was obtained through drone photography to support the analysis. **(Exhibit C: Project Photos)**

Traffic Data Review

Traffic Volume

For streets leading to the roundabout, traffic volumes have exhibited a modest growth trend between 2019 and 2023, as shown by gradual increases in annual average daily traffic (AADT) on the following roadways:

- Jensen Beach Boulevard: 21,000 AADT (2023) vs. 20,500 AADT (2019)
- NE Pineapple Avenue: 12,800 AADT (2023) vs. 11,700 AADT (2019)
- NE Candice Avenue: 1,575 AADT (2024) vs. 1,290 AADT (2022)

Conversely, according to data from Placer.ai, traffic volumes have exhibited a modest decline on some streets within the study area. However, the available data covers only the period between 2022 and 2024:

- West End Boulevard: 602 AADT (2024) vs. 721 AADT (2022)
- NE Maple Avenue: 436 AADT (2024) vs. 526 AADT (2022)

Table 1: Traffic Volume

Street	Recent AADT	Past AADT
Jensen Beach Boulevard	21,000 (2023)	20,500 (2019)
NE Pineapple Avenue	12,800 (2023)	11,700 (2019)
NE Candice Avenue	1,575 (2024)	1,290 (2022)
West End Boulevard	602 (2024)	721 (2022)
NE Maple Avenue	436 (2024)	526 (2022)

In 2024, the area experiences an average of 4,650 pedestrians per day, with the highest recorded volume reaching 8,538 pedestrians on a Friday in the same year. Historically, the highest pedestrian count was observed on a Saturday in 2019, with 13,497 pedestrians. Pedestrian activity is highest on Fridays, Saturdays, and Sundays, with peak hours occurring between 6:00 and 8:00 PM.

The segment of Jensen Beach Boulevard on the east side of the roundabout sees an average of 1,641 pedestrians per day in 2024. Within the same year, the highest volume was recorded at 3,369 pedestrians on the same Friday when the area experienced its peak. The highest

² [Florida Traffic Online](#)

³ [Location Intelligence & Foot Traffic Data Software – Placer.ai](#)

historical pedestrian volume for this segment was 8,300 pedestrians on the same Saturday in 2019 when the area experienced the highest pedestrian count.

Table 2: Pedestrian Volume

Category	Entire Study Area	Jensen Beach Boulevard (downtown area)
2024 Average Daily Pedestrians	4,650	1,641
2024 Peak Pedestrian Volume	8,538	3,369
Historical Peak Pedestrian Volume	13,497	8,300

Traffic Characteristics

NE Jensen Beach Boulevard exhibits a distinct traffic pattern, transitioning from a four-lane roadway on the west side of the roundabout to a two-lane roadway with on-street parking on the east side. Other approaches to the roundabout generally consist of two-lane roadways, except for a segment of West End Boulevard near the roundabout, which operates as a single-lane roadway for southbound traffic. Additionally, an alleyway from Ocean Breeze Plaza serves as an additional access point to the roundabout, contributing to the complexity of traffic flow.

All roadways within the study area fall under the C4 - Urban General category according to the Florida Department of Transportation (FDOT) Context Classification. The functional classifications for these segments are as follows:

- Jensen Beach Boulevard: Both segments adjacent to the roundabout are designated as Urban Principal Arterials.
- NE Pineapple Avenue: Classified as an Urban Minor Arterial.
- Remaining roads (including NE Candice Avenue, NE Maple Avenue, and West End Boulevard): Designated as Urban Local roadways.

Table 3: Traffic Characteristics

Street	Roadway Classification	Context Classification	Travel Lanes
Jensen Beach Boulevard (West)	Urban Principal Arterial	C4 – Urban General	4
Jensen Beach Boulevard (East)	Urban Principal Arterial	C4 – Urban General	2
NE Pineapple Avenue	Urban Minor Arterial	C4 – Urban General	2
NE Candice Avenue	Urban Local	C4 – Urban General	2

West End Boulevard	Urban Local	C4 – Urban General	1
NE Maple Avenue	Urban Local	C4 – Urban General	2

Traffic Control Devices

The traffic control configurations for intersections within the study area are detailed as follows:

- West End Boulevard and Maple Avenue: This intersection operates with minor road stop control, where the stop sign is placed on Maple Avenue. This configuration prioritizes traffic flow on West End Boulevard.
- Maple Avenue and Jensen Beach Boulevard: This intersection has minor road stop control, with stop signs on Maple Avenue to prioritize traffic on Jensen Beach Boulevard.
- Jensen Beach Boulevard, West End Boulevard, Pineapple Avenue, and Candice Avenue: The intersection of Jensen Beach Boulevard, West End Boulevard, Pineapple Avenue, and Candice Avenue features a two-lane roundabout with a unique configuration featuring two train tracks crossing directly through its center. This layout is further complicated by a connection to an alleyway from Ocean Breeze Plaza, introducing additional conflict points for vehicles and pedestrians.

As the latest Manual on Uniform Traffic Control Devices (MUTCD) was released in December 2023, existing signs and pavement markings will be under review.

Roundabout Signing and Pavement Markings

- Signage:
 - All approaches to the roundabout have Yield signs, except for the alleyway. According to the 11th edition of MUTCD, a Roundabout Circulation sign (R6-5P) should be installed beneath the Yield sign; however, none is present.
 - Roundabout Directional Arrow signs are installed beneath the One-Way sign (R6-1), which is not compliant with the MUTCD
 - In-Street Pedestrian Crossing signs (R1-6a) are placed on the raised splitter islands. On West End Boulevard, the In-Street Pedestrian Crossing sign (R1-6a) is located on the landscape near the railroad tracks. Meanwhile, Candice Avenue (which has a painted splitter island) and the alleyway do not have pedestrian crossing signs.
 - The Roundabout Ahead sign on Candice Avenue is no longer compliant with the latest MUTCD.
 - Intersection Lane Control sign (R3-8) is installed near the roundabout for eastbound traffic on Jensen Beach Boulevard, which is not compliant.
- Pavement Markings:
 - Candice Avenue is missing inscribed circle pavement markings or circulatory roadway edge lines.
 - Gore pavement markings at the roundabout is not compliant with the latest of MUTCD.
 - Other pavement markings, including crosswalk markings and the yellow edge line around the roundabout, are deteriorated.
 - Directional arrow pavement markings are only present on the south side of the roundabout.

- Pavement markings on Jensen Beach Boulevard are also in poor condition.

Railroad Signing and Pavement Markings

- Signage:
 - All approaches to the railroad crossing have Grade Crossing Advance Warning signs, except for the alleyway. However, the Grade Crossing Advance Warning sign on the east side of Jensen Beach Boulevard is not properly aligned with the corresponding grade crossing pavement marking, as required by standards.
 - Grade Crossing Crossbuck (R15-1) and Number of Tracks Plaques (R15-2P) are installed as required.
 - The "Trains May Exceed 80 MPH" (W10-8) and "Do Not Stop on Tracks" (R8-8) signs are mounted on the same post at the grade crossing.
- Pavement Markings:
 - Dynamic envelope and grade crossing pavement markings are present on all approaches, except for the alleyway. As noted above, the misalignment of the Grade Crossing Advance Warning sign with its pavement marking on the east side of Jensen Beach Boulevard requires correction.

Crash Statistics

According to Signal 4 Analytics, from April 2019 to April 2024, there are 28 crashes at this roundabout, with 2 crashes that leads to injury.⁴ **Exhibit D: 5-Year Crash Data** reveals that there are more than 5 crashes in a year at this roundabout. In addition, there are 6 (21%) off-road crashes and 8 (29%) rear-end crashes, along with 3 right-angle crashes and 2 right-turn crashes. Additionally, 8 (29%) sideswipe crashes are reported, and 1 crash occurs in a parking area, classified under "other." This indicates that sideswipe crashes, rear-end crashes, and off-road crashes are the most common types of crashes at this roundabout, accounts for 79% of all the crashes.

Out of 28 crashes, 9 were caused by failure to keep in lane, 7 by failure to yield, and 5 by following too closely. Additionally, there are 2 crashes each resulting from improper turns, DUI, and negligent driving, while 1 crash was due to improper backing. All 28 crashes involved automobiles, with only 2 resulting in injuries. The 2 crashes that lead to injury are due to failure to keep in lane and failure to yield right of way.

The majority of crashes, approximately 61%, occur during the day, with 17 crashes happening during daylight hours and 11 at night. Of the two injury crashes, one occurs at night, while the other takes place during the day.

Safety Analysis (2019-2024)

Table 4: Crash Patterns

Category	Details
Total Crashes	28 (average 5.6 per year)
Injury Crashes	2 (7% of total crashes)
Most Frequent Crash Types	Sideswipe: 8 crashes (29%)
	Rear-end: 8 crashes (29%)
	Off-road: 6 crashes (21%)

⁴ [Florida Traffic Safety Dashboard - S4Analytics](#)

Primary Crash Causes	Failure to keep in lane: 9 crashes (32%)
	Failure to yield: 7 crashes (25%)
	Following too closely: 5 crashes (18%)

At the roundabout with a railroad traversing its center, the crash data reveals specific patterns related to driver behavior and roadway configuration. The majority of sideswipe crashes (7 out of 8) are attributed to drivers failing to maintain their lane, likely influenced by the complexity of navigating a two-lane roundabout with intersecting railroad tracks. Rear-end crashes, accounting for 8 incidents, are mainly caused by vehicles following too closely (5 out of 8), highlighting the challenge of maintaining safe spacing in the traffic flow of roundabout traffic. Off-road crashes (6 incidents) are resulted from contributing factors such as driving under the influence (2 out of 6) and improper turning movement (2 out of 6).

Railroad Safety Concerns

Although there are no fatal or serious injury crashes, there are 6 off-road crashes, all of which involved vehicles getting stuck on the railroad tracks. Of these, only 4 vehicles were removed before the train arrived. The other 2 vehicles were not removed on time and hit by the trains. This indicates 21% of all crashes at the roundabout are stuck on the railroad.

Table 5: Railroad Crashes

<u>Category</u>	<u>Total Crashes</u>	<u>Train Collision</u>	<u>Removed Before Train Arrival</u>
Number of Crashes	6	2	4

Traffic Safety, Demographics, and Age

The majority of crashes at this roundabout involve individuals of Caucasian background. Out of the 28 crashes, 18 involve individuals of Caucasian background, 7 involve individuals of Hispanic background, and 3 involve unidentified individuals. This means approximately 64% of the crashes are attributed to individuals of Caucasian background. Among the 28 crashes, 11 involve individuals aged 35-64, accounting for 39% of all crashes, while 7 involve individuals older than 65 years, representing 21% of the total.

Table 6: Demographics and Age

<u>Category</u>	<u>Number of People Involved</u>	<u>Percentage</u>
Caucasian Background	18	64%
Hispanic Background	7	25%
Unidentified Individuals	3	11%
Aged 35-64	11	39%
Aged 65 and Older	7	21%

Parking Space Assessment

The team developed a comprehensive classification system to categorize all parking spaces within the study area. Table 6 summarizes the parking space categories and their definitions:

Table 7: Parking Space Classification System

<u>Category</u>	<u>Definition</u>	<u>Examples</u>
Legal On-Street	Properly marked spaces with striping or wheel stops	Parallel parking, angled parking
Legal Off-Street	Designated parking lots with proper markings	Public lots, private business lots
Non-Legal Parking	Observed recurring parking in unmarked areas	Shoulder parking, vacant lots
Reserved Spaces	Business-specific designated parking	Restaurant parking, hotel spaces

Parking Inventory

A complete inventory of parking spaces was conducted through field verification. Table 7 (**Exhibit E: Parking Inventory Map**) presents the total parking supply by category:

Table 8: Parking Supply by Category

<u>Location Type</u>	<u>Number of Spaces</u>
On-Street	90
Public Off-Street	21
Private Reserved	132
Total	243

Parking Data Collection Methodology

Based on the preliminary analysis, we established a two-phase data collection approach to capture both typical and peak conditions:

1. Weekend Peak Period
 - a. Date: Saturday, December 8th, 2024
 - b. Time Periods: 11:00 AM and 1:00 PM
 - c. Purpose: Capture typical weekend commercial activity
2. Special Event Period
 - a. Date: Tuesday, December 12th, 2024
 - b. Time Periods: 6:00 PM and 8:00 PM
 - c. Event: "Jamming Jensen"
 - d. Purpose: Document maximum demand conditions

Field Data Collection Protocol

Field technicians followed a standardized protocol for data collection:

1. Space Documentation
 - a. Recorded total available spaces in each facility
 - b. Noted regulatory restrictions and time limits
 - c. Documented physical condition and markings
 - d. Photographed typical conditions
2. Occupancy Counts
 - a. Conducted walking surveys of all facilities
 - b. Recorded occupancy at prescribed times
 - c. Noted overflow parking locations
 - d. Documented illegal parking activities

Parking Occupancy

The parking study conducted in December 2024 revealed distinct utilization patterns across different time periods and facility types. The analysis examined both typical weekend conditions and special event impacts on the parking system. There was illegal parking on Maple Avenue, Pineapple Square, and public off-street parking lots observed during the special event, which leads to utilization rate over 100%.

Table 9: Summary of Parking Utilization by Time Period

<u>Facility Type</u>	<u>Total Spaces</u>	<u>Weekend (11AM-1PM)</u>	<u>Special Event (6PM-8PM)</u>	<u>Change</u>
On-Street	90	84%	108%	+24%
Public Off-Street	21	29%	152%	+124%
Private/Reserved	132	64%	83%	+19%
System-Wide	243	69%	98%	+29%

Table 10: Individual Facility Performance

<u>Facility Name</u>	<u>Capacity</u>	<u>Weekend Average</u>	<u>Event Average</u>	<u>Peak Utilization</u>
On-Street Parking	35	87%	100%	100%
Off-Street Non-Reserved	21	21%	148%	152%
Jensen Beach Hotel	4	20%	75%	75%
Jan's Restaurant	48	51%	91%	92%
Sushi Lot	7	33%	71%	71%

<u>Facility Name</u>	<u>Capacity</u>	<u>Weekend Average</u>	<u>Event Average</u>	<u>Peak Utilization</u>
Maple Ave Shops	17	12%	0%*	12%
Maple Ave	2	175%	375%	450%
NE Ricou Ter	44	73%	100%	100%
Pineapple Square	43	94%	105%	107%
Indian River Drive	9	89%	100%	100%
Celtic Creamery	13	77%	92%	92%

*Closed during event

Table 11: Time-of-Day Utilization Patterns

<u>Time Period</u>	<u>Average System-Wide Utilization</u>	<u>Number of Facilities at Capacity</u>	<u>Overflow Conditions</u>
Weekend Morning (11AM)	52%	0	No
Weekend Afternoon (1PM)	84%	2	Yes
Event Early Evening (6PM)	98%	4	Yes
Event Peak Evening (8PM)	108%	6	Yes

Key Observations

The parking study conducted in December 2024 revealed distinct utilization patterns across different facility types and time periods. The analysis examined both typical weekend conditions and the impacts of special events. Under normal weekend conditions (11 AM–1 PM), overall system-wide parking utilization averaged 69%. However, during special events (6 PM–8 PM), utilization surged significantly, with some facilities operating above 100% capacity. For example, on-street parking increased from 84% to 108% (a 24% rise), and public off-street lots spiked from 29% to 152% (a 124% increase). In contrast, private or reserved parking experienced a more modest change, rising from 64% to 83%.

Facility-specific observations highlighted that Pineapple Square consistently demonstrates the highest utilization, with occupancy rates ranging from 94% to 107%, indicating it frequently operates at or beyond capacity. Additionally, the closure of Maple Avenue Shops during events reduces overall parking availability in the area, leading to an increased shortage of parking spaces.

Temporal patterns further underscore the challenges: morning periods average only 52% utilization, but demand surges in the afternoon, with the early evening reaching 84% and peak event hours hitting 108% system-wide.

Overall, special events impose significant capacity issues on the parking system. To mitigate these challenges, strategies such as enhanced signage to direct drivers to available spaces, improved public transportation options, and the creation of additional temporary parking areas during events should be considered.

Findings

Traffic Safety Issues

Existing pavement markings and signings are not compliant to the MUTCD requirements, such as deteriorating pavement markings, missing of required signs and pavement markings, and misplaced signs.

A high number of crashes occur at the roundabout, posing safety risks to roadway users, particularly due to the relatively high number of incidents involving vehicles stuck on the train tracks.

Pedestrian safety also remains a concern at the roundabout due to the lack of pedestrian crossing signs warning drivers of pedestrians.

Lack of Parking Spaces

Parking utilization averages 69% during regular operations but surges to 108% during special events, causing overflow and increased illegal parking, especially from 6 PM to 8 PM. This underscores the need for additional parking solutions to manage event-related demand.

Exhibit A: Project Location Map



Locations Map

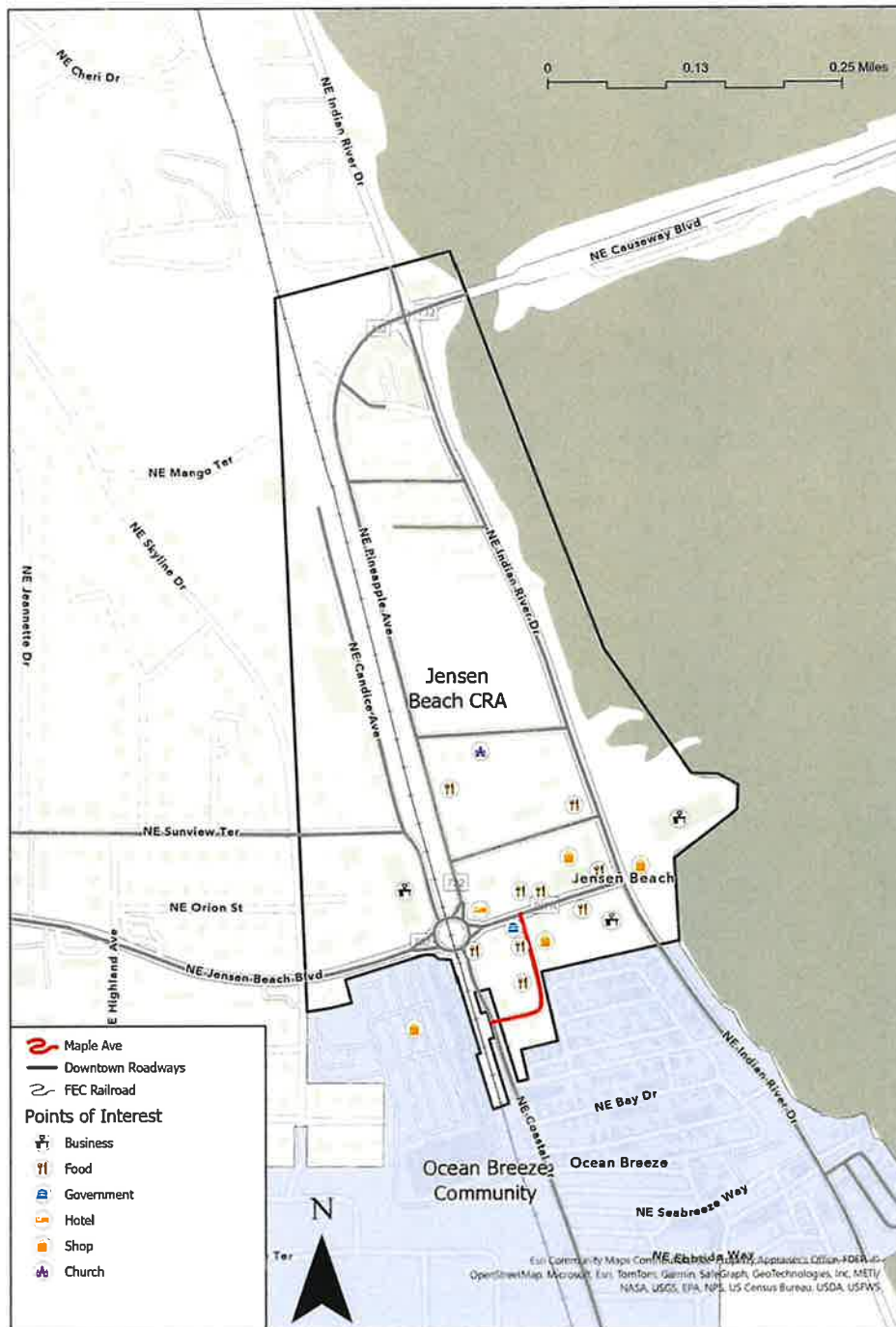


Exhibit B: Future Land Use and Zoning

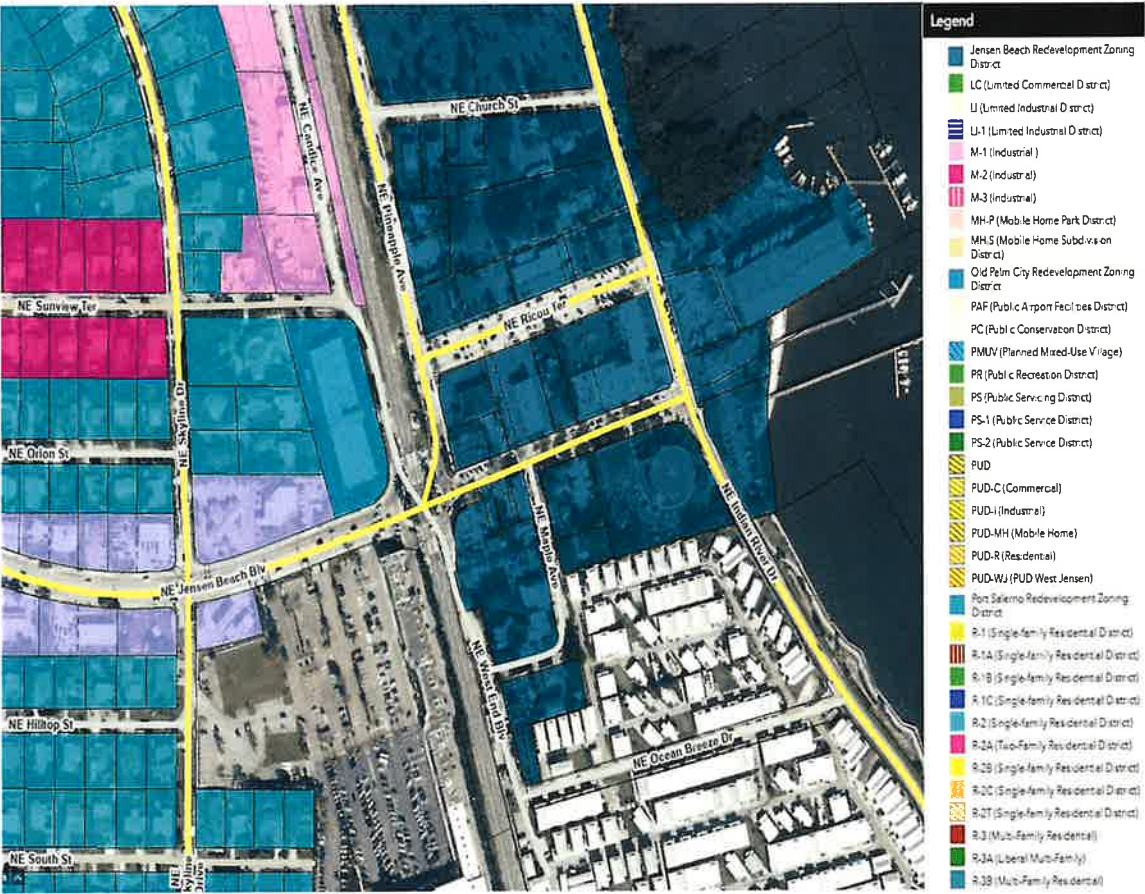
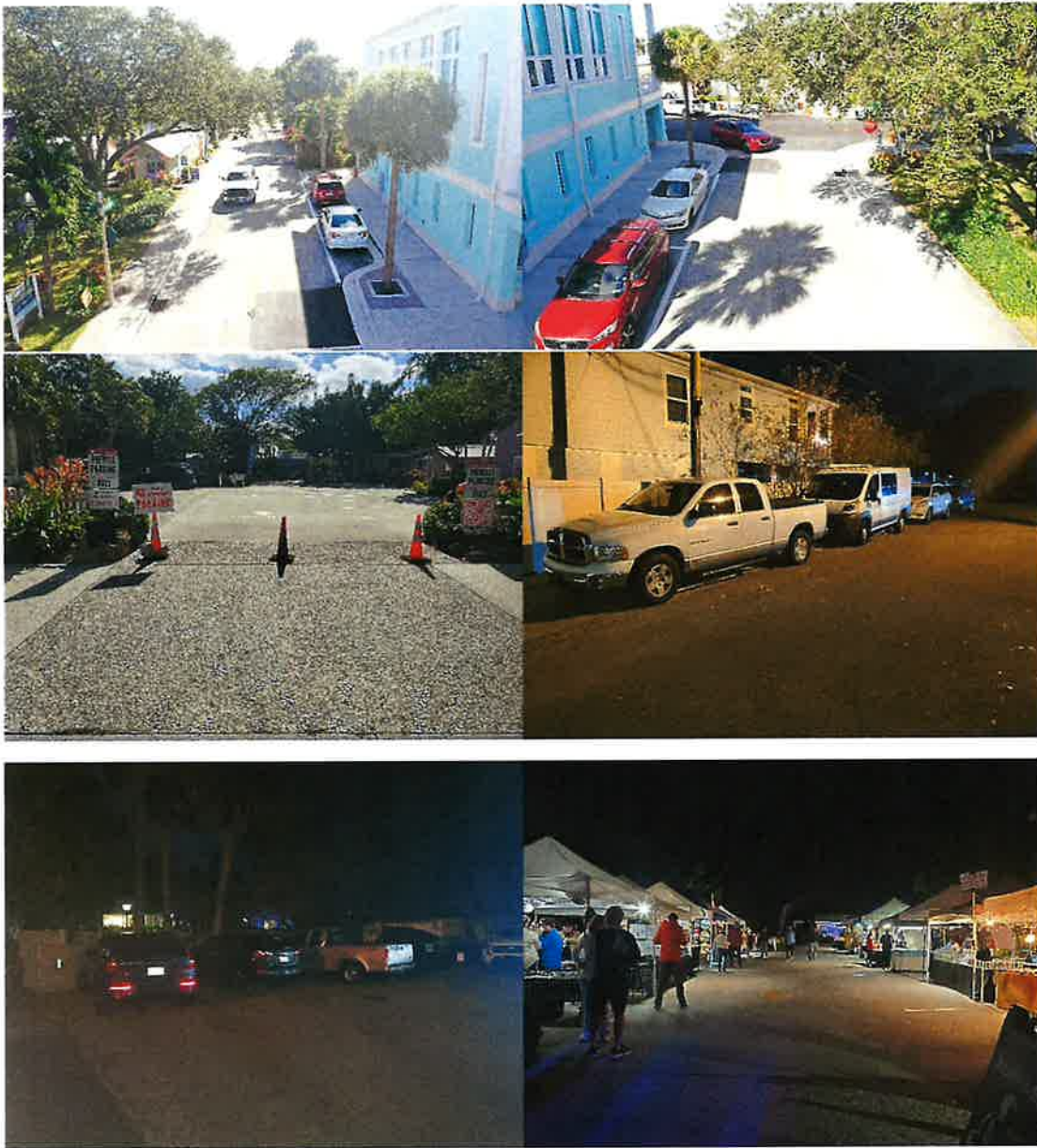


Exhibit C: Project Photos





[illegible]

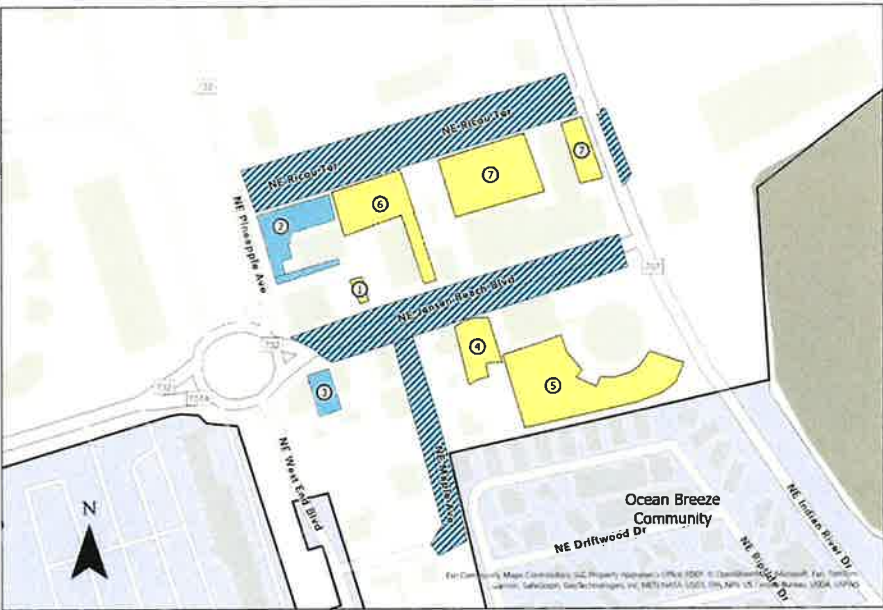
Exhibit E: Parking Inventory Map



Parking Inventory Map

Lot Number	Lot Name
1	Jensen Beach Inn
3	Sushi Lot
4	Maple Ave Shops
5	Jan's Restaurant & STS
2	Public Parking
6	Celtic Creamery
7	Pinapple Square

Ocean Breeze Community
Parking Inventory
Private Off Street
Public Off-Street
On-Street



JENSEN BEACH BLVD. INTERSECTION IMPROVEMENTS

COUNTY COMMISSIONERS

EILEEN VARGAS
STACY HETHERINGTON
J. BLAKE CAPPS
SARAH HEARD
EDWARD V. CIAMPI
DON DONALDSON

DISTRICT 1
DISTRICT 2
DISTRICT 3
DISTRICT 4
DISTRICT 5
COUNTY ADMINISTRATOR

LOCATION: NE MAPLE AVE & NE JENSEN BEACH BLVD,
JENSEN BEACH, FL

SECTION 22, TOWNSHIP 37S, RANGE 41E

SHEET INDEX		
SHEET No.	DESC.	SHEET TITLE
01	CV	COVER SHEET
02	GN	GENERAL NOTES
03	SPM 1 - SPM 6	PAVEMENT MARKING AND SIGNAGE PLANS
04	SPM 5 - SPM 8	PAVEMENT MARKING AND SIGNAGE PLANS
05	SPM 9	NE INDIAN RIVER DRIVE INTERSECTION

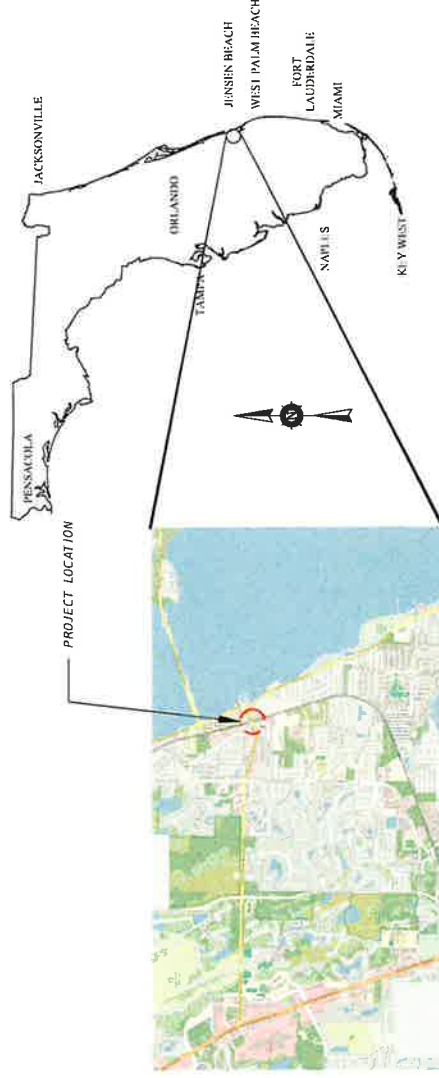
NOTES: THE SCALE OF THESE PLANS MAY HAVE
CHANGED DUE TO REPRODUCTION

GOVERNING STANDARDS AND SPECIFICATION:

FLORIDA DEPARTMENT OF TRANSPORTATION, STANDARD
PLANS, LATEST EDITION (2023-24), MANUAL ON UNIFORM
TRAFFIC CONTROL DEVICES, LATEST EDITION (2023)

FOR DESIGN STANDARDS CLICK ON THE INDEX NUMBER LINK
ASSOCIATED WITH THE DESIRED STANDARD AT THE
FOLLOWING WEBSITES

<http://www.fltdot.gov/design/standardplans/current/depault.shxm>
https://mutcd.fhwa.dot.gov/pdf/11th_Edition/mutcd11thedition.pdf



LOCATION MAP
N.T.S.



SECTION 1: GENERAL NOTES

APPLICABLE CODES

1. ALL CONSTRUCTION WITHIN THE LIMITS OF PUBLIC RIGHTS-OF-WAY UNDER THE CITY OF JENSEN BEACH JURISDICTION SHALL CONFORM TO THE CITY OF JENSEN BEACH DESIGN AND CONSTRUCTION STANDARDS, LATEST EDITION.
2. ALL CONSTRUCTION SHALL BE CONDUCTED SAFELY, FOLLOWING THE RULES AND REGULATIONS OF THE OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA) AND THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD).

PRE-CONSTRUCTION RESPONSIBILITY

1. UPON RECEIPT OF THE "NOTICE TO PROCEED" AND PRIOR TO COMMENCING WORK, THE CONTRACTOR SHALL CONTACT THE ENGINEER OF RECORD TO ARRANGE A PRE-CONSTRUCTION CONFERENCE, INCLUDING UTILITY OWNERS, THE OWNER, AND THE ENGINEER OF RECORD.
2. ALL NECESSARY PERMITS SHALL BE OBTAINED BY THE CONTRACTOR BEFORE THE START OF CONSTRUCTION.
3. BEFORE BEGINNING CONSTRUCTION, THE CONTRACTOR SHALL VERIFY THE SIZE, LOCATION, ELEVATION, AND MATERIAL OF ALL EXISTING UTILITIES WITHIN THE CONSTRUCTION AREA.
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DAMAGE TO EXISTING UTILITIES DUE TO FAILURE TO REQUEST LOCATIONS FROM SUNSHINE ONE CALL. ADDITIONALLY, THE CONTRACTOR IS LIABLE FOR DAMAGE TO PROPERLY LOCATED UTILITIES.

CONSTRUCTION RESPONSIBILITIES

1. THE PROJECT SITE AND SURROUNDING AREAS SHALL BE MAINTAINED IN A CLEAN AND ORDERLY MANNER. UPON FINAL CLEANUP, THE PROJECT SITE SHALL BE FREE OF SURPLUS MATERIAL AND TRASH, WITH PAVED AREAS SWEEPED CLEAN.
2. ANY MATERIAL OR DEBRIS THAT HAS WASHED INTO OR BEEN PLACED IN WATERCOURSES, SEWERS, DITCHES, DRAINAGE DITCHES, OR OTHER WATERWAYS SHALL BE REMOVED IMMEDIATELY.
3. WHEN WORKING AROUND EXISTING DRAINAGE SYSTEMS, THE CONTRACTOR SHALL INSTALL APPROPRIATE SILT BARRIERS AS REQUIRED BY LOCAL DRAINAGE DISTRICTS AND THE CITY OF JENSEN BEACH.

TRAFFIC REGULATION

MAINTENANCE OF TRAFFIC IN THE PUBLIC RIGHTS-OF-WAY SHALL FOLLOW THE MUTCD AND CITY OF JENSEN BEACH STANDARDS.

PROJECT CLOSEOUT

1. UPON COMPLETION OF CONSTRUCTION, THE CONTRACTOR SHALL RESTORE OR REPLACE ANY PUBLIC OR PRIVATE PROPERTY DAMAGED DURING CONSTRUCTION TO A CONDITION EQUAL TO OR BETTER THAN ITS ORIGINAL STATE. THIS INCLUDES HIGHWAY, DRIVEWAY, SIDEWALK, AND LANDSCAPING WORK.
2. RESTORATION SHALL BE COMPLETED USING SUITABLE MATERIALS AND METHODS.

PROJECT RECORD DOCUMENTS

1. THE CONTRACTOR SHALL MAINTAIN ACCURATE RECORDS OF ALL COMPLETED WORK ITEMS.
2. UPON COMPLETION OF CONSTRUCTION, THE CONTRACTOR SHALL SUBMIT ONE COMPLETE SET OF "AS-BUILT" DRAWINGS, SIGNED BY THE CONTRACTOR, MARKED TO SHOW CHANGES AND DIMENSIONED LOCATIONS.
3. "AS-BUILT" ELEVATION DATA FOR SANITARY SEWER, PAVING, DRAINAGE, AND UTILITY EASEMENTS SHALL BE CERTIFIED BY A REGISTERED SURVEYOR AND MAPPER.
4. PRIOR TO FINAL INSPECTION BY THE CITY OF JENSEN BEACH, THE CONTRACTOR SHALL SUBMIT TWO (2) SETS OF "AS-BUILT" DRAWINGS.
5. AFTER FINAL INSPECTION, THE CONTRACTOR SHALL PROVIDE THREE (3) SIGNED AND SEALED "AS-BUILT" DRAWINGS, ALONG WITH AN ELECTRONIC AUTOCAD FILE, TO THE CITY OF JENSEN BEACH IN THE STATE PLANE COORDINATE SYSTEM, NAD83 (FEET).

SIGNING AND MARKING NOTES

GENERAL

1. ALL PAVEMENT MARKINGS AND SIGNING SHALL COMPLY WITH MARTIN COUNTY HIGHWAY CONSTRUCTION AND ENGINEERING DIVISION STANDARDS AND THE FDOT STANDARD SPECIFICATIONS.
2. ALL OFF-SITE MARKINGS SHALL BE THERMOPLASTIC PER FDOT SPECIFICATIONS. WHILE ON-SITE MARKINGS SHALL BE TRAFFIC PAINT PER MARTIN COUNTY PUBLIC WORKS DEPARTMENT SPECIFICATIONS, UNLESS OTHERWISE NOTED.
3. INSTALL REFLECTIVE PAVEMENT MARKERS PER FDOT STANDARDS OR AS SHOWN IN THE PLANS.
4. ALL SIGN ASSEMBLY LOCATIONS SHALL BE SHOWN IN THE PLANS.
5. THE CONTRACTOR SHALL REMOVE ALL PAVEMENT MARKINGS AND SIGNS THAT CONFLICT WITH THE PROPOSED ROADWAY CONSTRUCTION.
6. THE CONTRACTOR SHALL INSTALL ALL PAVEMENT MARKINGS AND SIGNS AS SHOWN IN THE PLANS AND APPLICABLE TRAFFIC DESIGN STANDARDS.
7. THE CONTRACTOR SHALL MATCH EXISTING PAVEMENT MARKINGS AT THE BEGINNING AND END OF THE PROJECT.
8. SIGN ASSEMBLY LOCATIONS THAT CONFLICT WITH UTILITIES, DRIVEWAYS, PEDESTRIAN RAMPS, ETC., MAY BE ADJUSTED AS DIRECTED BY THE ENGINEER OF RECORD OR APPROVAL AGENCIES' INSPECTOR.

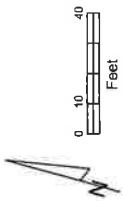
ADDITIONAL PAVEMENT MARKING AND SIGNAGE NOTES

1. ALL PAVEMENT MARKINGS SHALL BE ALKYL-BASED THERMOPLASTIC AND FULLY RETROREFLECTORIZED.
2. STOP LINES SHALL BE PLACED 4 FEET BEHIND CROSSWALKS OR SIDEWALKS.

3. PAVEMENT MARKING REFLECTIVITY SHALL BE UNIFORM, WITH A MINIMUM REFLECTIVITY READING OF 250 MILLICANDELS FOR WHITE AND 150 MILLICANDELS FOR YELLOW.
4. ALL PRODUCTS MUST BE ON THE FDOT APPROVED PRODUCTS LIST (APL).
5. LONGITUDINAL CROSSWALK MARKINGS SHALL BE INSTALLED AT ALL CROSS STREETS ON COUNTY ROADS WITH FOUR OR MORE LANES.
6. ANY TRAFFIC CONTROL DEVICES MAINTAINED BY MARTIN COUNTY THAT ARE REMOVED OR DAMAGED DURING CONSTRUCTION SHALL BE REPLACED USING CURRENT MARTIN COUNTY TRAFFIC ENGINEERING DIVISION STANDARDS.

MATCHLINE-- SHEET SPM-2

MATCHLINE- SHEET SPM-4



SEE SPM-2 FOR SIGN DETAIL

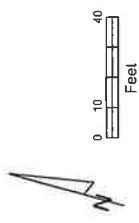
SEE SPM-4 FOR SIGN DETAIL

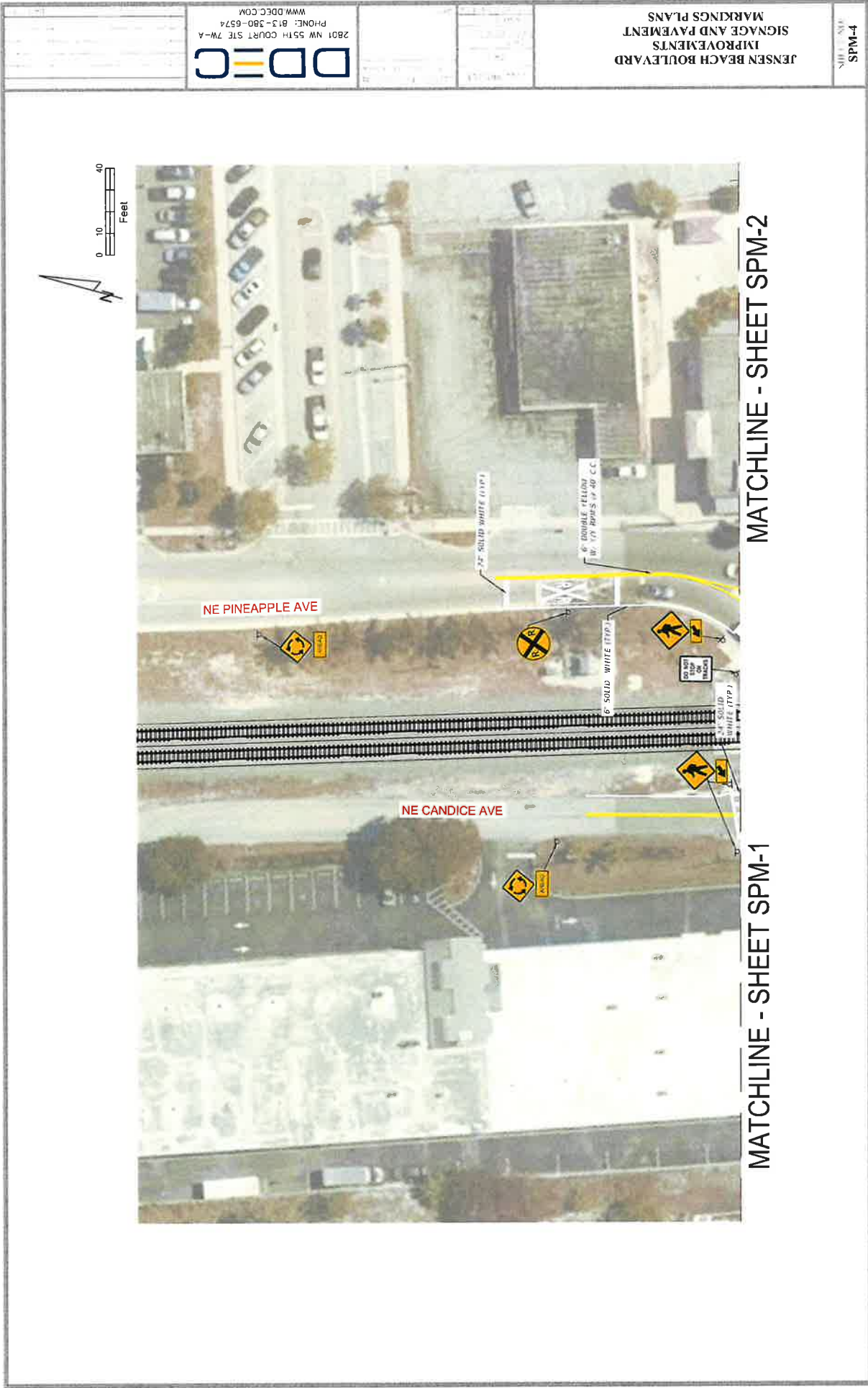
NE JENSEN BEACH BLVD



MATCHLINE - SHEET SPM-3

MATCHLINE- SHEET SPM-2





DD&C
2801 NW 55TH COURT STE 7W-A
PHONE: 813-380-6574
WWW.DDEC.COM

JENSEN BEACH BOULEVARD
IMPROVEMENTS
SIGNAGE AND PAVEMENT
MARKINGS PLANS

SPM-4

MAINTENANCE OF TRAFFIC CONTROL DEVICES

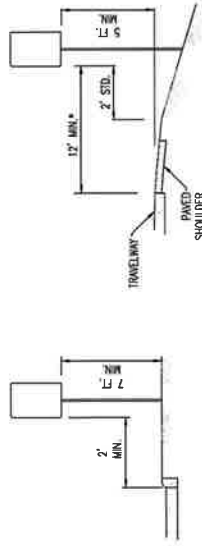
TRAFFIC SIGNS ON PRIVATELY MAINTAINED ROADS ARE THE RESPONSIBILITY OF THE MAINTAINING ENTITY, TYPICALLY, THE HOMEOWNERS OR PROPERTY OWNERS ASSOCIATION. WHERE PRIVATELY MAINTAINED ROADS INTERSECT STATE OR COUNTY MAINTAINED ROADS, THE TRAFFIC SIGNS (SUCH AS STREET NAME "BLADES" AND REGULATORY SIGNS) AND MARKINGS (SUCH AS STOP BARS) SHALL BE THE RESPONSIBILITY OF THE PROPERTY OWNER AND CURRENT USER ENTITY, NOT THE COUNTY OR THE STATE. PRIOR TO THE MARTIN COUNTY SHERIFF'S OFFICE PATROLLING ON PRIVATE ROADS, AN AGREEMENT FOR TRAFFIC CONTROL ON PRIVATE ROADS MUST BE EXECUTED WITH MARTIN COUNTY. THE HOMEOWNERS OR PROPERTY OWNERS ASSOCIATION SHALL SUBMIT A CERTIFICATION OF COMPLIANCE WITH THESE REGULATIONS PRIOR TO THE EXECUTION OF THE AGREEMENT FOR TRAFFIC CONTROL ON PRIVATE ROADS; THE CERTIFICATION MUST BE SIGNED AND SEALED BY A PROFESSIONAL ENGINEER LICENSED IN THE STATE OF FLORIDA.

THE DESIGN AND MANUFACTURING OF ALL SIGNS AND MARKINGS REQUIRED FOR THE OPERATION OF THE CONNECTION (SUCH AS STOP BARS AND STOP SIGNS FOR THE CONNECTION) SHALL BE THE RESPONSIBILITY OF THE PROPERTY OWNER AND CURRENT ENTITY RESPONSIBLE FOR THE CONNECTION, OR GOVERNMENTAL ENTITY HAVING JURISDICTION OVER THE CONNECTION, ROAD, OR INTERSECTION OF THE COUNTY ROAD REGARDLESS OF THE OWNER OF THE RIGHT-OF-WAY AS PROVIDED IN CHAPTER 316, FLORIDA STATUTES.

ALL TRAFFIC CONTROL DEVICES INSTALLED ON COUNTY OR PRIVATELY MAINTAINED ROADS SHALL BE IN CONFORMANCE WITH THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD), THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) STANDARD PLANS, AND THESE STANDARDS.

PLACEMENT OF TRAFFIC CONTROL DEVICES

PER FLORIDA STATUTE 316.0747, THE PLACEMENT OR POSITION OF TRAFFIC CONTROL DEVICES ALONG ROADS WHERE THE PUBLIC IS INVITED, INCLUDING THOSE DEVICES INSTALLED ON PRIVATE PROPERTY, SHALL MEET THE STATE STANDARDS ADOPTED BY THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT). IF THE STANDARDS CANNOT BE ATTAINED DUE TO OBSTACLES OR OBSTRUCTIONS, ALTERNATIVE PLACEMENT MAY BE PERMITTED BY THE COUNTY ENGINEER.



*THE SETBACK FOR STOP OR YIELD SIGNS MAY BE REDUCED TO 3' MINIMUM FROM THE DRIVING LANE IF REQUIRED FOR VISIBILITY IN BUSINESS OR RESIDENTIAL AREAS WITH NO CURB AND SPEEDS OF 30 MPH OR LESS

SIGNS AND MARKINGS

INSTALLATION OF STOP SIGNS SHALL BE IN ACCORDANCE WITH THE SECTION 2B.04 OF THE MUTCD. MULTI-WAY STOP SIGNS SHALL BE USED AT ALL INTERSECTIONS WHERE A STOP SIGN IS REQUIRED. STOP SIGNS SHALL BE USED TO INDICATE THAT TRAFFIC IS ALWAYS REQUIRED TO STOP AND SHOULD NEVER BE USED TO SLOW OR CALM TRAFFIC FLOW. STOP SIGNS SHALL BE OCTAGONAL AND AT LEAST 30 INCHES HIGH BY 30 INCHES WIDE WITH WHITE DIAMOND GRADE SHEETING BACKGROUND AND CLEAR RED ELECTROOUT OVERLAY OR SILKSCREENED WITH CLEAR ULTRAMOLET RESISTANT OVERLAY.

A STOP BAR OR LINE IS REQUIRED AT EACH LOCATION WHERE A STOP SIGN EXISTS. THE STOP BAR SHALL BE A SIZE OF A SAID 24-INCH WIDE WHITE THERMOPLASTIC LINE THAT EXTENDS ACROSS THE APPROACH LANES TO INDICATE THE POINT AT WHICH THE STOP IS INTENDED OR REQUIRED TO BE MADE.



YIELD SIGNS SHALL BE USED ONLY TO CONTROL MERGE MOVEMENTS AND TO ASSIGN THE RIGHT OF WAY AT THE ENTRANCE OF A ROUNDABOUT INTERSECTION. YIELD SIGNS ARE TRIANGULAR AND SHALL BE AT LEAST 36 INCHES ALONG EACH SIDE WITH WHITE DIAMOND GRADE SHEETING BACKGROUND AND CLEAR RED ELECTROOUT OVERLAY OR SILKSCREENED WITH CLEAR ULTRAMOLET RESISTANT OVERLAY.



NO RIGHT TURN OR NO LEFT TURN SIGNS SHOULD BE PLACED WHERE THEY WILL BE MOST EASILY SEEN BY ROAD USERS WHO MIGHT BE ATTEMPTING TO TURN THESE SIGNS FROM THE CURB SIDE. HOWEVER, WHEN THE SIGNS ARE PLACED ON THE CURB SIDE, THEY SHALL BE PLACED AT THE CORNER OF THE INTERSECTION. TURN PROHIBITION SIGNS SHALL BE AT LEAST 24 INCHES HIGH BY 24 INCHES WIDE WITH WHITE DIAMOND GRADE SHEETING BACKGROUND AND CLEAR RED ELECTROOUT OVERLAY OR SILKSCREENED WITH CLEAR ULTRAMOLET RESISTANT OVERLAY.



SPEED LIMITS SHALL BE ESTABLISHED IN ACCORDANCE WITH THE FDOT SPEED ZONING FOR HIGHWAYS, ROADS, AND STREETS IN FLORIDA. SPEED LIMIT SIGNS SHALL BE AT LEAST 30 INCHES HIGH BY 24 INCHES WIDE WITH WHITE DIAMOND GRADE SHEETING BACKGROUND OR SILKSCREENED WITH CLEAR ULTRAMOLET RESISTANT OVERLAY. THE MINIMUM POSTED SPEED IN MARTIN COUNTY IS 25 MPH. HOWEVER, SCHOOL ZONES MAY BE POSTED AT 20 MPH.



ONLY SCHOOL WARNING SIGNS INCLUDING THE "SCHOOL" PORTION OF THE SCHOOL SPEED LIMIT SIGN AND INCLUDING SUPPLEMENTAL PLATES USED IN ASSOCIATION WITH THESE WARNING SIGNS, SHALL HAVE A FLUORESCENT YELLOW-GREEN BACKGROUND WITH A BLACK LEGEND AND BORDER.



ALL OTHER WARNING SIGNS SHALL HAVE A FLUORESCENT YELLOW BACKGROUND WITH A BLACK LEGEND AND BORDER.



THE DEAD END SIGN (OR FLAG ON A STREET NAME) BLADE SHALL BE USED AT THE ENTRANCE OF A SINGLE ROAD OR STREET THAT TERMINATES IN A DEAD END OR CUL-DE-SAC.



THE NO OUTLET SIGN (OR FLAG ON A STREET NAME BLADE) SHALL BE USED AT THE ENTRANCE TO A ROAD OR ROAD NETWORK FROM WHICH THERE IS NO OTHER EXIT.



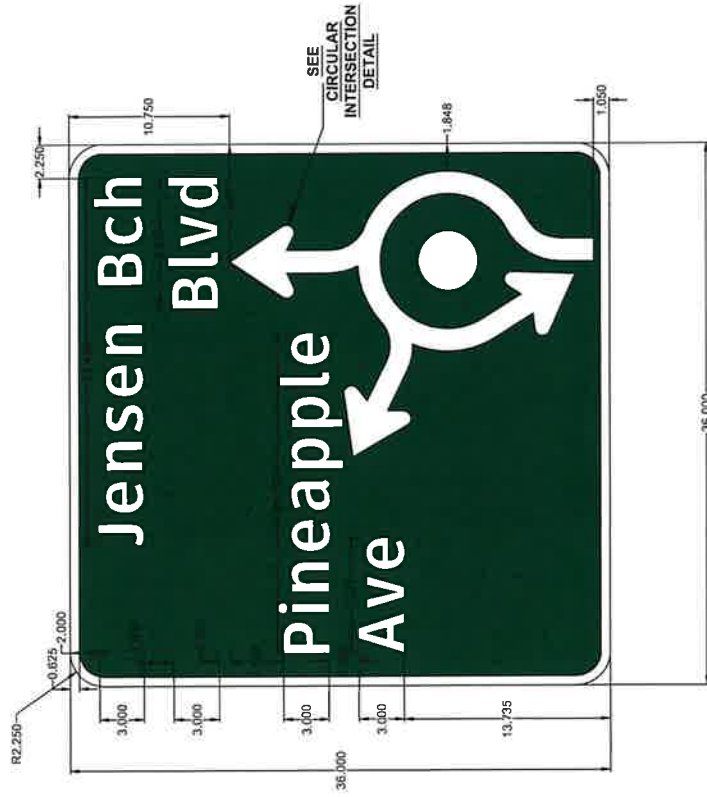
THE TOP PORTION OF THE PARKING BY DISABLED PERMIT ONLY SIGN SHALL DISPLAY WHITE REFLECTIVE LEGEND INFORMATION. THE BOTTOM PORTION OF THE SIGN SHALL DISPLAY A REFLECTIVE WHITE BACKGROUND WITH A REFLECTIVE WHITE BACKGROUND. SIGN FABRICATION SHALL CONSIST OF ONE PANEL.

MARTIN COUNTY PUBLIC WORKS - STANDARD DETAILS

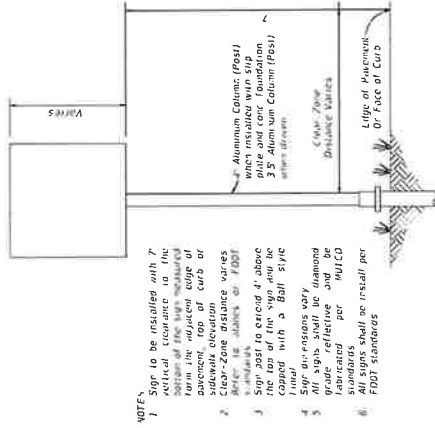
TRAFFIC CONTROL
R-140B
DATE: 12/03/18

MARTIN COUNTY PUBLIC WORKS - STANDARD DETAILS

TRAFFIC CONTROL
R-140A
DATE: 12/03/18

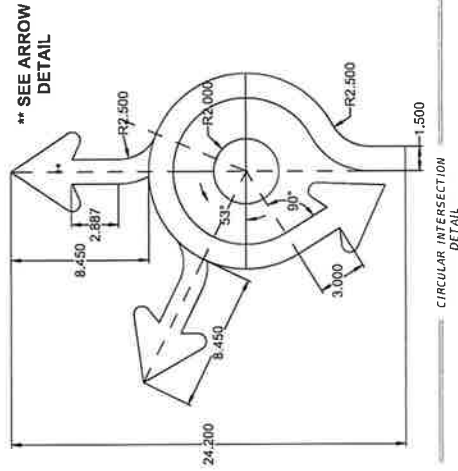


COLORS: LEGEND, BORDER — WHITE (RETROREFLECTIVE)
BACKGROUND- GREEN (RETROREFLECTIVE)

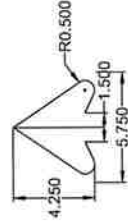


- NOTES
- 1 Sign to be installed with 7' vertical clearance to the lowest overhead obstruction. Sign shall be installed from the adjacent edge of pavement, top of curb or sidewalk elevation, varies between 10' and 12'.
 - 2 Sign shall be installed with 1' clearance from the adjacent edge of pavement, top of curb or sidewalk elevation, varies between 10' and 12'.
 - 3 Sign post to extend 4' above the sign and be capped with a Ball type.
 - 4 All signs shall be diamond grade reflective and be fabricated per MUTCD standards.
 - 5 All signs shall be installed per MUTCD standards.

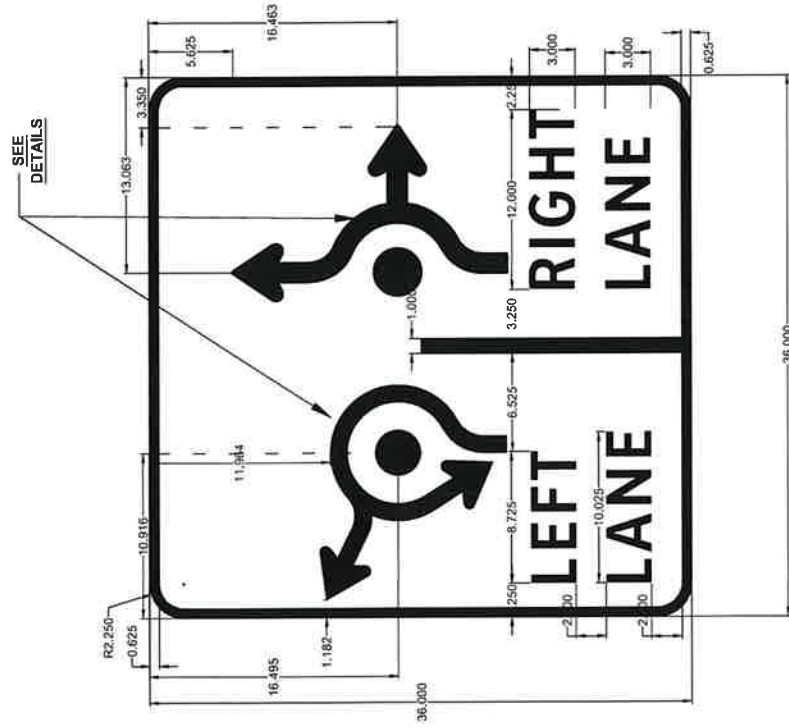
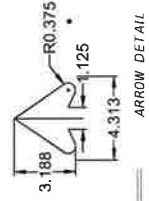
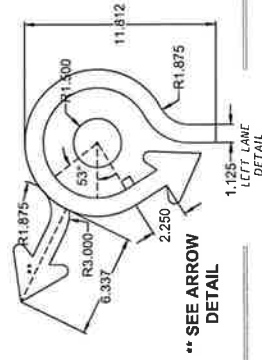
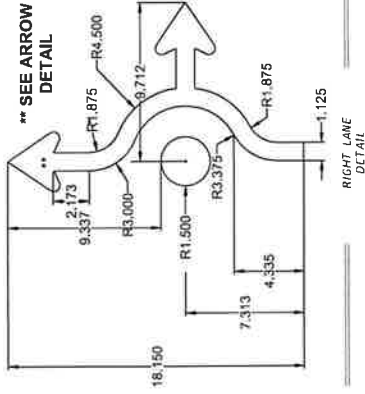
SIGN INSTALLATION DETAIL



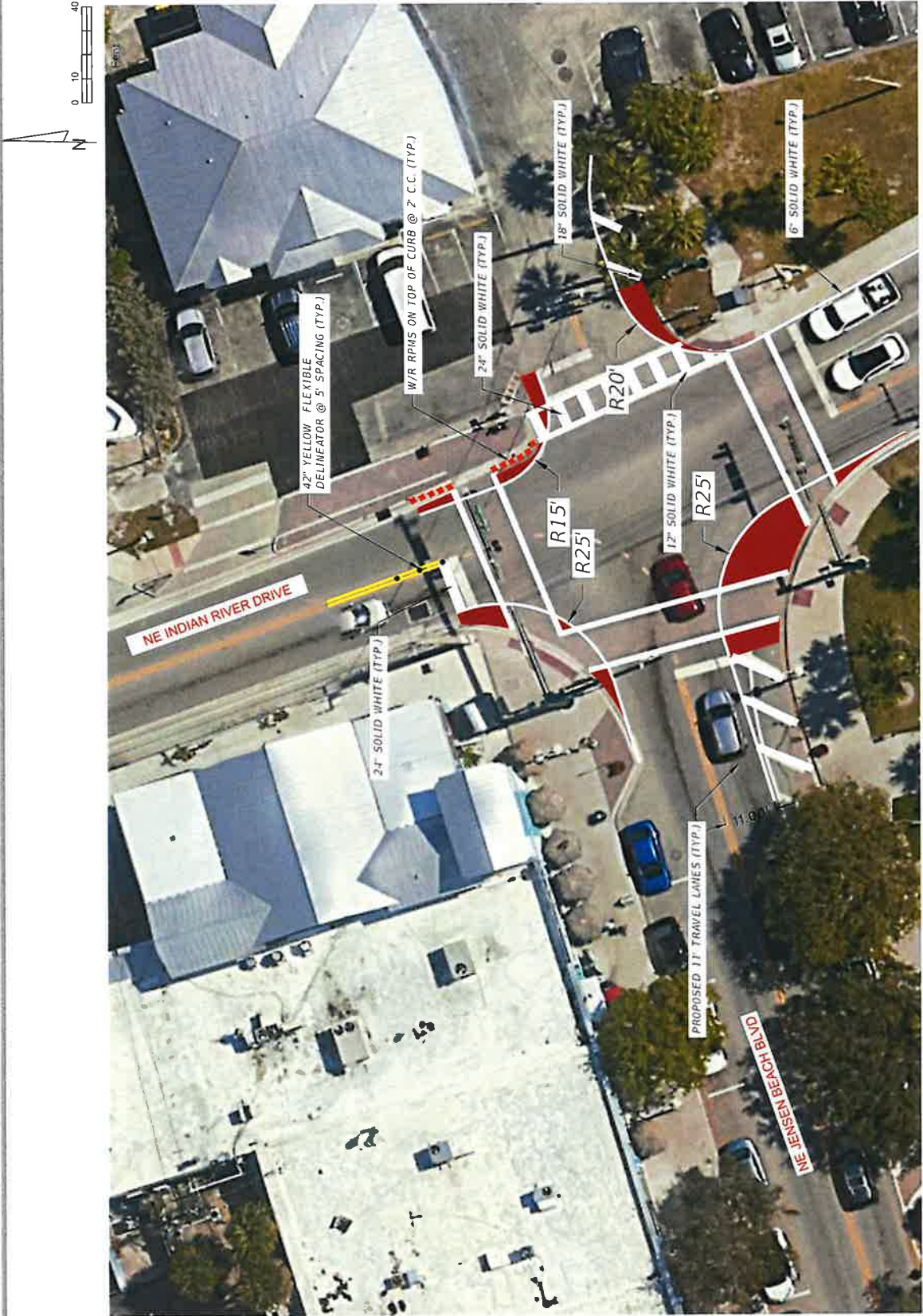
CIRCULAR INTERSECTION DETAIL



ARROW DETAIL



**COLORS: LEGEND, BORDER — BLACK
BACKGROUND- WHITE(RETROREFLECTIVE)**



B.

Town Clerk

From: Permits
Sent: Thursday, June 12, 2025 9:16 AM
To: Dan Hudson
Cc: Gemma Torcivia; Town Clerk
Subject: RE: Dan Hudson

Good morning!

We spoke to Gemma yesterday and as you said, you are an independent contractor therefore you do not have to be sworn in.

Have a great day!

Pam Orr
Permit Processor



Town of Ocean Breeze
P. O. Box 1025
Jensen Beach, FL 34958
772-807-2557 Cell
772-334-6826 Office

PLEASE INCLUDE PROPERTY ADDRESS IN CORRESPONDENCE, THANK YOU!

From: Dan Hudson <dHUDSON@TownofOceanBreeze.org>
Sent: Wednesday, June 11, 2025 8:21 PM
To: Town Clerk <townclerk@townofOceanBreeze.org>
Cc: Gemma Torcivia <gtorcivia@tgjustice.com>; Permits <permits@TownofOceanBreeze.org>
Subject: Re: Dan Hudson

Here are my thoughts:

I would be delighted to take an oath of office. I am quite committed to the constitutions of the United States and Florida and have spent my career in support of same.

While I am not convinced that the "Town Management Consultant" rises to the level of "officer" as it is ordinarily defined, the Ethics Commission has determined that my present engagement is subject financial disclosure, and I have diligently filed Form 1. Based upon this, it is prudent to execute an oath of office, although there is an absence of either supervisory responsibility or direct financial transaction responsibility.

The Town charter describes the Mayor as the chief executive officer of the Town.

I defer to Gemma's determination.

THANKS

Dan

Dan Hudson
Town Management Consultant
Town of Ocean Breeze
772.233.1396
dhudson@townofoceanbreeze.org

On Jun 9, 2025, at 3:14 PM, Town Clerk <townclerk@townofoceanbreeze.org> wrote:

Hi Dan and Gemma,

It was asked by Council Member Galante at this morning's meeting if Dan Hudson had to be sworn-in? If so, we will put this on the July 14th Agenda.

Please advise,

Kim Stanton
Town Clerk



Town of Ocean Breeze
Post Office Box 1025
Jensen Beach, FL 34958
Telephone: (772) 334-6826
Cell: (772) 215-2700
Fax: (772) 334-6823
www.townofoceanbreeze.org

Under Florida law, email addresses are public records. If you do not want your email address released in response to a public records request, do not send electronic mail to this entity. Instead, please contact this office. This communication may contain privileged and confidential information intended only for the addressee(s) named above. If you are not the intended recipient, you are hereby notified that any review, dissemination, distribution or duplication of this communication is strictly prohibited. If you are not the intended recipient, please notify the sender by reply email and destroy all copies of the original message.

C,

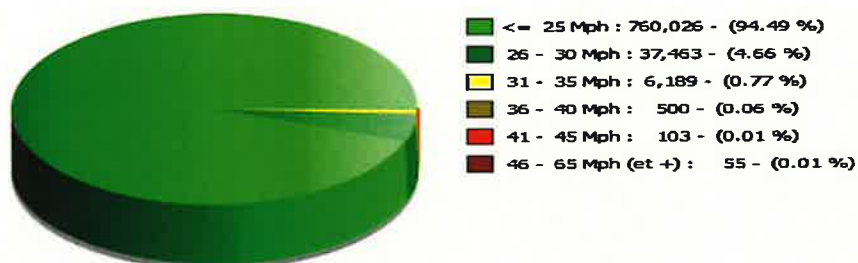
2025

North Speed Sign Data

(Located north of city – catching southbound cars)

- January 1 to June 23rd, 2025 **DONE**

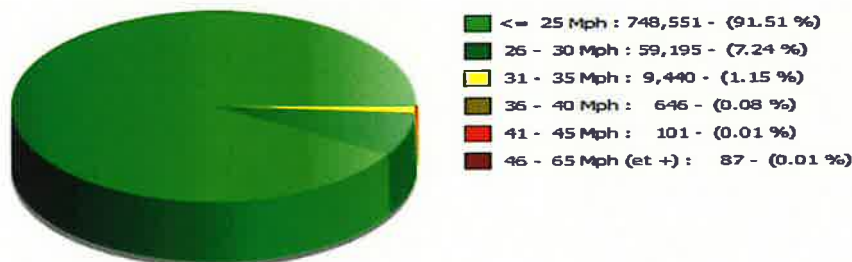
- Total Number of Cars: 804K/6 months, 4,623 cars per day
- % Cars ≤ 30mph: 99.15% (797K) – 4583 cars per day
- % Cars 31-35mph: 0.77% (6.2K) – 36 cars per day
- % Cars >35mph: 0.10% (658) – 4 cars per day

South Speed Sign Data

(Next to Environmental Studies Center – catching northbound cars)

- January 1 to June 23rd, 2025 - **DONE**

- Total Number of Cars: 818K, 4,701 cars per day
- % Cars ≤ 30mph: 98.74% (808K) – 4642 cars per day
- % Cars 31-35mph: 1.15% (9.4K) – 54 cars per day
- % Cars >35mph: 0.10% (834) – 5 cars per day



FY 2024

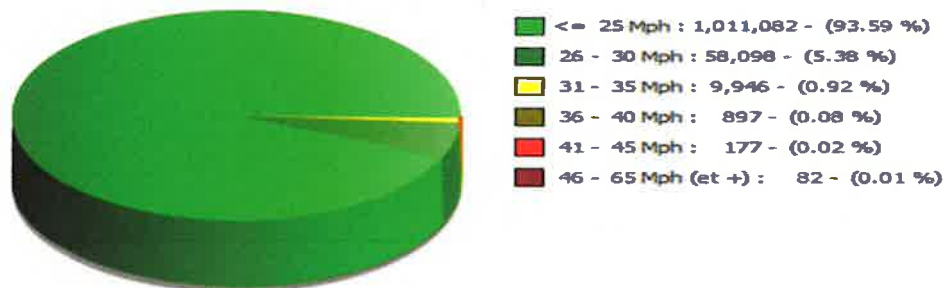
North Speed Sign Data

(Located north of city – catching southbound cars)

*Sign was working for 245 days in 2024. Down from 1/1 to 4/29.

- **January 1 to Dec 31st, 2024 *245 days, averages adjusted**

- Total Number of Cars: 1.08M, 4,409 cars per day
- % Cars <= 30mph: 98.98% (1.07M) – 4364 cars per day
- % Cars 31-35mph: .92% (9.9K) – 41 cars per day
- % Cars >35mph: 0.10% (1.1K) – 4 cars per day

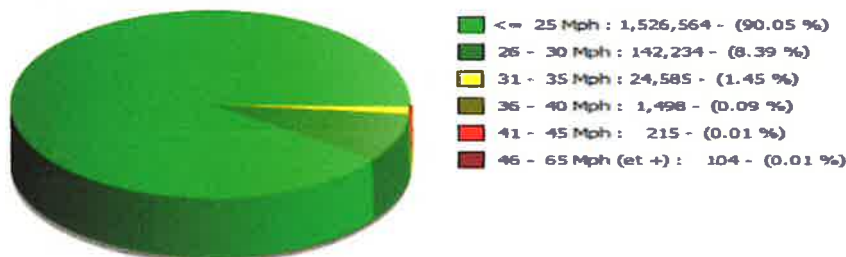


South Speed Sign Data

(Next to Environmental Studies Center – catching northbound cars)

- **January 1 to Dec 31st, 2024 - DONE**

- Total Number of Cars: 1.695M, 4,644 cars per day
- % Cars <= 30mph: 98.44% (1.669M) – 4572 cars per day
- % Cars 31-35mph: 1.45% (24.6K) – 67 cars per day
- % Cars >35mph: 0.11% (1.8K) – 5 cars per day



Ocean Breeze Representative:	Committee reports if applicable:
Mayor Karen M. Ostrand	Florida League of Cities Florida League of Cities Legislative Committee Florida League of Mayors Treasure Coast Regional League of Cities TCRLC Advocacy Team Local Legislative Delegation
President Kevin Docherty	Florida League of Cities Florida League of Cities Legislative Committee Treasure Coast Regional League of Cities TCRLC Advocacy Team Treasure Coast Council of Local Governments Local Legislative Delegation Martin Co Local Mitigation Strategy Committee
Vice President Sandy Kelley	Martin MPO TAC Committee (alternate) Jensen Beach CRA / NAC Resilient Martin Committee
Council Member George Ciaschi	Treasure Coast Council of Loc Gov (alternate) Martin Co Loc Mit Strategy Committee (alternate)
Council Member Janet Galante	MPO BPAC Committee Jensen Beach CRA / NAC (Alternate)
Council Member Matthew Squires	Martin MPO TAC Committee



2025 LEADERSHIP CLASS

Certificate of Completion

March 7, 2025 · Kissimmee, FL

Presented to

Kevin Docherty
Council President
Town of Ocean Breeze

TH