

**TOWN OF OCEAN BREEZE  
APPOINTMENT INFORMATION FORM**

**Council Member:** \_\_\_\_\_

This appointment Information Form, when completed, signed and filed with the Town of Ocean Breeze's Clerk's Office, is a PUBLIC RECORD under Chapter 119, Florida Statutes, and, therefore, is open to public inspection by any person.

**YOU ARE RESPONSIBLE TO KEEP THE INFORMATION ON THIS FORM CURRENT. APPLICATIONS WILL BE RETAINED IN THE CLERK'S OFFICE IN ACCORDANCE WITH STATE RECORDS RETENTION LAWS.**

Date: \_\_\_\_\_

Name: \_\_\_\_\_  
(Last) (First) (Middle)

E-Mail address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (Cell) \_\_\_\_\_ Occupation: \_\_\_\_\_

Are you an Ocean Breeze resident? Yes \_\_\_\_ No \_\_\_\_ Are you an Ocean Breeze business operator? Yes \_\_\_\_ No \_\_\_\_

**Please include a resume or separate sheet with additional information.**

- Florida's Sunshine Law, formally the [Government in the Sunshine Law](#), ensures that most meetings of municipal boards are open to the public. This law also dictates that any action taken at a closed meeting is not binding. The Sunshine Law is a key aspect of Florida's open government policies, providing a right of access to governmental proceedings at both the state and local levels. The Sunshine Law mandates that meetings of public bodies must be open to the public. Reasonable notice of meetings must be given to the public. Minutes of the meeting must be taken and made available. While the Sunshine Law generally requires openness, there are some exemptions for specific types of discussions, such as those involving pending litigation or security measures. These exemptions are narrowly construed. Violating the Sunshine Law can result in penalties, including fines and/or jail time. Violations can also lead to the invalidation of any actions taken in violation of the law. The Attorney General's Office, along with other government entities, plays a role in ensuring compliance with the Sunshine Law.

**I understand the responsibilities associated with being a Committee member.**

\_\_\_\_\_  
**Printed Name**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**If you have any questions, please call the office of the Town Clerk at (772) 334-6826. Return this form to:**

**Town of Ocean Breeze, 1508 NE Jensen Beach Blvd., Jensen Beach, FL 34958 or email: [townclerk@townofoceانبreeze.org](mailto:townclerk@townofoceانبreeze.org)**

Pursuant to Florida Statutes Section 119.071, you may qualify and request certain information be exempt from disclosure from public records. Please email the Town Clerk at [townclerk@townofoceانبreeze.org](mailto:townclerk@townofoceانبreeze.org) with your request.