

TOWN OF OCEAN BREEZE
MINUTES REGULAR TOWN COUNCIL MEETING
Monday, July 8, 2024, 10:30AM
Ocean Breeze Resort Clubhouse, Pineapple Bay Room
700 NE Seabreeze Way, Ocean Breeze, FL

1. Call to Order – President Kelley called the meeting to order at 10:30 a.m.

- Pledge of Allegiance – Mayor Ostrand led the Pledge of Allegiance
- Roll Call – Present: Mayor Karen M. Ostrand, President Sandy Kelley, Council Members Kevin Docherty, Matthew Squires, and Gina Kent, Michael Heller
- Staff Present – Town Management Consultant, Terry O’Neil; Attorney, Paul Nicoletti, Town Clerk, Kim Stanton; Permit Processor, Pam Orr

2. Approval of Minutes – Council Member Kent, seconded by Council Member Docherty, made a motion to approve the minutes of the Regular Meeting, Monday, May 13, 2024.

President Kelley asked for comments from the public.

There were none.

All in favor: Yes: Kent, Kelley, Docherty, Heller, Squires; No: None; motion passed 5-0.

President Kelley and Mayor Ostrand recognized former Vice President Reese for her service on the Town Council.

3. Martin County Fire Rescue Hurricane Preparedness – Sally Waite, Martin County Fire Rescue Emergency Management Director spoke about the functions of Emergency Management and Unified Command. She discussed planning, training and exercises that Emergency Management does throughout the year which include, evacuation zones, shelters, pet friendly shelter (Willoughby Elementary), storm surges, the importance of having a plan, resources to help shutter homes and the new connect Martin app.

She took questions from the Council and stated that she would send an evacuation map to the Town.

Discussion ensued regarding evacuation zones.

4. Florida League of Cities Home Rule Hero Awards in Recognition of Mayor Ostrand and Council Member Docherty – President Kelley recognized Mayor Ostrand and Council Member Docherty for receiving the Florida League of Cities Home Rule Hero Award.

Mayor Ostrand spoke about the importance of calling state legislators with issues that concern the Town, the County, and the State.

5. Request motion to Accept and Transmit F/Y 2022-2023 Audit Report to appropriate state level Government agencies – Mark Bymaster, Audit Manager, Nowlen, Holt & Miner, PA, gave a summary of the Town’s audit report.

Council Member Heller, seconded by Council Member Squires, made a motion to approve the audit report.

Roll Call Vote: Yes: Kent, Kelley, Docherty, Heller, Squires; No: None; motion passed 5-0.

6. 2024 Election Proclamation – Mayor Ostrand asked the Town Clerk to read the Proclamation into the record. Town Clerk, Kim Stanton, read the Proclamation into the record and took questions from the Council. Council Member Heller, seconded by Council Member Docherty, made a Motion to accept the 2024 Election Proclamation.

All in favor: Yes: Kent, Kelley, Docherty, Heller, Squires; No: None; motion passed 5-0.

7. FIRST READING OF ORDINANCE No. 348-2024 – The Town Clerk read the title of Ordinance No. 348-2024 into the record.

AN ORDINANCE OF THE TOWN OF OCEAN BREEZE, FLORIDA AMENDING THE CODE OF ORDINANCES AT CHAPTER 2, ARTICLE I. ADMINISTRATION BY ADDING A SECTION 2-1 PROVIDING FOR A CODE COMPLIANCE OFFICER; AT CHAPTER 5, ARTICLE I. MISCELLANEOUS OFFENSES, BY PROVIDING FOR CODE COMPLIANCE MEASURES AND PENALTIES, AND IMPLEMENTING REGULATIONS PURSUANT TO GENERAL LAW BY PROVIDING FOR NON-VEHICULAR NOISE; AMENDING PROVISIONS FOR THE DISCHARGE OF FIREARMS, EXPLOSIVES, AND FIREWORKS; PARKING OF VEHICLES; STORING OF JUNKED OR ABANDONED VEHICLES, ETC.; CONTRACTING WITHOUT A LICENSE; AND ZONING VIOLATIONS; AT CHAPTER 5, ARTICLE II. PENALTIES, BY CLARIFYING THE PROVISIONS FOR ADMINISTRATIVE FINES AND COSTS; AND PROVIDING FINES AND COSTS FOR REPEAT VIOLATIONS; AND OTHER PROCEDURES; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING AN EFFECTIVE DATE, AND FOR OTHER PURPOSES.

Attorney Nicoletti explained the changes and the need for the ordinance in closing out the two projects.

Attorney Nicoletti took questions from the Council.

Council Member Docherty, seconded by Council Member Kent made a motion to adopt Ordinance No. 348-2024 on first reading.

President Kelley asked for comments from the public.

Melissa Heller, Seawalk resident, thanked Attorney Nicoletti for modernizing the code.

Roll Call: Yes: Kent, Kelley, Docherty, Heller, Squires; No: None; motion passed 5-0.

11. Comments from Town Management Consultant, Terry O’Neil – Mr. O’Neil explained that Council Member Reese had resigned from the Town Council, and he referred to information provided in the Charter and Ordinance regarding vacancies.

He stated that it was the Council’s discretion whether to appoint a new Council Member or to wait for the election in November.

Council Member Docherty stated that when this happened in the past the process took four months. He suggested waiting until the election.

Council Member Heller agreed.

President Kelley agreed and asked about nominating a Vice-President for the balance of the term. President Kelley asked for comments from the public.

There were none.

Council Member Kent, seconded by Council Member Squires, nominated Council Member Docherty to serve as Vice-President.

All in favor: Yes: Kent, Kelley, Docherty, Heller, Squires; No: None; motion passed 5-0.

8. Review of Board and Agency Memberships – Mr. O’Neil explained that some positions were now vacant on the membership list of Boards and Agencies. He discussed a new organization called “Resilient Martin” which dealt with climate change and future planning. He commented that staff was alerting the Council of the vacancies and, unless otherwise directed, bring it back to the August meeting for appointments.

President Kelley remarked that she had not been contacted by the agencies for which she volunteered.

Mr. O’Neil suggested that staff make sure the agencies were aware of who the Town representatives were and make sure the meetings were made known.

9. Comments from the public on topics not on the Agenda – Ann Kagdis, 111 NE Bay Drive, Ocean Breeze, stated that she was a member of the Neighborhood Advisory Council (NAC), and she was there to report on the May 2024 meeting. She commented that they ordered 30 (thirty) street poles which mounted three-foot snowflake decorations on Jensen Beach Blvd., and that Martin County had agreed to store them. She mentioned that the committee requested a quote for a parking carousel from Parkmatic that would accommodate ten (10) cars. She informed the Council that the equipment installation would be \$230,000 and the maintenance would be done by Parkmatic, and it would cost approximately \$30.00 to rent a space. She commented that it would only accommodate cars, not SUVs or trucks. She added that it would be more expensive to park SUVs and trucks. She stated that Deputy Adams had been working hard on eliminating RV overnight parking and suggested obtaining “NO PARKING” signs. She invited everyone to attend the September 4, 2024, meeting which would be held at the Chamber of Commerce Community Center at 5:00 pm to talk about a crosswalk at Maple Avenue and Jensen Beach Blvd., and the issues on West End Blvd. She provided some voter registration applications.

10. Comments from the Council on topics not on the Agenda – There were none.

12. Comments from Mayor Ostrand – Mayor Ostrand reported on the status of the building located at 1900 NE Ricou Terrace, which was requested by a resident. She stated that a not-for-profit agency was looking at the building to rent and the County would complete the renovations. She commented that the Town had rented a portion of the building for five years for the Town office. She added that she did not have rental figures and that she would continue to gather information.

Mayor Ostrand announced that she would be happy to drive to the Treasure Coast Regional League of Cities annual luncheon in Okeechobee.

Mayor Ostrand spoke about her position on the Board of Directors with the Florida League of Mayors, and her involvement in legislation. She mentioned the Florida League of Cities annual conference in August and that her conference and travel line item was short \$508.20 to attend. She suggested using monies allotted to

the Vice-President, and other Council Members to be able to attend. She remarked that the cost of hotels and travel had gone up exponentially. She stated that she was paying for most of her mileage.

Vice-President Docherty stated that as a passenger with the Mayor that she did not charge for certain mileage.

Council Member Heller, seconded by Council Member Docherty/Kent, made a motion to approve shifting the funds from the Vice-President's account with a remaining total of \$425.00, to Mayor Ostrand's account.

President Kelley asked for public comment.

There were none.

President Kelly passed the gavel to Vice-President Docherty and made a Motion, seconded by Council Member Docherty/Heller/Squires to transfer the additional \$84.02 out of President Kelley's Conferences and Travel line item into the Mayor's travel account.

Vice-President Docherty asked for comments from the public.

There were none.

All in favor: Yes: Kent, Kelley, Docherty, Heller, Squires; No: None; motion passed 5-0.

13. Announcements – The following meetings will be held at the Ocean Breeze Resort Clubhouse, Pineapple Bay Room, 700 NE Seabreeze Way, Ocean Breeze:

- Wednesday, July 24, 2024, at 6:00 pm – Public Hearing Workshop / Special Meeting for setting of Millage Rate and Budget for FY 2024/2025
- Monday, August 12, 2024, at 10:30 am – Regular Town Council Meeting
- Monday, September 9, 2024, at 10:30 am - Regular Town Council Meeting
- Wednesday, September 11, 2024, at 6:00 pm – Public Hearing for Setting of Tentative Millage Rate and Budget for FY 2024/2025
- Wednesday, September 25, 2024, at 6:00 pm – Public Hearing for Adoption of Final Millage Rate and Budget for FY 2024/2025
- Monday, October 14, 2024: 6:00 pm
- ~~Monday, November 11, 2024: 10:30 am~~ (Veteran's Day)
- Monday, November 12, 2024: 10:30 am
- Monday, December 9, 2024: 10:30 am

11. Adjourn – Vice-President Docherty, seconded by President Kelley, made a motion to adjourn the meeting at 11:40 am.

Respectfully Submitted,

Kim Stanton
Town Clerk

Minutes approved: August 12, 2024