

**TOWN OF OCEAN BREEZE
REGULAR TOWN COUNCIL MEETING
AGENDA**

December 13, 2021, 10:30 am
Ocean Breeze Resort Clubhouse Pineapple Bay Room
700 NE Seabreeze Way, Ocean Breeze, FL

***PLEASE TURN OFF CELL PHONES –
SPEAK DIRECTLY INTO MICROPHONE***

1. Call to Order, President De Angeles

- Pledge of Allegiance
- Roll Call

2. Approval of Minutes –

- Regular Meeting, Monday, November 8, 2021
- Tentative Budget and Proposed Millage Rate Hearing, September 15, 2021
- Final Budget and Proposed Millage Rate Hearing, September 22, 2021
(Motion, second, public comments, all in favor)

3. Budget to Actual Report: Fourth Quarter of Fiscal Year 2021

(Motion to accept, second, public comment, all in favor)

4. Approval of Letter waiving staff review pass-through costs in the event Sun Communities seeks a minor PUD Amendment to allow for speed bumps – Vice President Richard Gerold

(Motion, second, public comments, roll call)

5. Approval of Letter supporting the Town of Sewall's Point in its application for Indian River Lagoon improvement grant funds – Mayor Ostrand

(Motion, second, public comments, all in favor)

6. Comments from the public on topics not on the Agenda

7. Comments from the Council on topics not on the Agenda

8. Comments from Town Management Consultant Terry O'Neil

9. Comments from Mayor Ostrand

10. Announcements – Regular Town Council Meeting – Monday, January 10, 2022 at 10:30 am to be held at Ocean Breeze Resort Clubhouse, Pineapple Bay Room, 700 NE Seabreeze Way, Ocean Breeze

11. Adjourn (Motion, second, all in favor)

TOWN OF OCEAN BREEZE
MINUTES REGULAR TOWN COUNCIL MEETING
Monday, November 8, 2021, 10:30 a.m.
Ocean Breeze Resort Clubhouse, Pineapple Bay Room
700 NE Seabreeze Way, Ocean Breeze, FL

1. Call to Order – President De Angeles called the meeting to order at 10:30 a.m.

- Pledge of Allegiance – Mayor Ostrand led the Pledge of Allegiance
- Roll Call – Present: Mayor Karen M. Ostrand, President Kenneth De Angeles, Vice-President Richard Gerold, Council Members, Bill Arnold, Kevin Docherty, Terry Locatis and David Wagner
- Staff Present – Town Attorney, Rick Crary; Town Clerk, Pam Orr; and, Bookkeeper/Clerical Assistant, Maria Pierce

2. Approval of Minutes – Council Member Wagner, seconded by Council Member Docherty, made a motion to approve the minutes of the July 20, 2021 Budget Workshop meeting.

All in Favor: Yes: De Angeles, Gerold, Arnold, Docherty, Locatis & Wagner; No: None; Motion Passed - 6 - 0

Council Member Arnold, seconded by Council Member Wagner, made a motion to approve the minutes of the October 11, 2021 regular meeting.

All in Favor: Yes: De Angeles, Gerold, Arnold, Docherty, Locatis & Wagner; No: None; Motion Passed - 6 - 0

3. Announcement of Election Results – Town Clerk, Pam Orr, announced the election results for the November 2021 election – Council Members, William Arnold, Ken De Angeles and Keven Docherty ran unopposed.

4. Oath of Office – Attorney Crary administered the Oath of Office to Council Members Arnold, De Angeles and Docherty.

5. Selection of Council President and Vice President; and Review of Board and Agency Memberships – President De Angeles asked for nominations for the office of President.

Council Member Wagner, seconded by Council Member Arnold, nominated Ken De Angeles for the office of President.

President De Angeles asked for any other nominations.

There were none.

President De Angeles asked for a motion to close the nominations.

Council Member Locatis, seconded by Council Member Arnold / Wagner, made a motion to close the nominations.

All in Favor: Yes: De Angeles, Gerold, Arnold, Docherty, Locatis & Wagner; No: None; Motion Passed - 6 - 0

President De Angeles asked for nominations for the office of Vice-President.

Council Member Arnold, seconded by Council Member Locatis, nominated Richard Gerold for the office of Vice-President.

President De Angeles asked for any other nominations.

There were none.

President De Angeles asked for a motion to close the nominations.

Council Member Docherty, seconded by Council Member Wagner, made a motion to close the nominations.

All in Favor: Yes: De Angeles, Gerold, Arnold, Docherty, Locatis & Wagner; No: None; Motion Passed - 6 - 0

6. Comments from the public on topics not on the Agenda – Ann Kagdis, resident of Ocean Breeze, gave an update on the Neighborhood Advisory Council which included information regarding the opioid crisis, Brightline tracks and Jensen Beach Chamber of Commerce events.

President De Angeles recognized the Martin County Sheriff's Deputy, Joe Angelico.

Deputy Joe Angelico introduced his partner, Deputy Andy Adams, and announced that he was now assigned to the area.

President De Angeles asked for further comments from the public.

There were none.

7. Comments from the Council on topics not on the agenda – Vice-President Gerold spoke about his conversation with Mr. O'Neil as it related to the resurfacing of the roadways and installation of speed bumps within the Resort. He proposed that because of the misunderstanding regarding permitting, that the Town assist Sun with expenses associated with a PUD Amendment, should Sun apply.

Discussion ensued regarding development permitting to pave and FDOT requirements for speedbumps.

Attorney Crary stated that the Town was not legally responsible for PUD amendment costs.

Discussion ensued regarding PUD expenses, reimbursement of costs incurred waiver of fees and requirements for permits.

Vice-President Gerold, seconded by Council Member Docherty, made a motion for the Town to offer to waive the costs for the PUD Amendment with a caveat that Attorney Crary and Mr. O'Neil approve.

Roll Call: Yes: De Angeles; Motion Withdrawn by Vice-President Gerold

Attorney Crary stated that the motion could be tweaked at a future meeting if it was recommended by Town Management Consultant, Terry O'Neil.

Vice-President Gerold withdrew his Motion and stated that he would be bringing it back before the Council at the December 13, 2021 regular meeting.

Council Member Arnold gave an update of recent Treasure Coast Council of Local Governments. He asked about Mr. Greg Braun attending a meeting to discuss the wetlands. He stated that he would provide the Town Clerk with his contact information.

Council Member Locatis asked for an update on the water pressure issue.

Council Member Gerold spoke about an engineering study of the north side of the Resort in order to close out the site permit.

Discussion ensued regarding infrastructure, water lines, a timetable for completion of closing out this site permit, water pressure issues and correspondence from Martin County Utilities.

8. Comments from Town Management Consultant, Terry O'Neil – absent.

9. Comments from Mayor Ostrand – Mayor Ostrand congratulated the newly elected Council Members. She stated that she felt that the Council should adopt a resolution regarding the opioid crisis.

Discussion ensued regarding adopting such a resolution or issuance of a proclamation of support.

Council Member Wagner, (no second), made a Motion to bring back a Resolution or Proclamation in support of awareness regarding the crisis.

Mayor Ostrand spoke about her attendance at the legislative conference. She shared the contact information for the Representatives, home rule regarding permits for smoking (Senate Bill 224; House Bill 105), Florida League of Cities and emergency management oversight.

President De Angeles asked the Council to review the Boards and Agencies document in their packet.

Pam Orr, Town Clerk, read the list of current Board and Agencies and referenced current assignees. Vice-President Gerold announced that he would no longer be able to attend the meetings of the Martin County/Jensen Beach Community Redevelopment Area and the Neighborhood Advisory Committee. President De Angeles volunteered to attend the meetings.

Discussion ensued regarding the various meetings.

10. Announcements – President De Angeles announced the Regular Town Council Meeting Monday, December 13, 2021 at 10:30 am to be held at Ocean Breeze Resort Clubhouse, Pineapple Bay Room, 700 NE Seabreeze Way, Ocean Breeze, Florida.

11. Adjourn – Council Member Wagner, seconded by Council Member Arnold, made a motion to adjourn the meeting at 11:40pm.

All in Favor: Yes: De Angeles, Gerold, Arnold, Docherty, Locatis & Wagner; No: None; Motion Passed - 6 - 0

Respectfully Submitted,

Pam Orr
Town Clerk

Minutes approved: _____

TOWN OF OCEAN BREEZE
MINUTES TENTATIVE BUDGET AND PROPOSED MILLAGE RATE HEARING
Wednesday, September 15, 2021, 5:01 p.m.
Ocean Breeze Resort Clubhouse, Pineapple Bay Room
700 NE Seabreeze Way, Ocean Breeze, FL

- 1. Call to Order** – President De Angeles called the meeting to order at 5:01 p.m.
 - Pledge of Allegiance – Mayor Ostrand led the Pledge of Allegiance
 - Roll Call – Mayor Karen M. Ostrand, President Kenneth De Angeles, Vice-President Richard Gerold, Council Members Kevin Docherty, David Wagner; Late: Council Member Terry Locatis
Absent: Council Member Bill Arnold
 - Staff Present – Town Management Consultant, Terry O’Neil; Town Financial Consultant, Holly Vath, Town Clerk, Pam Orr; and Bookkeeper/Clerical Assistant, Maria Pierce
- 2. Proposed Millage for Fiscal Year 2021/2022** – Holly Vath reviewed the changes from the budget workshop.

President De Angeles asked if the public had any questions or comments.

Michele Gagnon-Dolan, resident of Seawalk asked about the millage rate being lowered to 1.8 mills based on the information provided.

Ms. Vath explained how state shared revenues were calculated as well as how the millage rate was set. She also explained how the millage rate affected the Town reserves.

Ms. Gagnon-Dolan requested that the millage rate be set at 1.3 mills.

Mayor Ostrand suggested that the millage rate be set at 1.2 mills.

Discussion ensued regarding the proposed millage rate and the impact a lower millage rate would have on the reserves, as well as how the reserves were used. Ms. Vath explained the millage rate adoption process.

Ms. Gagnon-Dolan asked how to become a member on the Board.

Mayor Ostrand explained that every year in August, residents could register to run for an elected Council position within the Town. Further discussion ensued regarding the election process.

Ms. Vath estimated that a millage rate of 1.2 would take an extra \$9,500 out of reserves.

Council member Wagner asked if the additional revenues were due to the new permits.

Ms. Vath explained that a small amount of money, about \$20,000 or \$30,000, was from shared State revenues. The other amount of revenue received was from building permits for Seawalk and those revenues could only be used for building permit purposes. She continued that the building permit revenue was not included in the reserve balance.

Discussion ensued regarding various millage rates, ad valorem taxes and reserves.

President De Angeles asked if there were any further comments from Council.

There were none.

Council Member Wagner, seconded by Council Member Docherty, made a Motion to set the tentative millage rate at 1.4.

Roll Call: Yes: Docherty, Locatis, Wagner, De Angeles; No: Gerold; Motion Passed - 4 – 1

Town Management Consultant, Terry O'Neil stated that the Town would prepare a document that would show the effects of the 1.2 millage rate option and how it would affect the reserves for the Final Budget Hearing.

Vice-President Gerold asked if staff would add an option for a 1.0 millage rate.

Discussion ensued regarding Seawalk residents and their property taxes.

Mr. O'Neil explained the breakdown of the total property tax bill and stated that the portion for the Town of Ocean Breeze was very small.

Discussion ensued regarding services the Seawalk residents were receiving.

Town Clerk, Pam Orr, read Resolution No. 315-2021 into the record: A RESOLUTION OF THE TOWN OF OCEAN BREEZE OF MARTIN COUNTY, FLORIDA ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR THE TOWN OF OCEAN BREEZE, MARTIN COUNTY FOR FISCAL YEAR 2021/2022; PROVIDING FOR AN EFFECTIVE DATE.

Council Member Wagner, seconded by Council Member Docherty, made a Motion to adopt Resolution No. 315-2021.

Roll Call: Yes: Wagner, De Angeles, Locatis, Docherty; No: Gerold; Motion Passed - 4 – 1

3. Proposed Budget for Fiscal Year 2021/2022 – Ms. Vath gave an overview of the budget and stated that the estimated expenses are \$330,755. She added that the changes discussed at the budget workshop were reflected in these figures.

Discussion ensued regarding removal of \$1,000 for election cost since there would not be an election in November 2021.

Town Management Consultant, Terry O'Neil, confirmed that all Council Members present were in agreement to remove the line item of \$1,000 for election cost from the 2021/2022 budget.

President De Angeles asked for comments from the public.

There were none.

President De Angeles asked for comments from the Council.

Vice-President Gerold stated that at the last Town Council meeting he asked that the Council consider revoting on the Town Hall project.

Discussion ensued regarding options for the feasibility study in the proposed budget, the need for a Town Hall, the Town's current meeting place and various uses for a Town Hall.

Town Clerk, Pam Orr, read Resolution No. 316-2021 into the record: A RESOLUTION OF THE TOWN OF OCEAN BREEZE OF MARTIN COUNTY, FLORIDA, ADOPTING THE TENTATIVE BUDGET FOR FISCAL YEAR 2021/2022; PROVIDING FOR AN EFFECTIVE DATE.

Council Member Wagner, seconded by Council Member Docherty, made a Motion to adopt Resolution No. 316-2021 with a provision that the \$5,000 for the feasibility study would need to be approved by Council before any funds are expended.

Roll Call: Yes: Wagner, Locatis, Docherty; No: Gerold, De Angeles; Motion Passed - 3 - 2

4. Announcements – President De Angeles announced the following meetings to be held at Ocean Breeze Resort Clubhouse, Pineapple Bay Room, 700 NE Seabreeze Way, Ocean Breeze, Florida:

- Public Hearing for Adoption of Final Millage Rate and Budget, Wednesday, September 22, 2021 at 5:01 pm
- Regular Town Council Meeting, Monday, October 11, 2021 at 10:30 am

5. Adjourn – Council Member Docherty, seconded by Council Member Wagner, made a motion to adjourn the meeting at 5:50 pm

All in Favor: Yes: De Angeles, Gerold, Docherty, Locatis, Wagner; No: None; Motion Passed - 5 - 0

Respectfully Submitted,

Pam Orr

Town Clerk

Minutes approved: _____

TOWN OF OCEAN BREEZE
MINUTES FINAL BUDGET AND PROPOSED MILLAGE RATE HEARING
Wednesday, September 22, 2021, 5:01 p.m.
Ocean Breeze Resort Clubhouse, Pineapple Bay Room
700 NE Seabreeze Way, Ocean Breeze, FL

1. **Call to Order** – President De Angeles called the meeting to order at 5:01 p.m.
 - Pledge of Allegiance – Mayor Ostrand led the Pledge of Allegiance
 - Roll Call – Mayor Karen M. Ostrand, President Kenneth De Angeles, Vice-President Richard Gerold, Council Members Kevin Docherty, Terry Locatis and David Wagner; Absent: Council Member Bill Arnold
 - Staff Present – Town Management Consultant, Terry O’Neil; Town Financial Consultant, Holly Vath, Town Clerk, Pam Orr; and Bookkeeper/Clerical Assistant, Maria Pierce
2. **Proposed Millage for Fiscal Year 2021/2022** – Holly Vath reviewed the changes from the Tentative Budget and Millage Rate Hearing. She explained the meaning of rolled-back and the proposed millage rate and its bearing on the fund balance.

Ms. Vath asked for questions from the Council.

There were none.

President De Angeles asked for public comments.

Ms. Vath took questions from the public regarding new construction revenue, future tax assessments for the Seawalk community, last year’s reduction in the millage rate, Town investments and the Martin County Property Appraiser’s authority.

President De Angeles asked for comments from the Council.

Discussion ensued regarding lowering the millage rate to 1.00.

Council Member Gerold made a Motion to lower the millage rate to 1.00. Motion died for lack of a second.

President De Angeles asked for further comments from the Council.

There were none.

Council Member Wagner, seconded by Council Member Locatis, made a Motion to adopt Resolution No. 317-2021.

Discussion ensued regarding the reserve balance.

Town Clerk, Pam Orr, read Resolution No. 317-2021 into the record: A RESOLUTION OF THE TOWN OF OCEAN BREEZE OF MARTIN COUNTY, FLORIDA ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR THE TOWN OF OCEAN BREEZE, MARTIN COUNTY FOR FISCAL YEAR 2021/2022; PROVIDING FOR AN EFFECTIVE DATE.

Council Member Wagner, seconded by Council Member Locatis, made a Motion to adopt Resolution No. 317-2021.

Roll Call: Yes: Wagner, De Angeles, Locatis, Docherty; No: Gerold; Motion Passed - 4 – 1

3. Proposed Budget for Fiscal Year 2021/2022 – Ms. Vath gave an overview of the budget stating that the total budget for the 2021/2022 fiscal year was \$329,755.00. She stated that there were no changes from the last hearing.

Discussion ensued regarding Town elections, term-limits, etc.

President De Angeles asked for questions or comments from the Council.

Discussion ensued regarding the ad valorem tax decrease, state revenue sharing increases, expiration of the fire rescue interlocal agreement, other code compliance increases, feasibility study analysis costs and trash management for Seawalk.

Mayor Ostrand spoke about the importance of conducting a feasibility study for a Town Hall to bring the community together and the proposed location.

Deidre Henry, Ocean Breeze Resort, spoke about the importance of such a study.

Council Member Locatis, seconded by Vice-President Gerold, made a Motion to remove \$5,000 from the budget for the feasibility study.

Roll Call: Yes: Docherty, Locatis, Wagner, De Angeles, Gerold; No: None; Motion Passed - 5 – 0

Ms. Vath stated that if the \$5,000.00 were removed from the budget, the budget would change to \$324,755.00.

Town Clerk, Pam Orr, read Resolution No. 318-2021 into the record: A RESOLUTION OF THE TOWN OF OCEAN BREEZE OF MARTIN COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2021/2022; PROVIDING FOR AN EFFECTIVE DATE.

Council Member Wagner, seconded by Council Member Docherty, made a Motion to adopt Resolution No. 318-2021.

Roll Call: Yes: Gerold, De Angeles, Docherty, Locatis, Wagner; No: None; Motion Passed - 5 – 0

Mr. O'Neil explained that even though the line item for a feasibility study for a Town Hall had been removed from the budget, the Town's Comprehensive Plan had a provision that required such an obligation. He stated that unless directed otherwise, Staff would, unless agreed upon by the Council, be conducting such a study.

4. Announcements – President De Angeles announced the Regular Town Council Meeting, Monday, October 11, 2021 at 10:30 am to be held at Ocean Breeze Resort Clubhouse, Pineapple Bay Room, 700 NE Seabreeze Way, Ocean Breeze, Florida.

5. Adjourn – Council Member Wagner, seconded by Council Member Locatis, made a motion to adjourn the meeting at 5:47 pm

All in Favor: Yes: De Angeles, Gerold, Docherty, Locatis, Wagner; No: None; Motion Passed - 5 - 0

Respectfully Submitted,

Pam Orr
Town Clerk

Minutes approved: _____

Memorandum

TO: TOWN COUNCIL AND MAYOR

FROM: HOLLY VATH, FINANCIAL CONSULTANT

SUBJECT: QUARTERLY FINANCIAL REPORT

DATE: DECEMBER 8, 2021

Attached are the unaudited financial reports for the 2021 fiscal.

Revenue

The total budgeted revenue was \$284,758, the Town received \$441,897 which is \$157,139 more than budgeted. The majority (\$132,723) is a result of building permit activity. All single family home building permits have been issued for Seawalk. These funds can only be used for expenses related to building permit activities. Several state shared revenues are below budget, however half-cent sales tax exceeded budgetary expectations. The Florida economy continues its strong recovery from COVID restrictions.

Expenditures

The total budgeted expenditures was \$348,010, the Town expended \$275,028. Some categories below budgeted expenditures include the Code of Ordinance update and fewer expenses for code compliance issues. The total net income for the year was \$166,869. A majority of this will be utilized in future years for building permit expenses.

Town of Ocean Breeze General Fund
Profit & Loss Budget vs. Actual
October 2020 through September 2021

	Oct '20 - Sep 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
6001 • Taxes from other Governments				
312300 • State Fuel Tax	4,242.68	2,800.00	1,442.68	151.5%
312410 • Local Option Gas Tax	3,396.47	2,000.00	1,396.47	169.8%
312420 • New Local Option Gas Tax	2,477.13	1,200.00	1,277.13	206.4%
314200 • Local Communications Svc Tax	2,711.18	5,600.00	-2,888.82	48.4%
335120 • State Revenue Sharing	14,844.28	18,600.00	-3,755.72	79.8%
335140 • Mobile Home Tags	2,710.62	2,100.00	610.62	129.1%
335160 • Alcoholic Beverage Licenses	2,153.53	1,500.00	653.53	143.6%
335180 • 1/2 Cent Sales Tax	40,082.27	31,400.00	8,682.27	127.7%
Total 6001 • Taxes from other Governments	72,618.16	65,200.00	7,418.16	111.4%
6002 • Licenses & Permits				
322000 • Building Permits	217,723.23	85,000.00	132,723.23	256.1%
338200 • Occupational Licenses	626.63	150.00	476.63	417.8%
Total 6002 • Licenses & Permits	218,349.86	85,150.00	133,199.86	256.4%
6003 • Other Fees for Services				
322001 • Fire Inspections	180.00	750.00	-570.00	24.0%
322004 • Charges for Services	7,029.75	0.00	7,029.75	100.0%
Total 6003 • Other Fees for Services	7,209.75	750.00	6,459.75	961.3%
6004 • Investment & Other Earnings				
361000 • Interest Income	604.03	1,000.00	-395.97	60.4%
Total 6004 • Investment & Other Earnings	604.03	1,000.00	-395.97	60.4%
6005 • Ad Valorum Revenue				
312100 • Ad Valorum	128,845.25	127,658.00	1,187.25	100.9%
Total 6005 • Ad Valorum Revenue	128,845.25	127,658.00	1,187.25	100.9%
6006 • Grants and Contributions				
361100 • Government Grants	0.00	0.00	0.00	0.0%
362000 • Private Contributions	0.00	0.00	0.00	0.0%
362500 • Government Match	0.00	0.00	0.00	0.0%
Total 6006 • Grants and Contributions	0.00	0.00	0.00	0.0%
6007 • Miscellaneous Income				
369000 • Misc Inc - MCSB Admin Fee, Etc.	14,270.41	5,000.00	9,270.41	285.4%
Total 6007 • Miscellaneous Income	14,270.41	5,000.00	9,270.41	285.4%
Total Income	441,897.46	284,758.00	157,139.46	155.2%

Item #3

**Town of Ocean Breeze General Fund
Profit & Loss Budget vs. Actual
October 2020 through September 2021**

	Oct '20 - Sep 21	Budget	\$ Over Budget	% of Budget
Expense				
6101 • General Government				
513160 • Gross Payroll	77,393.19	86,265.00	-8,871.81	89.7%
513166 • PTO Accrual	844.74	0.00	844.74	100.0%
513297 • Grant Management Consultant	0.00	0.00	0.00	0.0%
513301 • Management Consultant	21,472.00	28,000.00	-6,528.00	76.7%
513302 • Rent	11,835.84	12,390.00	-554.16	95.5%
513304 • Communications / Website	12,061.25	14,565.00	-2,503.75	82.8%
513305 • Engineering	280.00	2,500.00	-2,220.00	11.2%
513306 • Accountant	4,800.00	8,000.00	-3,200.00	60.0%
513308 • Insurance W/C	3,643.00	2,200.00	1,443.00	165.6%
513309 • Insurance Package	10,109.00	10,300.00	-191.00	98.1%
513311 • Public Advertising Notices	3,894.76	4,000.00	-105.24	97.4%
513312 • Office Equipment & Supplies	9,482.50	9,000.00	482.50	105.4%
513313 • Postage	843.13	670.00	173.13	125.8%
513315 • Audit	15,500.00	20,000.00	-4,500.00	77.5%
513316 • Utilities	684.30	720.00	-35.70	95.0%
513317 • Dues	1,170.00	1,350.00	-180.00	86.7%
513318 • Mileage Reimb. - Clerks	363.82	1,300.00	-936.18	28.0%
513319 • Conferences & Travel - Council	2,859.64	4,300.00	-1,440.36	66.5%
513320 • Bank Fees	0.00	0.00	0.00	0.0%
513321 • Election Expenses	0.00	0.00	0.00	0.0%
513323 • Special projects Code of Ord	0.00	13,000.00	-13,000.00	0.0%
513324 • Special Project-Digitizing	690.00	2,500.00	-1,810.00	27.6%
513820 • Contributions	1,000.00	750.00	250.00	133.3%
514100 • Legal Counsel	22,284.90	24,000.00	-1,715.10	92.9%
514200 • Computer Services	3,233.73	3,600.00	-366.27	89.8%
531110 • Payroll Taxes - Fica	4,798.34	5,350.00	-551.66	89.7%
531111 • Payroll Taxes - Medicare	1,122.01	1,250.00	-127.99	89.8%
531112 • Benefits	17,392.42	20,800.00	-3,407.58	83.6%
Total 6101 • General Government	227,758.57	276,810.00	-49,051.43	82.3%
6102 • Public Safety				
522300 • M.C. Fire Rescue	0.00	0.00	0.00	0.0%
524200 • Building Official Services	37,350.00	30,000.00	7,350.00	124.5%
524210 • Building Code Compliance Ser	3,120.00	15,000.00	-11,880.00	20.8%
524220 • Code Compliance Legal	275.00	20,000.00	-19,725.00	1.4%
524300 • Fire Safety Inspector	0.00	1,200.00	-1,200.00	0.0%
Total 6102 • Public Safety	40,745.00	66,200.00	-25,455.00	61.5%
6104 • Transportation				
541300 • Road and Street Maintenance	3,702.50	0.00	3,702.50	100.0%
541301 • Street Lights	1,422.06	5,000.00	-3,577.94	28.4%
541600 • Road and Street Capital	1,400.00			
Total 6104 • Transportation	6,524.56	5,000.00	1,524.56	130.5%
6200 • Physical Environment				
531000 • Grants - Contract Labor	0.00	0.00	0.00	0.0%
Total 6200 • Physical Environment	0.00	0.00	0.00	0.0%

Town of Ocean Breeze General Fund
Profit & Loss Budget vs. Actual
 October 2020 through September 2021

	Oct '20 - Sep 21	Budget	\$ Over Budget	% of Budget
6600 - Capital Outlay				
555000 - Furniture & Equipment	0.00	0.00	0.00	0.0%
Total 6600 - Capital Outlay	0.00	0.00	0.00	0.0%
Total Expense	275,028.13	348,010.00	-72,981.87	79.0%
Net Ordinary Income	166,869.33	-63,252.00	230,121.33	-263.8%
Other Income/Expense				
Other Expense				
80000 - Ask My Accountant	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	166,869.33	-63,252.00	230,121.33	-263.8%



Town of Ocean Breeze

Item # 4

December 13, 2021

Ms. Gena May
Sun Communities, Inc.
3000 NE Indian River Drive
Ocean Breeze, FL 34994

Re: Waiver of minor PUD amendment application passthrough costs for proposed speed bumps.

Dear Ms. May,

In light of recent inquiries by residents and to help expedite the process should Sun Communities seek a minor PUD amendment to allow for speed bumps in the Resort, the Ocean Breeze Town Council has voted to waive any passthrough costs associated with staff's time in processing an application. It will remain Sun's obligation to pay for and mail public hearing notices to property owners within 300 feet and to post the requisite public hearing signs.

If you wish to proceed with the amendment for the speed bumps, please submit a request in writing to the Town Clerk at your earliest convenience.

Sincerely,

Ken De Angeles
Council President

Karen Ostrand
Mayor

cc: Chris Walters, Sun Communities
Pam Orr, Town Clerk

*P. O. Box 1025 • Jensen Beach, FL 34958
Office: 772-334-6826 • Fax: 772-334-6823
email: townclerk@townofoceanbreeze.org • website: townofoceanbreeze.org*

KAIJA MAYFIELD
Mayor

JAMES W. CAMPO, CFP
Vice Mayor

FRANK FENDER
Commissioner

DAVID KURZMAN
Commissioner

JOHN TOMPECK
Commissioner

TOWN OF SEWALL'S POINT



Item #5
MICHELLE LEE BERGER
Town Manager

APRIL STONCIUS, CMC
Town Clerk

TINA CIECHANOWSKI
Chief of Police

JACK REISINGER, CBO
Building Official

CHERYL DEMPSEY, CGFO
Finance Director

November 10, 2021

RE: Town of Sewall's Point – Clean Water Initiatives

Dear Mayor Karen Ostrand,

First, allow me to **thank you** and the Town of Ocean Breeze for the work you all have done to facilitate clean water in our own back yards.

I am on the Treasure Coast Regional League of Cities board with you, and I am the Mayor of the Town of Sewall's Point (Town). Like you and your municipality, our town has been working diligently to establish policies and take actions specific to clean water initiatives.

Our efforts include converting septic tanks to a centralized sewer system, and also capturing stormwater runoff and treating it organically with proper stormwater retention or detention native plantings prior to reintroduction to the environment. The Town believes these efforts support the scientific roadmap to bring the Indian River Lagoon and the St. Lucie River back to good health.

The Town has had some recent victories in these areas. We have completed the connectivity to centralized sewer in the northern part of town, and now look forward to planning the connectivity for South Sewall's Point. The Town also has completed Phase 1 of a four phased approach to a \$20,000,000 resiliency project which includes flood controls and water quality improvements.

We are in need of partners like our neighbor, the Town of Ocean Breeze, to continue our efforts.

The Town has requested financial grant support from the State Legislative Appropriations body in Tallahassee, specifically \$800,000 toward centralized sewer connectivity planning (HB 2123) and \$1,000,000 toward a major stormwater drainage project (HB 2059) to capture stormwater runoff for natural filtration, keeping it (and the toxins) from running directly into the Indian River Lagoon.

We are grateful for our sponsors leading the efforts, Representative Toby Overdorf and Senator Gayle Harrell.

To assist the sponsors' efforts, **we are asking for letters of support** from key organizations within the region. We would be extremely honored to receive a letter or resolution of support.

I am happy to discuss any details. Enclosed is a template letter that can be placed on your organization's letterhead for efficiencies. Simply send it back to us (email, mail or drop off at Town Hall) and we will distribute.

Very truly yours,

Kaija Mayfield
Kaija K. Mayfield



Town Hall
(772) 287-2455

One South Sewall's Point Road
townhall@sewallspoint.org

Sewall's Point, FL 34996
www.sewallspoint.org





Item #5

Town of Ocean Breeze

December 7, 2021

Agriculture & Natural Resources Appropriations Subcommittee

RE: **Support and Approval for HB 2123 and HB 2059**

Dear Chair, Vice Chair, and Subcommittee Member:

The Town of Ocean Breeze is sending this letter in support of the State Appropriation funding request by the Town of Sewall's Point (the Town) for their environmental resiliency projects. The Town has requested financial grant support from the State Legislative Appropriations body in Tallahassee, specifically \$800,000 toward centralized sewer connectivity planning (HB 2123) and \$1,000,000 toward a major stormwater drainage project (HB 2059) to capture stormwater runoff for natural filtration, keeping it (and the toxins) from running directly into the Indian River Lagoon.

The actionable efforts taken by the Town and potentially funded by the State Legislature align with the mission of the Town of Ocean Breeze.

Please consider our and the community's support and vote to approve the requests for HB 2123 and HB 2059.

Many thanks,

Karen M. Ostrand
Mayor

Kenneth De Angeles
Town Council President

cc: Leadership and Representatives
Representative Josie Tomkow, Chair
Representative Demi Busatta Cabrera, Vice
Chair
Representative Anika Tene Omphroy,
Democratic Ranking Member
Representative Adam Botana
Representative Robert Charles "Chuck"
Brannan III
Representative James Buchanan
Representative Kevin D. Chambliss

Representative Charles Wesley "Chuck"
Clemons, Sr.
Representative Tom Fabricio
Representative Omari Hardy
Representative Lawrence McClure
Representative Daisy Morales
Representative Rick Roth
Representative Cyndi Stevenson
Representative Allison Tant

P. O. Box 1025 • Jensen Beach, FL 34958

Office: 772-334-6826 • Fax: 772-334-6823

email: townclerk@townofoceanbreeze.org • website: townofoceanbreeze.org

GENERAL INFORMATION ITEMS

The attached items (i.e.: correspondence, e-mails, reports, etc.) are provided as general information and are not necessarily subject to discussion during this meeting unless Council Members or the Mayor wish to do so.



Florida Department of Revenue
Property Tax Oversight

Jim Zingale
Executive Director

5050 West Tennessee Street, Tallahassee, FL 32399

floridarevenue.com

November 3, 2021

Karen M. Ostrand , Mayor
Town of Ocean Breeze Park
Post Office Box 1025
Jensen Beach, Florida 34958

RE: Truth in Millage (TRIM) Certification

Dear Ms. Ostrand:

The Department of Revenue has reviewed the millage certification documents that your taxing authority submitted. The Department has found no violation of the certification requirements in subsections 200.065(1)-(4), (6)-(12), (14), and (15), Florida Statutes, and therefore accepts the certification as meeting the stated requirements.

The Department has also reviewed the maximum millage levy calculation final disclosure documents your taxing authority submitted. The Department's review included documents relating to the millage levying processes and the total taxes levied by your principal taxing authority and any dependent special districts and MSTUs (for counties). Based on these documents, the Department has determined that your taxing authority is in compliance with the maximum total taxes levied requirements, and thus the maximum millage levy requirements, of section 200.065(5), Florida Statutes.

Sincerely,

Sue Harlan, Program Director
Property Tax Oversight

BS/#53.04

Ron DeSantis
GOVERNOR



Dane Eagle
SECRETARY

November 4, 2021

The Honorable Karen Ostrand
Mayor, Town of Ocean Breeze
1508 N.E. Jensen Beach Boulevard
Jensen Beach, Florida 34957

Dear Mayor Ostrand:

The Department of Economic Opportunity ("Department") has completed its review of the comprehensive plan amendment for the Town of Ocean Breeze adopted by Ordinance No. 310-2021 on September 13, 2021 (Amendment No. 21-01ER), which was received and determined complete on September 22, 2021. We have reviewed the amendment in accordance with the state coordinated review process set forth in Sections 163.3184(2) and (4), Florida Statutes (F.S.), and have determined that the adopted amendment meets the requirements of Chapter 163, Part II, F.S., for compliance, as defined in Section 163.3184(1)(b), F.S. The Department is therefore issuing a Notice of Intent to find the comprehensive plan amendment "In Compliance." A copy of the Notice of Intent is enclosed and will be posted on the Department's Internet website. You may access the Notice of Intent at: <http://floridajobs.force.com/orc>.

The Department's Notice of Intent to find a plan amendment "In Compliance" is deemed to be a final order if no timely petition challenging the amendment has been filed. If this plan amendment is challenged by an affected person, the amendment will not become effective until the Department or the Administration Commission enters a final order determining the amendment to be "In Compliance."

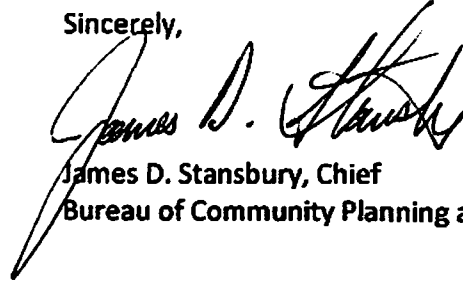
Florida Department of Economic Opportunity | Caldwell Building | 107 E. Madison Street | Tallahassee, FL 32399
850.245.7105 | www.FloridaJobs.org
www.twitter.com/FLDEO | www.facebook.com/FLDEO

An equal opportunity employer/program. Auxiliary aids and service are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TTD equipment via the Florida Relay Service at 711.

The Honorable Karen Ostrand
November 4, 2021
Page 2 of 2

If you have any questions concerning this review, please contact Melissa Corbett, Planning Analyst, by telephone at (850) 717-8505 or by email at Melissa.Corbett@deo.myflorida.com.

Sincerely,

A handwritten signature in black ink, appearing to read "James D. Stansbury". The signature is fluid and cursive, with a large initial "J" and "S".

James D. Stansbury, Chief
Bureau of Community Planning and Growth

JDS/mc

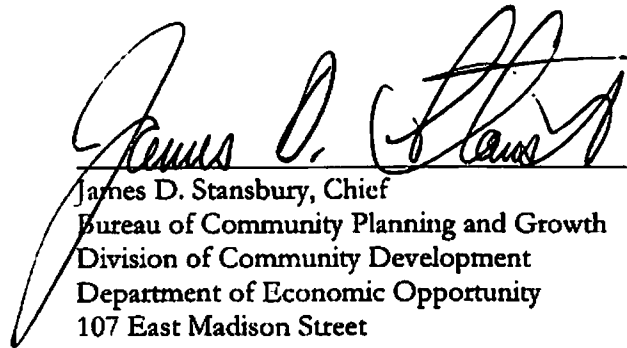
Enclosure: Notice of Intent

cc: Terry O'Neil, Town Management Consultant, Town of Ocean Breeze
Thomas Lanahan, Executive Director, Treasure Coast Regional Planning Council

STATE OF FLORIDA
DEPARTMENT OF ECONOMIC OPPORTUNITY
THE STATE LAND PLANNING AGENCY
NOTICE OF INTENT TO FIND THE
TOWN OF OCEAN BREEZE
COMPREHENSIVE PLAN AMENDMENTS
IN COMPLIANCE
DOCKET NO. 21-01ER-NOI-43-03-(A)-(I)

The Department gives notice of its intent to find the Amendments to the Comprehensive Plan for the Town of Ocean Breeze, adopted by Ordinance No. 310-2021 on September 13, 2021, IN COMPLIANCE, pursuant to Section 163.3184(4), F.S.

If a timely petition challenging the Amendments was not filed within thirty (30) days after the local government adopted the Amendments, the Amendments become effective upon the posting of this Notice of Intent on the Department's Internet Website. If a timely petition was filed, the Amendments do not become effective until the Department or the Administration Commission enters a final order determining that the Amendments are in compliance.



James D. Stansbury, Chief
Bureau of Community Planning and Growth
Division of Community Development
Department of Economic Opportunity
107 East Madison Street
Tallahassee, Florida 32399