

**TOWN OF OCEAN BREEZE TOWN COUNCIL
FINAL BUDGET AND
PROPOSED MILLAGE RATE HEARING
AGENDA**

September 23, 2020 - 5:01 p.m.

Ocean Breeze Jensen Beach Clubhouse Pineapple Bay Room
700 NE Seabreeze Way, Jensen Beach, FL 34957

***PLEASE TURN OFF CELL PHONES
SPEAK DIRECTLY INTO MICROPHONE***

1. Call to Order

- Pledge of Allegiance
- Roll Call

2. Proposed Millage for Fiscal Year 2020/2021 – Financial Officer–Holly Vath

- A. Percentage increase in millage over the rolled-back rate needed to fund the budget, if any
- B. Comments from the Public
- C. Comments from the Council
- D. Motion to adopt the final millage by Resolution No. 308-2020 –
A RESOLUTION OF THE TOWN OF OCEAN BREEZE OF MARTIN COUNTY, FLORIDA ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR THE TOWN OF OCEAN BREEZE, MARTIN COUNTY FOR FISCAL YEAR 2020/2021; PROVIDING FOR AN EFFECTIVE DATE.

3. Proposed budget for Fiscal Year 2020/2021 – Financial Officer – Holly Vath

- A. Comments from the Public
- B. Comments from the Council
- C. Motion to adopt the final budget by Resolution No. 309-2020 –
A RESOLUTION OF THE TOWN OF OCEAN BREEZE OF MARTIN COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2020/2021; PROVIDING FOR AN EFFECTIVE DATE.

4. Approval of Letter to Martin County regarding proposed traffic direction alterations to West End Blvd. to accommodate FEC/Brightline proposed intersection improvements at Jensen Beach Blvd.

5. Announcements – Regular Town Council Meeting Monday, October 12, 2020 at 10:30 am to be held at Ocean Breeze Resort Clubhouse, Pineapple Bay Room

6. Adjourn

Town of Ocean Breeze

Changes at first public hearing

- Added \$100 for contribution to History Museum
- Added \$200 for adopt a class for Jensen Beach High School
- Added \$200 for adopt a class for Jensen Beach Elementary School
- Adopted a millage rate of 3.08 millage rate which will utilize \$62,752 of reserves

Changes from setting tentative millage rate

- The 2021 budget for the scanning project is \$2,500, which will be used for software, technical assistance, and temporary labor if needed. When considering utilizing an external vendor to do the scanning, it was determined Town staff would still have to spend significant time sorting and classifying documents for those unfamiliar with the Town. It was decided it was more cost effective for the project to be completed with existing staff.
- State Revenue Sharing and Half Cent Sales Tax increased with the revised projections issued by the State on August 25. Both these state revenue sources have a population component in the distribution formula. The population has increased from 163 to 303.
- Workers compensation increased due to annual increases after the workers compensation audit. The independent contractors are considered when performing the audit.
- General Liability and property insurance had a slight increase and funds were added in case the Town has to insure the Town sign to be located at the Publix Plaza.
- Building permit fees were increased with a corresponding increase in building official costs which is a net effect of zero.
- Removed election expenses.
- Added \$1,800 for mowing Parcel A approximately 12 times a year.
- Dues were increased for the Treasure Coast Council of Local Governments and the Florida City Clerk's Association.
- Health insurance costs increased 8.9%
- Council travel expenses was reduced from 9,000 to 4,300 a savings of \$4,700.
- Added \$300 for the Town's 60th anniversary recognition.

Changes from FY2020 to FY2021

Revenue

- Reduced state shared revenue with expected decline in sales tax revenue statewide. The Revenue estimating conference is next week which may then necessitate a further reduction before the final budget hearings in September.
- Millage rate reduction

Expenditures

- Added monthly cell phone stipend for Council members.
- Rent increase per agreement.
- Additional costs for website maintenance, internet access and computer security.
- Reduction in office equipment. Purchased updated computers and a fire proof filing cabinet in 2020.
- Reduced cost of digitizing special project. Mainly will be done with existing staff. Additional equipment was purchased in 2020.
- Additional cost for building official services.
- 3% increase in hourly rate for part time employee

**BUDGET SUMMARY
TOWN OF OCEAN BREEZE
FISCAL YEAR 2021**

	GENERAL FUND	TOTAL BUDGET
<u>BALANCE BROUGHT FORWARD</u>	<u>63,252</u>	<u>63,252</u>
<u>ESTIMATED REVENUES:</u>		
Taxes:		
Ad valorem taxes (Millage per \$1,000 equals 3.6800)	\$ 127,658	\$ 127,658
Sales, use and fuel taxes	43,000	43,000
Intergovernmental revenue	22,200	22,200
Licenses and permits	85,900	85,900
Interest and other earnings	6,000	6,000
TOTAL REVENUES AND OTHER FINANCING SOURCES	<u>284,758</u>	<u>284,758</u>
TOTAL ESTIMATED REVENUES AND BALANCES	<u>348,010</u>	<u>348,010</u>
<u>EXPENDITURES:</u>		
General government	276,810	276,810
Public safety	66,200	66,200
Transportation	5,000	5,000
Capital outlay	-	-
TOTAL EXPENDITURES	<u>348,010</u>	<u>348,010</u>
RESERVES	<u>-</u>	<u>-</u>
TOTAL APPROPRIATED EXPENDITURES AND RESERVES	<u>\$ 348,010</u>	<u>\$ 348,010</u>

THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD.

**TOWN OF OCEAN BREEZE
GENERAL FUND DETAIL
FISCAL YEAR 2021**

	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Revenue				
General revenue				
312100 Ad Valorem	183,987	\$ 167,755	168,300	\$ 127,658
314200 Local communications services tax	6,334	6,500	5,850	5,600
322004 Charges for service	73,567	-	-	-
335120 State revenue sharing	13,994	13,800	12,420	18,600
335140 Mobile home tags	1,908	1,600	1,800	2,100
335150 Alcoholic beverage licenses	1,468	1,450	1,450	1,500
335180 1/2 Cent Sales Tax	15,287	15,000	13,500	31,400
Gas tax		10,000	10,000	6,000
338200 Occupational licenses	272	150	150	150
361000 Interest income	901	1,000	1,000	1,000
361100 Government grants	74,960	-	-	-
362000 Private contributions	45,825	-	-	-
369000 Miscellaneous income	5,177	10,000	7,500	5,000
Total General Revenue	423,680	227,255	221,970	199,008
Building revenue				
322000 Building permits	108,931	110,000	97,000	85,000
322001 Fire inspections	1,070	1,200	750	750
Total Building revenue	110,001	111,200	97,750	85,750
Total Revenue	533,681	338,455	319,720	284,758

**TOWN OF OCEAN BREEZE
GENERAL FUND DETAIL
FISCAL YEAR 2021**

	2019	2020	2020	2021
	Actual	Budget	Estimated	Budget
Expense				
General Government				
513150 Gross Payroll	73,984	83,750	80,000	86,265
513155 PTO Accrual	283	-		-
513297 Grant Management Consultant	33,420	-		-
513301 Management Consultant	25,461	28,000	26,000	28,000
513302 Rent	11,790	12,050	12,050	12,390
513304 Communications / Website	8,750	6,925	6,925	14,565
513305 Engineering	-	2,500	1,000	2,500
513306 Accountant	21,640	8,000	6,000	8,000
513308 Insurance W/C	636	700	700	2,200
513309 Insurance Package	8,654	9,600	9,714	10,300
513311 Public Advertising Notices	1,762	4,000	1,500	4,000
513312 Office Equipment, Supplies and Maintenance	8,873	9,300	9,300	9,000
513313 Postage	595	670	800	670
513315 Audit	18,500	20,000	18,500	20,000
513316 Utilities	542	720	720	720
513317 Dues	1,346	1,500	1,500	1,350
513318 Mileage Reimb. - Clerks	487	1,300	750	1,300
513319 Council expenses, conferences & travel	5,131	9,000	4,000	4,300
513321 Election Expenses	-	1,200	525	-
513820 Contributions	400	-	-	750
513322 Special Projects (digitize records, update codes)	-	25,000	5,000	15,500
514100 Legal Counsel	22,719	24,000	30,000	24,000
514200 Computer Services		1,200	1,200	3,600
531110 Payroll Taxes - Fica	4,587	5,190	5,000	5,350
531111 Payroll Taxes - Medicare	1,073	1,210	1,100	1,250
531112 Other Payroll Taxes & Benefits	18,113	20,800	19,100	20,800
Total General Government	268,746	276,615	241,384	276,810

**TOWN OF OCEAN BREEZE
GENERAL FUND DETAIL
FISCAL YEAR 2021**

	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
Public Safety				
522300 M.C. Fire Rescue	75,070	-	-	-
524200 Building Official	23,153	15,000	15,000	30,000
524210 Building Code Compliance services	-	15,000	15,000	15,000
524220 Code Compliance legal services	-	20,000	5,000	20,000
524300 Fire Safety Inspector	905	1,200	300	1,200
Total Building	99,128	51,200	35,300	66,200
Physical Environment				
531000 Grants - Contract Labor	32,121	-	-	-
Transportation				
Street lights and street maintenance	-	-	6,600	5,000
Capital Outlay				
555000 Furniture & Equipment	1,249	6,000	2,200	-
Total Expense	401,244	333,815	285,484	348,010
 Beginning Fund Balance	 218,541	 350,978	 350,978	 385,214
Fund Balance net increase (decrease)	132,437	4,640	34,236	(63,252)
Ending Fund Balance	350,978	355,618	385,214	321,962

**TOWN OF OCEAN BREEZE
COUNCIL EXPENSES, CONFERENCES AND TRAVEL
FISCAL YEAR 2021**

Mayor		
	Conferences and Travel	2,500
President		
	Conferences and Travel	500
Vice President		
	Conferences and Travel	500
Commissioner		
	Conferences and Travel	200
Commissioner		
	Conferences and Travel	200
Commissioner		
	Conferences and Travel	200
Commissioner		
	Conferences and Travel	200
Total		4,300

**TOWN OF OCEAN BREEZE
PROPOSED MILLAGE RATE
September 30, 2021**

	<u>Proposed Millage</u>	<u>CURRENT YEAR ROLLED BACK RATE</u>
Estimated taxable value	\$ 43,628,710	\$ 43,628,710
Taxable Value Increase		
Divide by 1,000	<u>1,000</u>	<u>1,000</u>
	\$ 43,628.71	\$ 43,628.71
Millage rate	3.0800	4.4564
Ad valorem taxes	\$ 134,376.43	\$ 194,426.98
Collection allowance	5%	5%
Budgeted ad valorem taxes	\$ 127,658.00	\$ 184,706.00
Other Revenue	157,100.00	
Expenditures	347,510.00	
Current year proposed rate as a percent change of rolled-back rate	-30.89%	0.00%
Approximate impact on General Fund reserve balance (original)	(62,752)	

**TOWN OF OCEAN BREEZE
FUND BALANCE ANALYSIS FOR GENERAL FUND**

Fund balance @ 9/30/05	\$ 97,592
FY 2006 increase in fund balance	104,129
Fund balance @ 9/30/06	201,721
FY 2007 increase in fund balance	52,656
Fund balance @ 9/30/07	254,377
FY 2008 increase in fund balance	11,117
Fund balance @ 9/30/08	265,494
FY 2009 increase in fund balance	20,391
Fund balance @ 9/30/09	285,885
FY 2010 decrease in fund balance	(77,364)
Fund balance @ 9/30/10	208,521
FY 2011 decrease in fund balance	(8,550)
Fund balance @ 9/30/11	199,971
FY 2012 increase in fund balance	38,399
Fund balance @ 9/30/12	238,370
FY 2013 increase in fund balance	39,600
Fund balance @9/30/13	277,970
FY 2014 increase in fund balance	13,499
Fund balance @ 9/30/14	291,469
FY 2015 increase in fund balance	29,562
Fund balance @ 9/30/15	321,031
FY 2016 decrease in fund balance	(35,329)
Fund balance @ 9/30/16	285,702
FY 2017 decrease in fund balance	(27,303)
Fund balance @ 9/30/17	258,399
FY 2018 decrease in fund balance	(39,862)
Fund balance @ 9/30/18	218,537
FY19 increase in fund balance	132,441
Fund balance @ 09/30/2019	350,978
FY20 Projected increase in fund balance	34,236
Projected fund balance @ 09/30/2020	385,214
FY21 Projected increase in fund balance	(62,752)
Projected fund balance @ 09/30/2021	322,462

TOWN OF OCEAN BREEZE
Historical Data

Fiscal Year	Tax Year	Taxable Value	% Change	Millage Rate	% Change	Taxes Levied
2010	2009	25,169,019		2.2459		56,527
2011	2010	22,067,810	-12.32%	2.6295	17.08%	58,027
2012	2011	25,837,183	17.08%	4.6799	77.98%	120,915
2013	2012	25,358,595	-1.85%	4.7910	2.37%	121,493
2014	2013	23,710,720	-6.50%	5.0619	5.65%	120,021
2015	2014	23,024,907	-2.89%	4.9472	-2.27%	113,909
2016	2015	23,251,369	0.98%	3.9814	-19.52%	92,573
2017	2016	27,446,576	18.04%	5.2177	31.05%	143,208
2018	2017	27,177,478	-0.98%	5.4750	4.93%	148,797
2019	2018	30,024,441	10.48%	6.3826	16.58%	191,634
2020	2019	36,782,181	22.51%	4.8008	-24.78%	176,584
2021	2020	43,628,710	18.61%	3.0800	-35.84%	134,376



RESOLUTION NO. 308-2020

A RESOLUTION OF THE TOWN OF OCEAN BREEZE OF MARTIN COUNTY, FLORIDA ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR THE TOWN OF OCEAN BREEZE, MARTIN COUNTY FOR FISCAL YEAR 2020/2021; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Ocean Breeze of Martin County, Florida, on September 23, 2020 adopted Fiscal Year 2020/2021 Final Millage Rate following a public hearing as required by Florida Statute 200.065; and

WHEREAS, the Town of Ocean Breeze of Martin County, Florida, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Martin County has been certified by the County Property Appraiser to the Town of Ocean Breeze as \$43,628,710.00.

NOW, THEREFORE, BE IT RESOLVED by the Town of Ocean Breeze of Martin County, Florida that:

1. The final FY 2020/2021 operating millage rate is 3.0800 mills, which is less than the rolled-back rate of 4.4564 mills which is an 30.89% decrease.
2. The voted debt service millage is 0%.
3. This Resolution will take effect immediately upon its adoption.

DULY ADOPTED at a public hearing this the 23rd day of September, 2020 at _____ p.m.

TOWN OF OCEAN BREEZE TOWN COUNCIL

Karen M. Ostrand, Mayor

Kenneth De Angeles, President

Attest:

Pam Orr, Town Clerk



RESOLUTION NO. 309-2020

A RESOLUTION OF THE TOWN OF OCEAN BREEZE OF MARTIN COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2020/2021; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Ocean Breeze of Martin County, Florida, on September 23, 2020 held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the Town of Ocean Breeze of Martin County, Florida set forth the appropriations and revenue estimate for Budget for Fiscal Year 2020/2021 in the amount of \$348,010.00.

NOW, THEREFORE, BE IT RESOLVED by the Town of Ocean Breeze of Martin County, that:

1. The Fiscal Year 2020/2021 Final Budget be adopted.
2. This Resolution shall take effect immediately upon its adoption.

DULY ADOPTED at a public hearing the 23rd day of September 2020.

TOWN OF OCEAN BREEZE TOWN COUNCIL

Karen M. Ostrand
Mayor

Kenneth De Angeles
President

Attest:

Pam Orr
Town Clerk



Town of Ocean Breeze

September 23, 2020

Mr. Harold Jenkins, Chairperson
Martin County Board of County Commissioners
2401 SE Monterey Road
Stuart, Florida 34996

Re: Concerns regarding proposed one-way traffic alterations to West End Boulevard

Dear Chairperson Jenkins and Commissioners:

To accommodate FEC/Brightline's proposed intersection improvements at Jensen Beach Boulevard, County officials recently informed the Town of Ocean Breeze of their intention to limit traffic within County right-of-way on West End Boulevard (WEB) to one-way only. (Please see attached exhibits provided by the County's Engineering Department). Sun Communities, owner/operator of the 500-unit Ocean Breeze Resort, and by far the roadway's most dependent user, has informed the Town that it does not object to the County instituting one-way traffic within its right-of-way, in either a northbound or southbound direction.

Notwithstanding Sun's position, in the Town's view there remain a number of questions that should be addressed before any action is taken. For example, is the County required to notify and solicit input from affected residents, other business owners and property owners? Is an impact study required? Is a County Commission level public hearing called for, or is the decision left up to County staff? Have the County Fire/EMS and Sheriff Departments weighed in? Have the owners of Ocean Breeze (Publix) Plaza been consulted? Are the one-way limitations on WEB being proposed in furtherance of achieving "quiet zone" standards?

In closing, the Ocean Breeze Town Council fully appreciates that altering traffic on WEB is a County decision. It does, however, wish to convey its expectations that a thorough analysis and outreach to those impacted will be undertaken well before a final determination is made.

Thank you for your attention to this matter and we look forward to hearing from you.

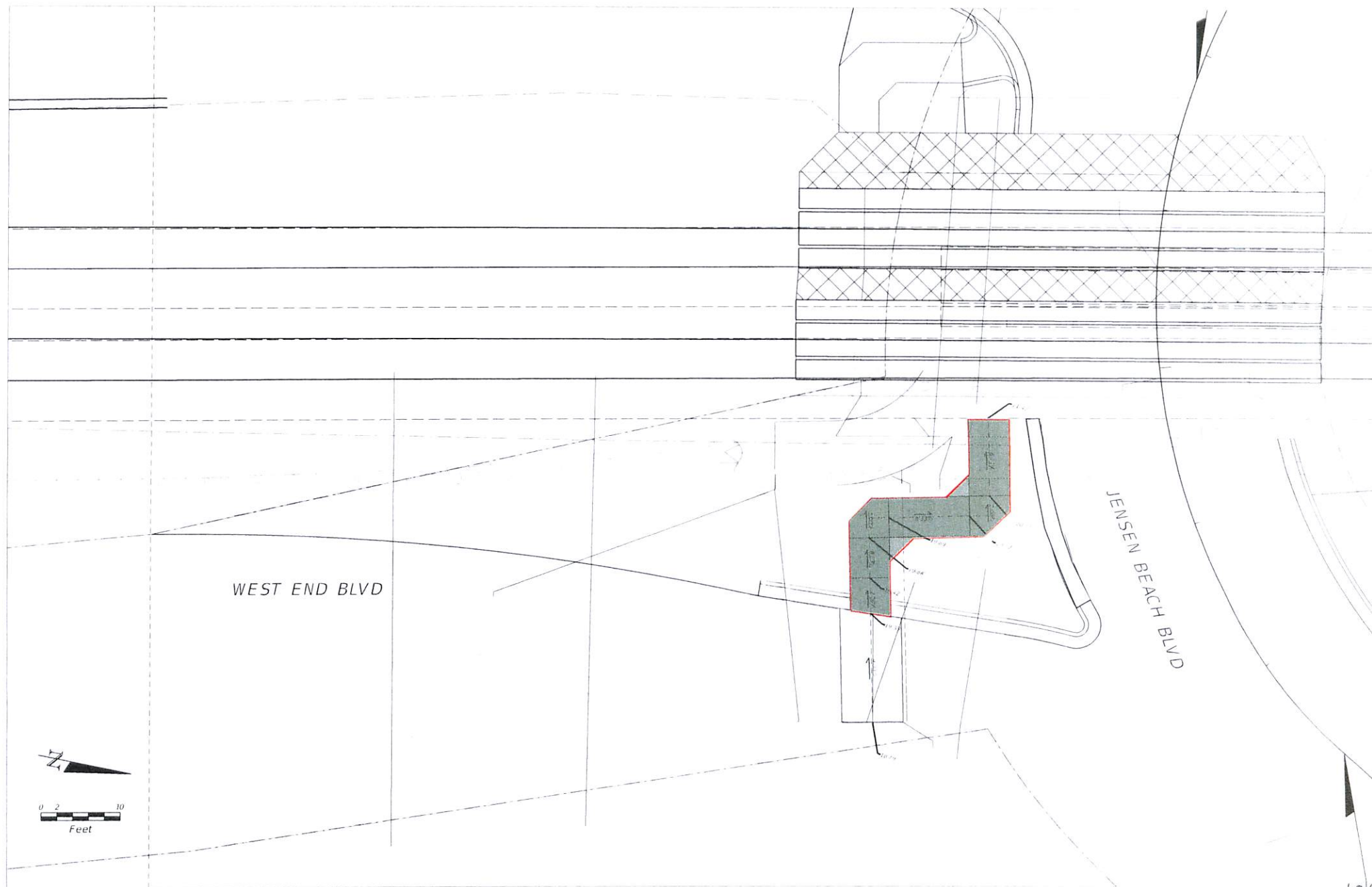
On behalf of the Town Council, sincerely,

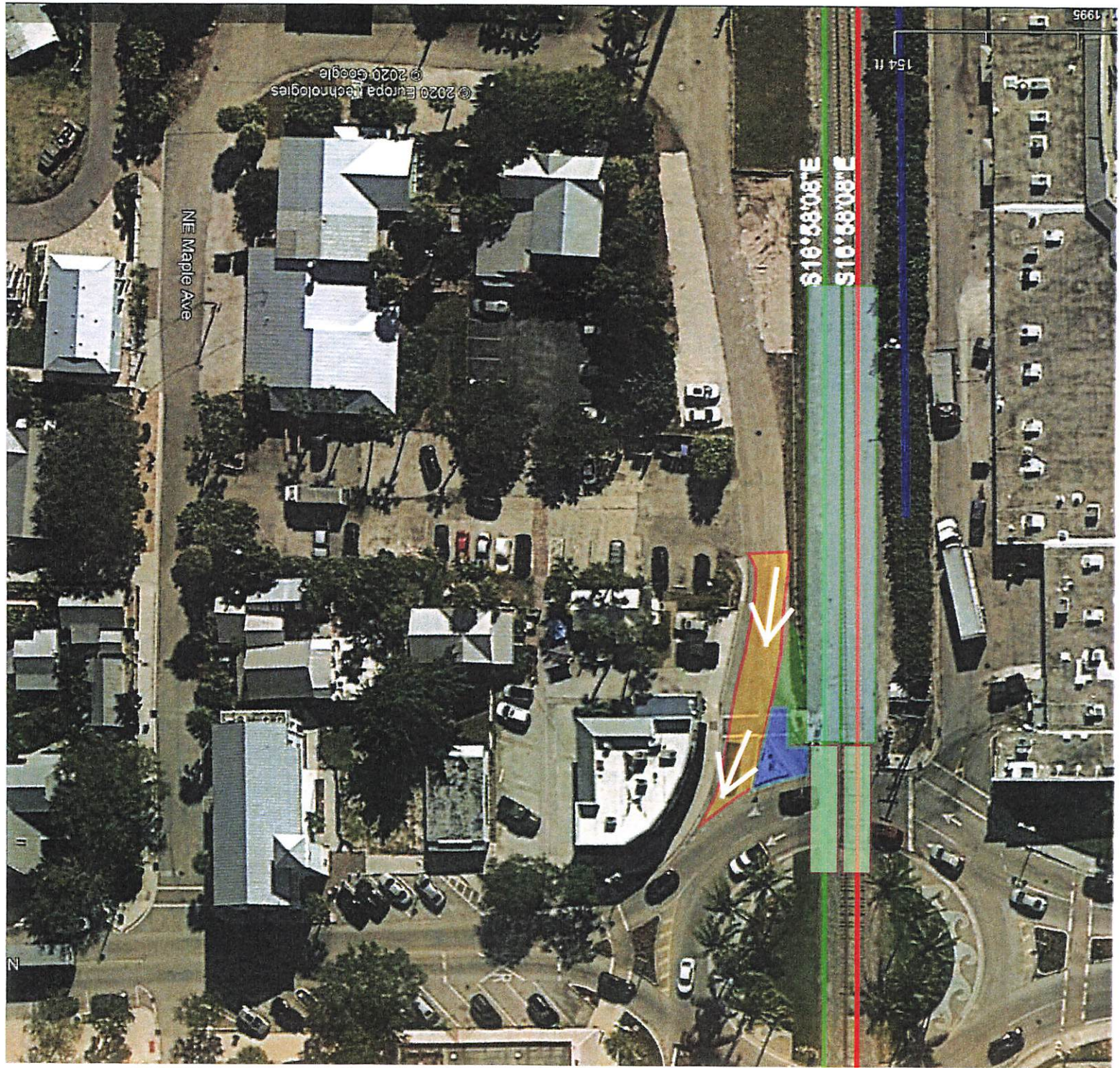
Kenneth De Angeles

Council President

cc: Ocean Breeze Town Council and Mayor
Taryn Kryzda, County Administrator
Don Donaldson, Deputy County Administrator
Lisa Wischer, County Engineer
Gena May, Regional Vice President Sun Communities
Chris Walters, General Manager, Ocean Breeze Resort

P. O. Box 1025 • Jensen Beach, FL 34958
Office: 772-334-6826 • Fax: 772-334-6823 • townofoceانبreez@bellsouth.net





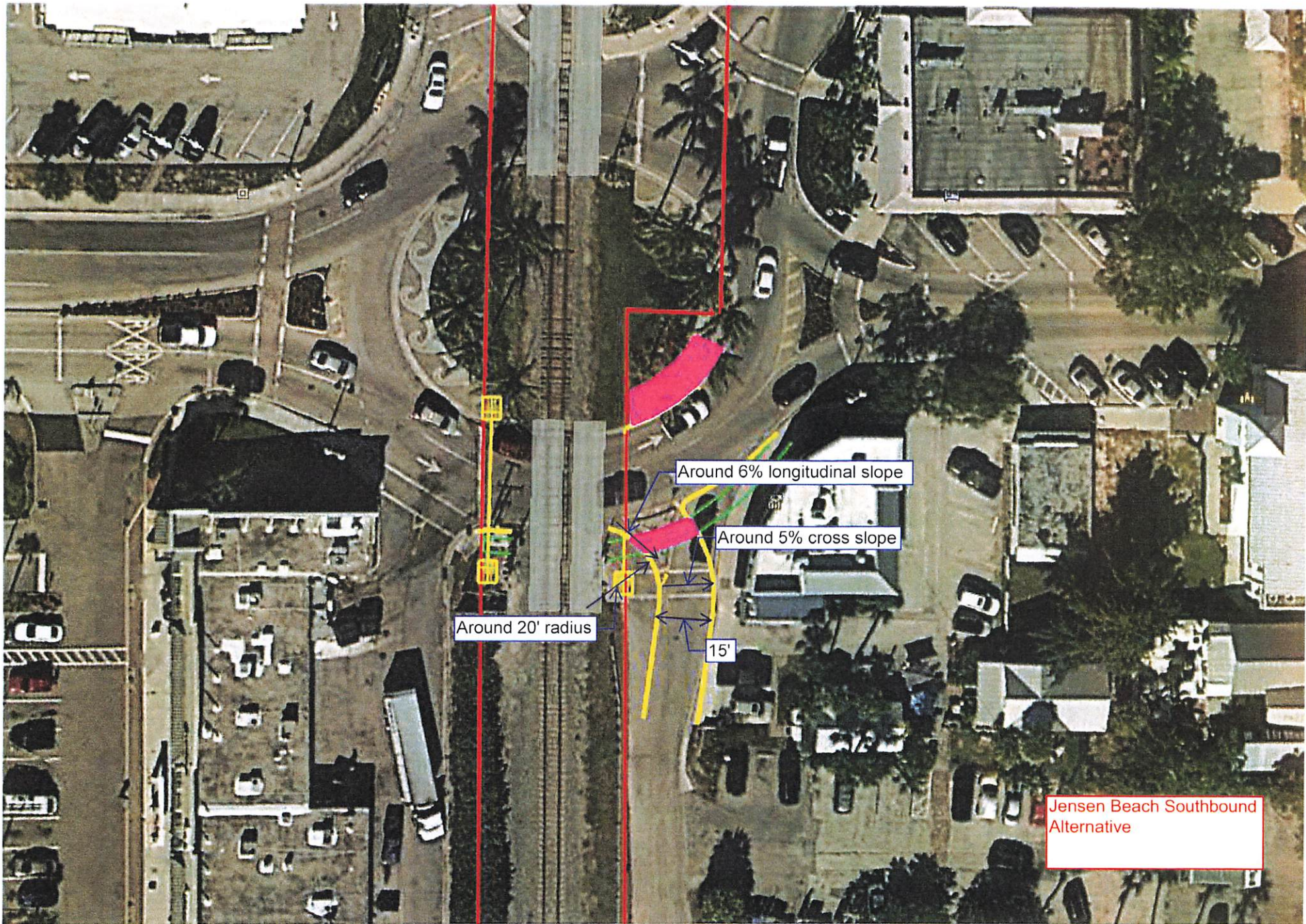
NE Maple Ave

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310°38'08"E
310°38'08"E

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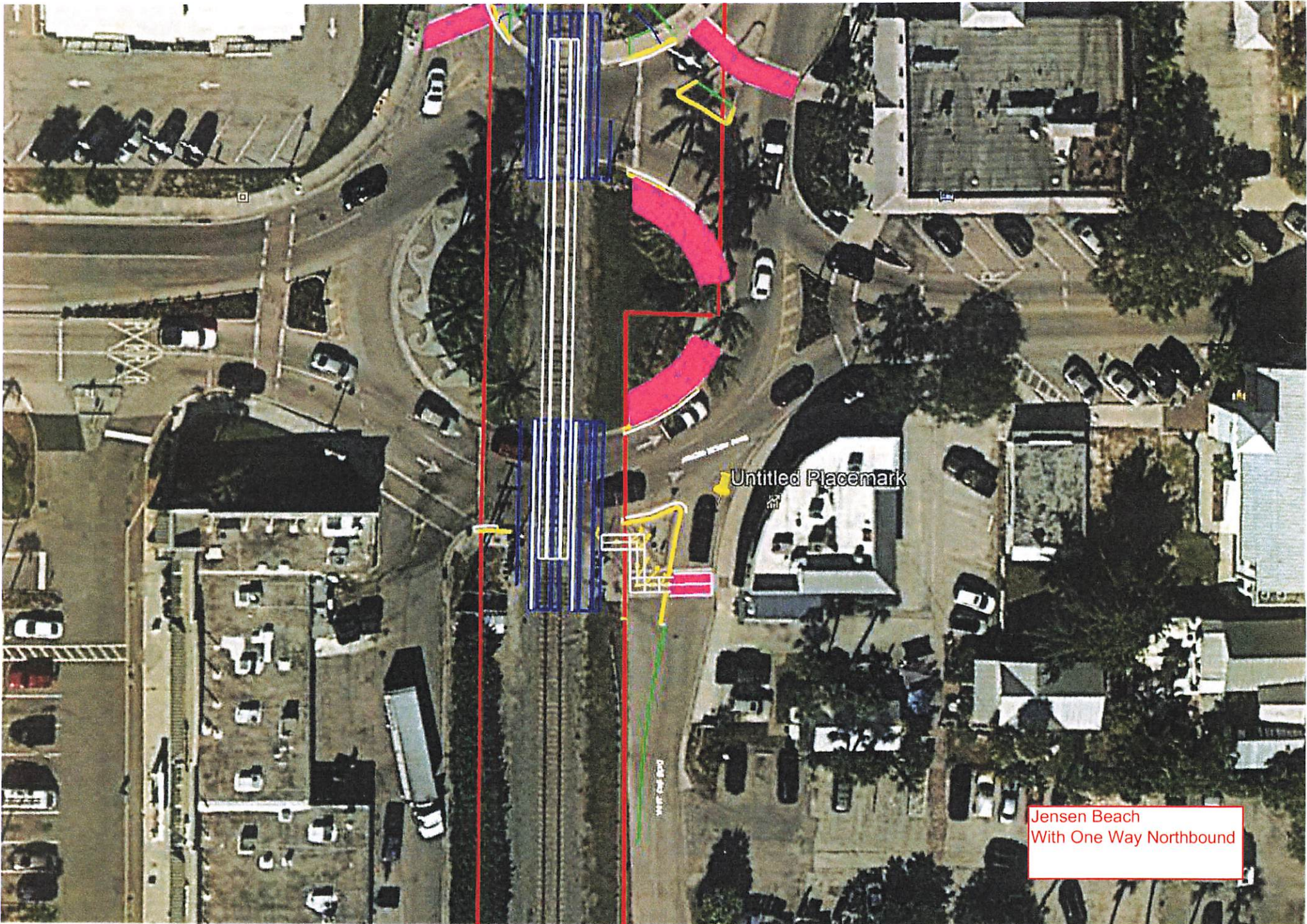
Around 20' radius

Around 6% longitudinal slope

Around 5% cross slope

15'

Jensen Beach Southbound
Alternative



Jensen Beach
With One Way Northbound